



सत्यमेव जयते

RECRUITMENT RULES OF NON FACULTY POSTS FOR NEW AIIMS, 2015

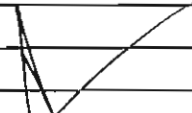


आरोग्यम् सुखं सम्पदा

GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
PRADHAN MANTRI SWASTHYA SURAKSHA YOJANA (PMSSY)

INDEX

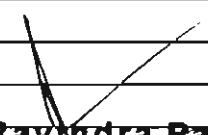
| Sl No. | Name of the Post | Page No |
|--------------------------|---|---------|
| Administration | | |
| 1 | Dy. Director (Administration) | 8 |
| 2 | Senior Administrative Officer | 9 |
| 3 | Administrative Officer | 10 |
| 4 | Assistant Administrative Officer | 11 |
| 5 | Office Assistant (N.S.) | 12 |
| 6 | Office Superintendent | 13 |
| 7 | Upper Division Clerk | 14 |
| 8 | Lower Division Clerk | 15 |
| 9 | Office/Stores Attendant (Multi-Tasking) | 16 |
| Accounts | | |
| 10 | Financial Advisor | 18 |
| 11 | Finance and Chief Officer (Senior Accounts Officer) | 19 |
| 12 | Accounts Officer | 20 |
| 13 | Assistant Accounts Officer | 21 |
| 14 | Junior Accounts Officer | 22 |
| 15 | Chief Cashier | 23 |
| 16 | Cashier | 24 |
| Residency Scheme | | |
| 17 | Senior Resident | 26 |
| 18 | Junior Resident | 27 |
| 19 | Tutor/Demonstrator (In Medical College) | 28 |
| Nursing College | | |
| 20 | Data Entry Operator Grade A | 30 |
| Ayush | | |
| 21 | Senior Medical Officer AYUSH | 32 |
| 22 | Medical Officer Ayush | 33 |
| 23 | Yoga Instructor | 34 |
| Hospital Services | | |
| 24 | Chief Nursing Officer | 36 |
| 25 | Nursing Superintendent | 37 |
| 26 | Deputy Nursing Superintendent | 38 |
| 27 | Assistant Nursing Superintendent | 39 |
| 28 | Staff Nurse Grade-I (Nursing Sisters) | 40 |
| 29 | Staff Nurse Grade-II (Nursing Sisters) | 41 |
| 30 | Hospital Attendant Grade-III (Nursing Orderly) | 42 |
| Hospital Support | | |
| 31 | Blood Transfusion Officer | 44 |
| 32 | Medical Physicist | 45 |
| 33 | Child Psychologist | 46 |
| 34 | Clinical Psychologist | 47 |
| 35 | Antenatal Medical Officer | 48 |
| 36 | Maternity and Child Welfare Officer | 49 |
| 37 | Psychiatric Social Worker | 50 |


(Ravindra Pattar)
FA, AIIMS, Shubaneswar
Member Secretary


| Sl No. | Name of the Post | Page No |
|---|---|---------|
| 38 | Social Worker | 51 |
| 39 | Medico Socio Worker | 52 |
| 40 | Bio-Medical Engineer | 53 |
| 41 | PACS Administrator | 54 |
| 42 | Public Health Nurse | 55 |
| 43 | Vocation Counsellor | 56 |
| 44 | Radiographic Technician Grade-I | 57 |
| 45 | Radio-therapy Technician Grade-II | 58 |
| 46 | Physiotherapist | 59 |
| 47 | Occupational Therapist | 60 |
| 48 | Speech Therapist/Technical Assistant(ENT) | 61 |
| 49 | Technician Prosthetics or Orthotics | 62 |
| 50 | TB & Chest Diseases Health Assistant | 63 |
| 51 | Electro Cardiograph Technical Assistant | 64 |
| 52 | Multi Rehabilitation Worker (Physiotherapist) | 65 |
| 53 | Health Educator (Social Psychologist) | 66 |
| 54 | Technical Officer (Dental)/ Dental Technician | 67 |
| 55 | Technical Officer Ophthalmology (Refractionist) | 68 |
| 56 | Audiometry Technician (ENT) | 69 |
| 57 | Modellar (Artist) | 70 |
| 58 | Dissection Hall Attendant | 71 |
| 59 | Dark Room Assistant | 72 |
| Administration & Academic Division | | |
| 60 | Medical Superintendent | 74 |
| 61 | Deputy Medical Superintendent | 75 |
| 62 | Registrar | 76 |
| 63 | Jr. Reception Officer | 77 |
| 64 | Assistant Controller of Examinations | 78 |
| Hospital Management | | |
| 65 | Senior Analyst (System Analyst) | 80 |
| 66 | Senior Programmer (Analyst) | 81 |
| 67 | Public Relation Officer | 82 |
| 68 | Law Officer | 83 |
| 69 | Legal Assistant | 84 |
| HINDI | | |
| 70 | Senior Hindi Officer | 86 |
| 71 | Junior Hindi Translator | 87 |
| 72 | Jr Scale Steno (Hindi) | 88 |
| Hostels | | |
| 73 | Warden (Hostel Warden) | 90 |
| 74 | Junior Warden (House Keepers) | 91 |
| Procurement and Stores | | |
| 75 | Senior Procurement – cum -Stores Officer | 93 |
| 76 | Stores Officer | 94 |
| 77 | Assistant Stores Officer | 95 |
| 78 | Store Keeper | 96 |
| 79 | Store Keeper cum Clerk | 97 |

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Tele No:0674-2476600

| Sl No. | Name of the Post | Page No |
|--|---|---------|
| Central Sterilization Services Department | | |
| 80 | CSSD Officer | 99 |
| 81 | CSSD Supervisor | 100 |
| 82 | CSSD Technician | 101 |
| Laundry | | |
| 83 | Laundry Manager | 103 |
| 84 | Assistant Laundry Supervisor | 104 |
| 85 | Tailor Grade III | 105 |
| Sanitation | | |
| 86 | Senior Sanitation Officer | 107 |
| 87 | Sanitation Officer | 108 |
| 88 | Sanitary Inspector Grade II | 109 |
| Central Library | | |
| 89 | Chief Librarian | 111 |
| 90 | Librarian Selection Grade (Senior Librarian) | 112 |
| 91 | Librarian Grade I (Documentalist) | 113 |
| 92 | Librarian Grade III | 114 |
| 93 | Library Attendant Grade II | 115 |
| Central Medical Records Section | | |
| 94 | Chief Medical Record Officer | 117 |
| 95 | Medical Record Officer | 118 |
| 96 | Junior Medical Record Officer (Receptionist) | 119 |
| 97 | Medical Record Technician | 120 |
| 98 | Coding Clerk | 121 |
| Transport | | |
| 99 | Transport Supervision | 123 |
| 100 | Driver (Ordinary Grade) | 124 |
| 101 | Driver Grade-II | 125 |
| Kitchen | | |
| 102 | Chief Dietician | 127 |
| 103 | Senior Dietician (Assistant Food Manager) | 128 |
| 104 | Dietician | 129 |
| Medical Social Service (Welfare) | | |
| 105 | Chief Medical Social Service Officer | 131 |
| 106 | Supervising Medical Social Service Officer | 132 |
| 107 | Medico Social Service Officer Grade I | 133 |
| Engineering | | |
| 108 | Superintending Engineer | 135 |
| 109 | Executive Engineer (Civil) | 136 |
| 110 | Assistant Engineer (Civil) | 137 |
| 111 | Assistant Engineer for Vigilance Cell (Civil) | 138 |
| 112 | Junior Engineer (Civil) | 139 |
| 113 | Executive Engineer (Electrical) | 140 |
| 114 | Assistant Engineer (Electrical) | 141 |
| 115 | Junior Engineer (Electrical) | 142 |
| 116 | Electrician | 143 |
| 117 | Senior Mechanic (E&M) | 144 |


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| Sl No. | Name of the Post | Page No |
|--|---|---------|
| 118 | Mechanic (E&M) | 145 |
| 119 | Senior Operator(E&M) | 146 |
| 120 | Hospital Architect | 147 |
| 121 | Lineman (Electrical) | 148 |
| 122 | Operator (E&M) /Lift Operator | 149 |
| 123 | Executive Engineer (AC &R) | 150 |
| 124 | Assistant Engineer (Air Conditioning & Refrigeration) | 151 |
| 125 | Junior Engineer (AC & R) | 152 |
| 126 | Foreman (Air Conditioning & Refrigeration) | 153 |
| 127 | Senior Mechanic (Air Conditioning & Refrigeration) | 154 |
| 128 | Mechanic (Air Conditioning & Refrigeration) | 155 |
| 129 | Senior Plumber | 156 |
| 130 | Plumber | 157 |
| 131 | Wireman | 158 |
| Pharmacy | | |
| 132 | Chief Pharmacist | 160 |
| 133 | Sr. Pharmacist | 161 |
| 134 | Pharmacist Grade I | 162 |
| 135 | Pharmacist Grade II | 163 |
| 136 | Pharma Chemist /Chemical Examiner | 164 |
| 137 | Dispensing Attendants | 165 |
| Medical Gas & Manifold Room | | |
| 138 | Manager/ Supervisor/Gas Officer | 167 |
| 139 | Manifold Technician (Gas Steward) | 168 |
| 140 | Gas / Pump Mechanic | 169 |
| 141 | Manifold Room Attendant | 170 |
| Technical Staff (Medical) | | |
| 142 | Technical Officer (Technical Supervisor) | 172 |
| 143 | Technical Assistant/ Technician | 173 |
| 144 | Lab Technician | 174 |
| 145 | Lab Attendant Gr. II | 175 |
| Security and Fire Control Service | | |
| 146 | Deputy Chief Security Officer | 177 |
| 147 | Security Officer | 178 |
| 148 | Assistant Security Officer | 179 |
| 149 | Security cum Fire Jamadar | 180 |
| Administration Secretarial | | |
| 150 | Principal Private Secretary | 182 |
| 151 | Private Secretary | 183 |
| 152 | Personal Assistant | 184 |
| 153 | Stenographer | 185 |


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Introduction

1. The Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) aims at correcting the imbalances in the availability of affordable healthcare facilities in the different parts of the country in general, and augmenting facilities for quality medical education in the under-served States in particular. The scheme was announced in August 2003 and approved in March 2006.

The first phase in the PMSSY has two components - setting up of six institutions in the line of AIIMS; and upgradation of 13 existing Government medical college institutions.

It was decided to set up 6 AIIMS-like institutions, one each in the States of Bihar (Patna), Chattisgarh (Raipur), Madhya Pradesh (Bhopal), Orissa (Bhubaneswar), Rajasthan (Jodhpur) and Uttaranchal (Rishikesh) at an estimated cost of Rs 840 crores per institution. These states have been identified on the basis of various socio-economic indicators like human development index, literacy rate, population below poverty line and per capital income and health indicators like population to bed ratio, prevalence rate of serious communicable diseases, infant mortality rate etc. Each institution will have a 960 bedded hospital (500 beds for the medical college hospital; 300 beds for Speciality/Super Speciality; 100 beds for ICU/Accident trauma; 30 beds for Physical Medicine & Rehabilitation and 30 beds for Ayush) intended to provide healthcare facilities in 42 Speciality/Super-Speciality disciplines. Medical College will have 100 UG intake besides facilities for imparting PG/doctoral courses in various disciplines, an intake of 100 students for B.Sc. Nursing and 25 students of M.Sc. Nursing, largely based on Medical Council of India (MCI) and Nursing Council norms.

In pursuance objective of above mandate, 4089 posts for each AIIMS were sanctioned by Government of India in FY 2013-14 for recruitment. The present exercise is confined to preparation of Recruitment Rules for Non-Faculty posts. As these new AIIMS were established in line with AIIMS, New Delhi, they were asked to follow the extant recruitment rules of AIIMS, New Delhi. However, AIIMS New Delhi, being an established institution, had entirely different cadre structure based on already existing feeder cadres which can be utilized towards filling the vacancies by way of promotions. In light of the above, the new AIIMS were not able to position themselves to adopt the method of promotions to fill up the vacant sanctioned posts.

Therefore, the Ministry of Health & Family Welfare constituted a committee to frame recruitment rules of non faculty posts for new AIIMS under PMSSY vide no Z-28016/259/2013-SSH(FTS-71083) dated 28th Feb 2014 with the following composition.

1. Shri G B Patanaik, Former VC, Lucknow University-Co-Chairperson
2. Dr M C Mishra, Director, AIIMS New Delhi-Co-Chairperson
3. Prof Dr Kusum Joshi, Retd Sub-Dean, PGIMER, Chandigarh-Member
4. Shri C A Subramanyam, Retd Joint Secretary, DoPT-Member
5. Smt Sujaya Krishnan, Retd. Joint Secretary, MoHFW
6. DDA, AIIMS Bhopal-Member
7. DDA, AIIMS Bhubaneswar-Member
8. DDA, AIIMS Jodhpur-Member

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9. DDA, AIIMS Patna-Member
10. DDA, AIIMS Raipur-Member
11. DDA, AIIMS Rishikesh-Member
12. Shri Ravindra Pattar, FA AIIMS Bhubaneswar-Member Secretary

Smt Sujaya Krishnan, Retd. Joint Secretary, MoHFW declined to function as member of this committee on account of her commitment. Further, Dr M C Mishra, Director, AIIMS New Delhi-Co-Chairperson nominated Dr D K Sharma, Medical Superintendent, AIIMS New Delhi as his representative.

The terms of reference of the committee were:

1. To examine and consider the existing recruitment rules for various non-faculty posts in AIIMS New Delhi and their applicability in case of new AIIMS.
2. To examine and consider the recommendations of earlier committees on rationalizations of RRs in institutions of National Importance.
3. To examine and consider the guidelines issued by government as applicable.
4. To draft RRs for non-faculty posts in new AIIMS set up under PMSSY.
5. To submit recommendations containing draft RRs to PMSSY Division.

2 In pursuance of the order no Z-28016/259/2013-SSH(FTS-71083) dated 28th Feb 2014 the first meeting of committee group was convened on 24th March 2014. It was decided in the meeting to form a sub group consisting of following members :

- (i) Sh Neeresh Sharma, DDA, AIIMS, Raipur
- (ii) Sh Manish K Srivastava, AO, AIIMS, Jodhpur
- (iii) Shri Rakesh Kumar, AO, AIIMS, Rishikesh
- (iv) Sh N. K. Sharma, SO, ME Division, MOHFW
- (v) Dr J. V. Ramamurthi, Consultant ,PMSSY

2.1 The Sub-group held its meetings on

- 1) 25th and 26th April 2014,
 - 2) 30th June and 1st July 2014
 - 3) 7th and 8th August 2014
- } Nirman Bhawan MOHFW, New Delhi
- 4) 18th and 19th July 2014 in AIIMS Rishikesh.

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2.2 Similarly, the Committee held various meetings on

1) 28th and 29th April 2014 at Nirman Bhawan MOHFW, New Delhi

2) 2nd July 2014 at Nirman Bhawan MOHFW, New Delhi

3) 21st and 22nd July 2014 at AIIMS Rishikesh

4) 25th August 2014 at Nirman Bhawan MOHFW, New Delhi

The copies of meeting notice are enclosed as Schedule II.

2.3 The meetings were convened on dates as mentioned above, in order to examine and consider the existing recruitment rules for various non-faculty posts in AIIMS New Delhi and their applicability in case of new AIIMS. The committee also examined and considered the recommendations of earlier committees on rationalizations of RRs in Institutions of National Importance like AIIMS New Delhi and NIMHANS specifically Vineet Chaudhary Committee to examine the recruitment rules for three institutes of national importance, namely AIIMS New Delhi, PGIMER Chandigarh and JIPMER Puducherry and Review Committee of AIIMS New Delhi headed by Dr A B Dey. The Committee further examined and considered the guidelines issued by government as applicable based on the expert advice of Shri G B Patanaik, Former VC, Lucknow University and Shri C A Subramanyam, Retd Joint Secretary, DoPT. Based on discussions and deliberations held in the meeting on various dates, the draft RRs have been prepared.

3 In pursuance of minutes of meeting vide AIIMS/BBSR/FA/MN/19A dated 2nd April 2014, the draft Recruitment Rules as in the Schedule I were circulated to all new AIIMS for their comments on 10th August 2014 and no comments were received from their end.

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Recruitment Rules of Non Faculty Posts for New AIIMS under PMSSY Division, Ministry of Health & Family Welfare, Government of India

Recruitment Rules of Non Faculty Posts for New AIIMS under PMSSY Division, Ministry of Health & Family Welfare, Government of India

1. Short Title and commencement

- 1.1 These rules may be called the Recruitment Rules of Non Faculty Posts for New AIIMS, 2014.
- 1.2 They will come into force w.e.f. from the date of its notification. However this shall be adopted by Institute Body (IB) of AIIMS.

2. The number of posts, classification and scales of pay

The number of posts, their classification and scales of pay attached thereto are specified in respective posts as contained in Schedule I. The classification of posts as Group A, B and C will correspond to similar categories in the Grade Pay of Central Government.

3. Initial Constitution

3.1 All Group A, B and C Non Faculty Officers/Staff (Administrative, Technical and Medical Support) working in AIIMS, on the date of commencement of these rules shall be deemed to have been appointed to the posts corresponding to those which they were holding on regular basis on that date at the initial constitution.

3.2 The inter-se-seniority of officers/staff in each grade, who are appointed at the initial constitution, shall be determined as per the date of regular appointment to the respective grades subject to the condition that their inter-se-seniority within their respective grades.

3.3 The regular continuous service of the officers/staff mentioned in Rule 3.1 above on the posts corresponding to those which they were holding on regular basis prior to their appointment at the initial constitution under these rules shall count for the purpose of probation period, promotion, confirmation, Gratuity and NPS etc as applicable.

4. Recruitment norms

4.1 The minimum educational qualification for all the posts shall be as specified in Schedule I. The specified discipline for educational qualification in related areas of interest of the Medical staff, administrative staff and technical staff in respect of AIIMS, required for the posts concerned, will be as given in Schedule I, before the posts are advertised. Educational qualifications of recognized University/Board, as the case may be, will only be accepted. In case of any doubt regarding educational qualification the decision of Appointing Authority will be final and binding.

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4.2 The experience specified in Schedule I, attached to these rules for all the posts shall be the experience acquired after obtaining the minimum educational qualifications required for the post unless otherwise stated. The crucial date for determining the experience required for the post shall be the closing date for receipt of application from candidates.

4.3 Recruitment shall be made by direct recruitment, promotion and deputation as the case may be, as prescribed in Schedule I. Whenever the posts are to be filled up by direct recruitment/deputation, the posts shall be advertised in the newspapers by such appropriate methods as the Appointing Authority deems fit. In case of receipt of large number of applications, the Director may constitute a Screening Committee, which will short-list the candidates. The selection shall be transparent by giving specific marks for various parameters decided by the Selection Committee, keeping in view the job requirement for the post. The Selection Committee as constituted by competent authority based on the guidelines issued by Ministry of Health and Family Welfare, Government of India, will hold interviews/ written test/skill test etc. of the all eligible candidates.

4.4 Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances, for duration of one year or more, can be filled on deputation/ short term contract.

5. Age limit and experience for direct recruitment:-

5.1 The upper age limit for direct recruitment in each category of post shall be as specified in the Schedule I. The upper age limit in respect of Scheduled Castes, Scheduled Tribes, Ex-Servicemen and other special categories of persons etc. shall be relaxable in accordance with the orders issued by the Government of India from time to time.

Unless otherwise indicated in the recruitment rules, age relaxation of 5 years for personnel serving in Central/State Government and Autonomous Institutions of Central & State Govts. and for regular employees of AIIMS concerned who have completed three years of regular service period will be allowed.

5.2 The crucial date for determining the age limit shall be the closing date for receipt of application from candidates.

6 Selection on Direct Recruitment:

6.1 The selected candidates, from the date of assuming the duties will be on probation initially for a minimum period of two years in case of direct recruitment. At the end of two years of service the candidate's performance will be assessed by the Committee as prescribed in these rules to decide if the candidate's performance during the two years' service has been satisfactory or otherwise. If his/her performance is found to be satisfactory by the Committee, he/she will be offered regular appointment on completion of two years' probation. The probation will be extended for one more year, if the committee finds the official unfit for confirmation. A person shall not be kept on the probation for more than three years where after he will be liable for termination.

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7. Method of recruitment on deputation.

Subject to the candidate having minimum qualification and experience as specified in the Schedule I, candidates from other Central Government/State Government, Ministries/Departments, Semi-Govt. organizations, Universities, Research Institutions, Autonomous Bodies, Public Sector Undertakings, can be taken on deputation basis. The period of deputation shall be for a period of three years which may be extended by the Director up to five years in the exigencies of service after taking the consent of the lending department.

8. Power to relax

Where the duly constituted Selection Body of AIIMS is of the opinion that it is necessary or expedient to do so, it may for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of post mentioned in Schedule I. This will be subject to acceptance of the Appointing Authority.

9. Saving

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided to candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

10. Disqualification:

No person:

- (a) Who has entered into or contracted a marriage with a person having a spouse living, or
- (b) Who having a spouse living, has entered in or contracted a marriage with any other person, shall be eligible for appointment to any of the said posts;

Provided that the AIIMS may, if satisfied that such a marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.


11. Medical Cadre

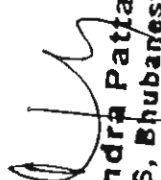
The scope of direct recruitment given in these rules shall be assessed after every five years. The Recruitment Rules shall, therefore, be reviewed after every five years.

12. The representation of SC, ST and OBC etc in the Department Promotion Committee, shall be as per orders issued by the DOPT, Govt. of India from time to time. The posts filled earlier will not be affected by these RRs, which are being notified now. The job descriptions pertaining to various non-faculty posts would be issued separately by the concerned AIIMS as an office order.

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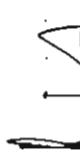
Administration


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| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|----------------|-----------------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Deputy Director (Administration) | 1 (2014) | Group 'A' | Pay Band - 4 : Rs.37400-67000 with Grade Pay of Rs.8700 | Not Applicable | Not Applicable | Not Applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not Applicable | 9 | Not Applicable | On Deputation basis | 11 | 12 | Not Applicable |
| <p>Deputation: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>I. holding analogous posts on regular basis, or II. Officers at the level of Deputy Secretary of Central Government or equivalent with 5 year regular service in the grade pay of Rs. 7600.</p> | | | | | | |
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| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|--|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Senior Administrative Officer | 1* (2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 + GP Rs. 6600 | Not Applicable | Not Applicable | Not Applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | Transfer on deputation (including short term contract) / Promotion | 11 | 12 | | |
| Not Applicable | Not Applicable | Transfer on Deputation (including short term contract): Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i). holding analogous posts on regular basis, Or (ii). with 5 years regular service in the grade pay of Rs. 5400/- in the relevant field. Note:- The Departmental Administrative Officer with 5 years regular service in the grade pay of 5400/- will also be considered along with outsiders (deputationists). In case the Departmental Officer is selected for appointment to the post, it will be treated as having been filled by promotion. | 12 | | | (1) Director Chairman (2) Deputy Director (Administration) Member (3) Officer nominated by Director-Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Administrative Officer | 1*(2014) * (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 + GP Rs. 5400 | Not Applicable | Not Applicable | Not Applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not Applicable | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Promotion failing which by deputation. | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | Not Applicable | | | Promotion Assistant Administrative Officer with 3 years of regular service in the Grade Pay of Rs. 4600/- Deputation Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations I. holding analogous posts on regular basis, or With 2/3 years regular service in the grade pay of Rs. 4800/- or 4600/- respectively in the relevant field. | (1) Director Chairman (2) Deputy Director (Administration) Member (3) Officer nominated by Director Member | |

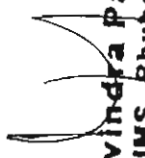

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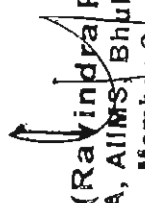
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|---|---|---|--|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Assistant Administrative Officer | 4*(2014) *(Subject to variation dependent on workload) | Group 'B' | Pay Band - 3 : Rs.9300-34800 + GP Rs. 4600 | Not Applicable | 21-30 years | <p>Essential: Degree from recognized University or its equivalent</p> <p>Desirable: 1. MBA/ PG diploma in management from recognised Institutes. 2. Knowledge of Government Rules and Regulations. 3. Proficiency in Computers.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Not Applicable | 2 years in case of direct recruitment | <p>i. 50% by Promotion failing which by deputation.</p> <p>ii. 50% by Direct Recruitment.</p> | | | <p>Promotion Office Superintendent /Assistant (NS) with 5 years of regular service in the grade pay of Rs. 4200/-.</p> <p>Deputation Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with 5 years regular service in the grade pay of Rs. 4200/- in the relevant field and possessing educational qualification given for direct recruitment in column 7.</p> | <p>1. Deputy Director (Admin)- Chairman 2. Sr. Administrative Officer- Member (3) Officer nominated by Director- Member</p> <p>(Ravindra Patkar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules-Committee Tele No:0674-2476600</p> |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Office Assistant (NS) | 58* (2014) *(Subject to variation depended upon the workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 + GP Rs. 4200/- | Not Applicable | Between 21-30 years | 1. Degree of recognized University or equivalent 2. Proficiency in computers. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Not Applicable | 2 years, in case of direct recruitment. | i. 75% by direct recruitment ii. 25% by promotion failing which by deputation / absorption. | | | <u>Promotion</u> UDC with 10 years of regular service in the grade pay of Rs. 2400/-. <u>Deputation</u> Officers under the Central/State/U.I. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with 10 years regular service in the grade pay of Rs. 2400/- in the relevant field and possessing educational qualification for direct recruitment given in column 7. | 1. Deputy Director (Admin)- Chairman 2. Sr. Administrative Officer / Administrative Officer- Member 3. Officer nominated by Director- Member (Ravindra Bhattar) FA, AIIMS, Bhubaneswar Member/Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|--|---|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| OFFICE SUPERINTENDENT | 2* (2014) *(Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 + GP Rs. 4200/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Not applicable | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | 100% by Promotion Failing which by Deputation. | | <p><u>Promotion</u> UDC with 10 years of regular service in the grade pay of Rs. 2400/-.</p> <p><u>Deputation</u> Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis, or ii. with 10 years regular service in the grade pay of Rs. 2400/- in the relevant</p> | | <p>1. Deputy Director (Admin)- Chairman</p> <p>2. Sr. Administrative Officer / Administrative Officer- Member</p> <p>3. Officer nominated by Director- Member</p> <p style="text-align: center;"> (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|--|--|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Lower Division Clerk | 38* (2014) *(Subject to variation depended on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 + GP Rs. 1900 | Not applicable | Between 18-30 years of age | Essential 1. 12 th Class or equivalent qualification from a recognized Board or University 2. Skill test norms on computer Typing speed @35 w.p.m.in English or 30 w.p.m. in Hindi (Time allowed 10 minutes) (35 w.p.m or 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word) Desirable 1. Basic Computer literacy. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Yes, to the extent as indicated in Col. 10 | 2 years | (i) 85 % by direct recruitment. (ii) 10% of the vacancies shall be filled from amongst the Group 'C' Staff of AIIMS in the Grade Pay of Rs. 1800 and who possess 12 th Class pass or equivalent qualification and have rendered 3 years' regular service in the grade, on the basis of departmental qualifying examination*. The maximum age limit for eligibility for examination is 45 years. (50 years of age for the SC/ST). Note: If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination. (iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have 3 years regular service in AIIMS with the Grade Pay of Rs. 1800. | | As stated in Col. 10. | | 1. Senior Administrative Officer- Chairman 2. Administrative Officer- Member 3. Officer nominated by Director- Member |


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|---|--|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Office/Stores Attendant (Multi-Tasking) | 26* (2014) *(Subject to variation depended on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1800/- | Not applicable | Not exceeding 30 years | Qualifications: Essential: a) 10 th Pass or ITI equivalent |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | | |
| Not applicable | 2 years | Direct Recruitment or by Deputation Period of deputation 3 years. (including short contract/absorption) | | | | 1. Senior Administrative Officer- Chairman 2. Administrative Officer- Member 3. Officer nominated by Director- Member |
|  (Ravindra Pattar) FA, AILMS Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | | | | | |

Schedule I

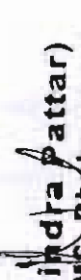
Accounts


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|----------------|-----------------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Financial Advisor | 1 (2014) | Group 'A' | Pay Band - 4 : Rs.37400-67000 with Grade Pay of Rs.8700 | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | Not applicable | Not applicable | Transfer on Deputation (including short term contract) | 9 | 11 | 12 |
| | | | Transfer on Deputation (including short term contract) Officers under the Central/State/U.T. Governments/University/Statutory/ Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with five years regular service from Organized Accounts Services in the grade pay of Rs.7600 or iii. Officers with Five years regular service at the level of Deputy Secretary of Central Government in the grade pay of Rs.7600 and having THREE years experience in the field of finance and accounts. | | Transfer on Deputation (including short term contract) Officers under the Central/State/U.T. Governments/University/Statutory/ Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with five years regular service from Organized Accounts Services in the grade pay of Rs.7600 or iii. Officers with Five years regular service at the level of Deputy Secretary of Central Government in the grade pay of Rs.7600 and having THREE years experience in the field of finance and accounts. | Not applicable |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Accounts Officer | 5*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.5400/- | Not applicable | Between 21-35 Years | Essential: Graduate in Commerce with at least 55% in aggregate, Experience: 3 Years experience in Supervisory capacity in Govt. Organization. Desirable: Chartered Accountant/ Cost Accountant or MBA (Finance). |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 60% by Promotion failing which by Deputation. 40% by Direct Recruitment. | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | Not applicable | | | | | (1) Director – Chairman (2) Deputy Director (Administration) – Member (3) Financial Advisor – Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Assistant Accounts Officer | 2* (2014) (Subject to variation depended upon the workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600 | Not applicable | Not Applicable | Not Applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% promotion failing which by deputation | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | Not applicable | | | <p>Promotion: Junior Accounts Officer with five years of regular service in the Grade Pay of Rs. 4600/-</p> <p>Deputation: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, or Junior Accounts Officer with five years of regular service in the grade pay of Rs. 4200/-</p> | <ol style="list-style-type: none"> 1. Financial Advisor—Chairman 2. Finance and Chief Accounts Officer-Member 3. S.r. Administrative Officer/ Administrative Officer-Member | |


(Ravindra Pattar)
FA, AIMS, Bhubaneswar
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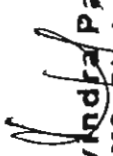
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Junior Accounts Officer (Accountant) | 6* (2014) (Subject to variation depended upon the workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200 | Not applicable | Between 21 - 30 years | Qualifications: 1. Graduate in Commerce. 2. Possessing two years Experience of handling accounts work in Government Organization. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 8 | 9 | 10 |
| Not applicable | 2 years | (i) 75 % by direct recruitment. (ii) 25% of the vacancies shall be filled through limited departmental examination amongst Cashier with 5 years' service. | 11 | 12 | 12 | If a Departmental Promotion Committee exists what is its composition |
| | | | | | | 1. Finance and Accounts Officer – Chairman 2. Administrative Officer-Member 3. Officer nominated by Director-Member |

(Ravindra/Pattar)
FA, AIMS, Bhubaneswar
Member Secretary
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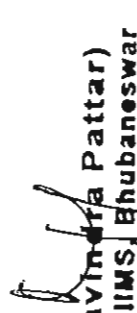
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Chief Cashier | 1* (2014) (Subject to variation depended upon the workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600 | Not applicable | Between 21 - 35 years | Qualifications: 1. Graduate in Commerce. 2. Possessing five years' Experience of handling cash and accounts work in Government Organization. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Not applicable | 2 years | 100 % by direct recruitment. | | | Not applicable | 1. Financial Advisor-Chairman 2. Finance and Chief Accounts Officer/ Accounts Officer nominated by Director - Member 3. Sr Administrative Officer / Administrative Officer- Member. |
| <p>(Rajendra Patil) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600</p> | | | | | | |

Schedule I


Residency Scheme


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Senior Resident | 327 * (Subject to variation dependent on workload) | Group 'A' | Pay Band -3 : (Rs. 15600-39100); with Grade Pay of Rs. 6600/- + NPA for Medical graduates. | Not applicable | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | 12 |
| 8 | 9 | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | If a Departmental Promotion Committee exists what is its composition |
| As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | Not applicable |


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FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Junior Resident | 301 * (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : (Rs. 15600-39100); with Grade Pay of Rs. 5400/- + NPA for Medical graduates. | Not applicable | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | As per Residency Scheme of MoHFW, Govt. of India, as amended from time to time. | If a Departmental Promotion Committee exists what is its composition | Not applicable |


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| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|--|--|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Tutor / Demonstrator (in Medical College) | 70 * (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : (Rs. 15600-39100); with Grade Pay of Rs. 5400/- + NPA for Medical graduates. | Not applicable | Not exceeding 30 years | Essential for Medical Candidates 1. A Medical qualification included in the I or II Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualifications included in part II or third schedule should also fulfill the conditions specified in Section 13(3) of the Act. 2. Must have completed one year of compulsory internship. Essential for Non-Medical Candidates a. Postgraduate qualification e.g. Master's degree in the discipline/allied subject. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | | |
| Not applicable | Not applicable | Temporary appointment not exceeding one year | | Not applicable | | Selection Committee constituted by Director |
| (Ravindra Pattar) FA, AllMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600 | | | | | | |

Schedule I

Nursing College


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|------------------------------------|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Data Entry Operator Grade A | 2*(2014) * (Subject to variation dependent on workload) | Group 'C' | PB - 1 Rs.5200-20200 + GP Rs. 2400 | Not applicable | Between 18-27 years of age | Essential: 1. 12" Standard pass or equivalent. 2. Should possess a speed of not less than 8000 Key Depressions per hour for Data Entry Work. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | Note:- The speed of 8000 Key Depressions per hour for Data Entry Work is to be judged by conducting a speed test on the EDP Machine(s) by the Competent Authority. |
| 8 | 9 | | | | 11 | 12 |
| Not applicable | 2 years | Direct Recruitment failing which by deputation | | | Deputation: Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis or officers working with 8 years regular service in PB-1 + grade pay of Rs. 1900/- . With qualification as given in Col. -7. | If a Departmental Promotion Committee exists what is its composition |
| | | | | | | 1. Deputy Director (Admin) / Sr. Administrative Officer- Chairman 2. Administrative Officer- Member 3. Officer nominated by Director- Member |
| <p>(Ravindra/Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> | | | | | | |

Schedule I

Ayush

(Rayindya Pattar)
FA, AIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Sr Medical Officer AYUSH | 1* (2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 +GP Rs.6600 | Not applicable | Between 25-40 years of age | <u>Essential:</u> 1. A degree in any of the five streams of AYUSH from a Recognized University/Statutory State Board/Council/Faculty of Indian Medicine or equivalent, recognized under the relevant council 2. Enrolment on the Central Register of that stream in Central or State Register of Indian Medicine. 3. Experience. Five years clinical and/or teaching experience in a recognized hospital/teaching institution. <u>Desirable:</u> A postgraduate degree in any of the five streams of AYUSH from a Recognized University/Statutory/State/Board/Council/Faculty of Indian Medicine. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | 12 |
| 8 | 9 | | | | | |
| Not applicable | 2 Years | 100% by Direct Recruitment | | Not applicable | | If a Departmental Promotion Committee exists what is its composition 1. Director- Chairman 2. Medical Superintendent-Member 3. Deputy Director (Admn)-Member |


(Ravindra Pattaar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Yelo No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Medical Officer AYUSH | 5*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band- 3 : Rs.15600-39100 +GP Rs.5400 | Not applicable | Between 21-35 years of age | <u>Essential:</u> 1. A degree in relevant stream of AYUSH from a Recognized University/Statutory State Board/Council/Faculty of Indian Medicine or equivalent recognized under the relevant council. 2. Enrolment on the Central Register of that stream in Central or State Register of Indian Medicine. 3. Experience.3 years clinical and/or teaching experience in a recognized hospital/teaching institution. <u>Desirable:</u> A postgraduate degree in relevant stream of AYUSH from a Recognized University/Statutory/State/Board/Council/Faculty of Indian Medicine. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 1. Director- Chairman 2. Medical Superintendent-Member 3. Deputy Director (Admn)-Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600 |

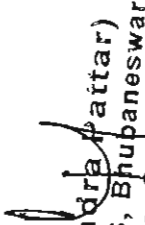
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|-----------------------------|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Yoga Instructor | 1*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs. 9300-34800 Grade Pay: 4600 | Not applicable | Between 21-35 years of age | 1. Graduate from a recognized University with Diploma in Yoga from a recognized Institution by the Government. or Graduate in Yoga Sciences from a recognized University and 2. Five years experience of teaching and training of yoga in a recognized Institution. Desirable: Experience of Yoga in Orthopedics. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | 2 Years | 100% by Direct Recruitment | | 11 | |
| | | | | | Not applicable | |
| | | | | | | 1. Medical Superintendent-Chairman 2. Sr Medical Officer (AYUSH)/ Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
| <p>(Ravindra Patta)</p> <p>FA, AIIMS, Bhubaneswar</p> <p>Member Secretary</p> <p>Recruitment Rules Committee</p> <p>Tele NO: 0674-247680</p> | | | | | | |

Schedule I


Hospital Services

(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

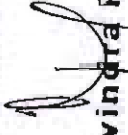
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|----------------|-----------------------------|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Chief Nursing Officer | 1* (2014) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs. 7600 | Not applicable | Not Applicable | Not Applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | Not Applicable | Promotion failing which by Deputation | 11 | Promotion Nursing Superintendent with 5 years regular service in the grade Deputation Officers of the State/ Central Government or Statutory/ Autonomous Bodies: i. holding analogous posts Or ii. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 6600/- or iii. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/-. | 12 (1) Director – Chairman (2) Dy. Director (Admn.) – Member (3) Principal, Nursing College – Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|-----------------------------|---|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Deputy Nursing Superintendent | 16* (2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 + GP Rs. 5400 | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | Not Applicable | 100 % Promotion | Promotion | 11 | 12 |
| | | | | Assistant Nursing Superintendent with 2 years regular service in the grade | 1. Director- Chairman 2. Deputy Director (Admn.)- Member 3. Principal, Nursing College of AIIMS/Chief Nursing Officer of AIIMS | |
|  (Ravindra Patar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|--------------------------------|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Assistant Nursing Superintendent | 113* (2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 2 : Rs.15600-39100 with GP Rs. 5400 | Not applicable | Between 21-35 years | Essential: (i) B.Sc. Nursing (4 year course) from a recognised institute/university. OR B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) (2 year course) from a recognised institute/university. (ii) Should be registered with the Indian Nursing Council/State Nursing Council Experience Six years experience in 200 bedded healthcare organization after obtaining Degree or equivalent from a recognized University/Institution Desirable: (i) MSc (Nursing) from a recognized institute / university (ii) Ability to use computers - Hands on experience in office applications, spread sheets and presentations. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | 2 Years for direct recruitment | 75% Promotion failing which by Deputation 25% Direct Recruitment | 11 | Promotion Staff Nurse Grade I (Nursing Sisters) with 3 years regular service in the grade Deputation Officers of the State/ Central Government or Statutory/ Autonomous Bodies holding analogous posts Or Staff Nurse Grade I (Nursing Sisters) with 3 years regular service in the Grade Pay of Rs. 4800/- And Possessing educational qualification and experience for direct recruitment given in column 7. | 1. Director- Chairman 2. Deputy Director (Admn.)- Member 3. Principal, Nursing College of AIIMS/Chief Nursing Officer of AIIMS |
| | | | | | | 12 |



(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Staff Nurse Grade I (Nursing Sisters) | 510* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 + GP Rs. 4800 | Not applicable | Between 21-35 years. | Essential: (i) B.Sc. Nursing (4 year course) from a recognised institute/university. OR B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) (2 year course) from a recognised institute/university. (ii) Should be registered with the Indian Nursing Council/ State Nursing Council Experience Experience – Three years of experience as Staff Nurse Grade – II in a minimum 100 bedded hospital/healthcare Institute. Desirable: Ability to use computers - Hands on experience in office applications, spread sheets and presentations. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 Years | 75% Promotion failing which by Deputation 25% Direct Recruitment | 9 | 11 | 12 | 1. Medical Superintendent –Chairman 2. Principal, Nursing College of AIIMS/ Chief Nursing Officer of AIIMS 3. Senior Administrative Officer/ Administrative Officer -Member |
| <p>(Ravindra Patter)</p> <p>FA, AIIMS, Bhubaneswar</p> <p>Member Secretary</p> <p>Recruitment Rules Committee</p> <p>Tele No: 0674-2476600</p> | | | | | | |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|--|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Staff Nurse Grade II (Sister Grade II) | 1326 * (2014) *(Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 + GP Rs. 4600 | Not applicable | Between 21-30 years | Essential (i) B.Sc.(Nursing) (4 year course) from a recognised Institute/ University. OR B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) (2 year course) from a recognised institute/university. (ii) Should be registered with the Indian Nursing Council/ State Nursing Council Desirable: Ability to use computers - Hands on experience in office applications, spread sheets and presentations. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | 100% by Direct Recruitment failing which by deputation | 100% by Direct Recruitment failing which by deputation | 11 | 12 | |
| Not applicable | 2 Years for direct recruitment | 100% by Direct Recruitment failing which by deputation | 100% by Direct Recruitment failing which by deputation | 11 | 12 | |
| | | | | | | 1. Medical Superintendent – Chairman 2. Principal, Nursing College of AIIMS/Chief Nursing Officer of AIIMS 3. Senior Administrative Officer/ Administrative Officer -Member |
| | | | | | |  (Ravindra Pattnaik) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Telo No:0674-2476600 |

Schedule I

Hospital Support


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Medical Physicist | 1* (2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 2 : Rs.15600-39100 +GP Rs.5400 | Not applicable | Between 21-35 years of age | <p>Educational Qualifications: M.Sc. in Medical Physics or equivalent from a recognized University/Institution.</p> <p>OR</p> <p>(i) M.Sc. in Physics from a recognized University (ii) A Post-Graduated diploma/degree in Radiological/ Medical Physics from a recognized University/Institute.</p> <p>OR</p> <p>M.Sc. in Medical Technology with Radiotherapy as special subject from a recognized University and/or Diploma in Radiation Protection.</p> <p>AND</p> <p>Experience: 2 Years experience of working in Radiotherapy Department of a Hospital.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% Direct Recruitment | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | <p>If a Departmental Promotion Committee exists what is its composition</p> <p>1. Director- Chairman 2. Medical Superintendent-Member 3. Deputy Director (Admn)-Member 4. Officer nominated by Director-Member</p> <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600</p> |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Maternity and Child Welfare Officer | 1*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 3 : Rs.9300-34800 +GP Rs.4600 | Not applicable | Between 21-35 years of age | Degree or Diploma in General Nursing and Midwifery or equivalent from a recognized University/Institution Experience in family welfare programme: 1 year for degree holders 2 years for Diploma holders |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | 12 |
| 8 | 9 | | | | | |
| Not applicable | 2 Years | 100% Direct Recruitment | | Not applicable | | 1. Medical Superintendent- Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member  (Ravindra Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Psychiatric Social Worker | 3*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Not applicable | Between 18-35 years of age | Essential: (i) M.A. or M.Sc. degree in Psychology/ Psychiatric Social Work from a recognized Institute / University (ii) Five years working experience in Vocational Guidance and counseling in Psychiatric Centre Desirable: Specialization in Social Psychology |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Age not applicable | 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% Direct Recruitment | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | | | | | 1. Medical Superintendent- Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |

(Ravindra Pattar)
 FA, AIIMS Bhubaneswar
 Member Secretary
 Recruitment Rules Committee
 Tele No: 0674-2476600

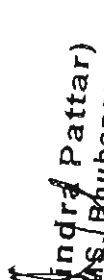
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|---|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Social Worker | 3*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band-2: Rs.5200-20200+GP Rs.2400 | Not applicable | Between 18-35 years | Qualifications: 10+2 from a recognized board and 8 years experience as Social Worker |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | | |
| Age not applicable | 2 Years | 100% Direct Recruitment | | Not applicable | | |
| | | | | | | 12 |
| | | | | | | 1. Medical Superintendent- Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
| | | | | | | (Ravindra Pattar) FA, AIMS, Bhubaneswar Member/Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7. |
| Medico Social Worker | 3*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Not applicable | Between 18-35 years of age (Upper age relaxable for Government Servant including AIIMS staff up to 40 years in accordance with the instructions or orders issued by the Central Government) | <p>Qualifications: Essential:</p> <p>(i) MA (Social Work)/ MSW, with specialization in Medical Social Work, from a recognized University/ Institution</p> <p>(ii) 5 Years' Experience in a government or private sector hospital of minimum 500 beds in line with welfare or Health Agency, preferably dealing with Medical/ Public Health Service.</p> <p>Desirable: Ability to use computers - Hands on experience in office applications, spreadsheets and presentations.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Age not applicable | 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% Direct Recruitment | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | <p>If a Departmental Promotion Committee exists what is its composition</p> <p>1. Medical Superintendent- Chairman</p> <p>2. Officer nominated by Director- Member</p> <p>3. Sr Administrative Officer/ Administrative Officer-Member</p> |
| <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> | | | | | | |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|--|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Bio Medical Engineer | 1* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4600 | Not applicable | Between 21-35 years of age | B.E./B.Tech in Bio Medical Engineering from a recognized Institution/University Or Diploma Bio Medical Engineering from a recognized Institution with 2 years experience in relevant field. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Age not applicable | 2 Years | 100% Direct Recruitment | | Not applicable | | <ol style="list-style-type: none"> 1. Medical Superintendent- Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
| <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|-----------------------------|--|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| PACS Administrator | 1*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4600 | Not applicable | Between 21-35 years of age | Essential: BE/B. Tech/MCA + 2 years experience in Medical IT systems/PACS |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | 9 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made |
| Age not applicable | 2 Years | 100% Direct Recruitment | 11 | Not applicable | 12 | If a Departmental Promotion Committee exists what is its composition |
| | | | | | | <ol style="list-style-type: none"> 1. Medical Superintendent-Chairman 2. Sr Analyst (IT)/ Officer nominated by Director- Member 3. Sr Administrative Officer/ Administrative Officer-Member |
| | | | | | | <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tale No:0674-2476600</p> |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|--|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Vocational Counsellor | 1* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4600 | Not applicable | Between 21-35 years of age | (i) Post Graduate degree in Psychology from a recognized institution / university (ii) Post Graduate Diploma in Rehabilitation Psychology / Vocational Counseling / Vocational Guidance and Training / Vocational Rehabilitation from a recognized institution/university (iii) 3 years' experience in the rehabilitation of the orthopedically handicapped in a recognized institution/hospital |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |


(Ravindra Pattar)
 FA, AIIMS, Bhubaneswar
 Member Secretary
 Recruitment/Rules Committee
 Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|--|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Radiographic Technician Grade I | 15*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4200 | Not applicable | Between 21-35 years of age | <p>Essential: B.Sc. (Hons) (3 years course) in Radiography from a recognized University/Institution. Or Diploma in Radiography from a recognized institution with 2 years experience</p> <p>Desired: Ability to use computers - Hands on experience in office applications, spread sheets and presentations.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | 2 years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | Not applicable | <p>In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made</p> <p>If a Departmental Promotion Committee exists what is its composition</p> | <p>1. Medical Superintendent-Chairman</p> <p>2. Officer nominated by Director-Member</p> <p>3. Sr Administrative Officer/ Administrative Officer-Member</p> |


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|-----------------------------|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Occupational Therapist | 2*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4200 | Not applicable | Between 21-30 years of age | (i) 10 + 2 in Science (Physics, Chemistry and Biology) and; (ii) Bachelor's Degree in Occupational Therapy from a recognized Institute / University (iii) 2 years experience Registered with the Occupational Therapy council |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 Years | 9 | 100% by Direct Recruitment | 11 | Not applicable | 12 |
| | | | | | | <ol style="list-style-type: none"> 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
| <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|--|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Speech Therapist/ Technical Assistant (ENT) | 1*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4200 | Not applicable | Between 21-30 years of age | Essential: B.Sc. Degree in Speech and Hearing from a recognized Institution / University. Desirable: (i) M.Sc. in Speech and Hearing (ii) Clinical experience in a hospital in the field |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| | | | | | | 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
|  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | | | | | |

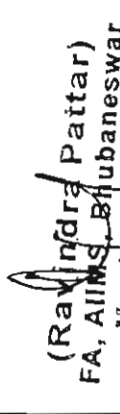
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits | | |
|---|--|-----------------------------|--|---|--|--|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | |
| Technician Prosthetics or Orthotics | 1*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4200 | Not applicable | Between 21-30 years of age | Bachelor's degree in Prosthetics & Orthotics from a Institution / University recognized by Rehabilitation Council of India Registration with the Rehabilitation Council of India Desirable: 2 years experience in the field | | |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | 9 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | 12 |
| Not applicable | 2 Years | 100% by Direct Recruitment | 100% by Direct Recruitment | Not applicable | 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member | If a Departmental Promotion Committee exists what is its composition | | |

(~~Ravindra/Pattar~~)
 Member Secretary
 FA, AIIMS, Bhubaneswar
 Recruitment Rules Committee
 Tele No:0674-2476600


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|--|--|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| TB and Chest diseases Health Assistant | 1* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4200 | Not applicable | Between 21-30 years of age | B.Sc. (Hons) Nursing from a recognized Institute/University Or Diploma in Nursing with 2 years of relevant experience |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 | 12 | |
| 8 | 9 | | | | | |
| Not applicable | 2 Years | 100% by Direct Recruitment | | Not applicable | | |
| | | | | | | <p>If a Departmental Promotion Committee exists what is its composition</p> <ol style="list-style-type: none"> 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member <p>(Ravindra Paitar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|--|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Multi Rehabilitation Worker (Physiotherapist) | 4* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4200 | Not applicable | Between 21-30 years of age | Bachelor's Degree in Physiotherapy from a recognized Institute / University with 2 years experience Or Diploma in Rehabilitation with 5 years experience. Registered with the Physiotherapy council |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Not applicable | 2 Years | 100% by Direct Recruitment | | | Not applicable | 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
| <p style="text-align: right;">  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 </p> | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Health Educator (Social Psychologist) | 1* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 + GP Rs.4200 | Not applicable | Between 21-35 years of age | Essential: (i) M.A. / M.Sc. degree in Psychology from a recognized Institute / University (ii) Five years working experience with the Physically Challenged in a Rehabilitation Centre Desirable: M.Phil. in Clinical Psychology |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | | 11 | 12 |
| Not applicable | 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |


(Ravindra Pattar)
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| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Technical Officer (Dental)/ Dental Technician | 4*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs. 9300-34800 +GP Rs. 4200 | Not applicable | Between 21-35 years of age | <p>Essential:</p> <p>(i) 10 + 2 with Science from a recognized University/ Board.</p> <p>(ii) Diploma (minimum 2 years duration) from a recognized Institution in Dental Hygiene; or Dental Mechanic; or Maxillo--- facial prosthesis and Orthodontic appliances.</p> <p>(iii) Registered as Dental Hygienist/ Dental Mechanic with the Dental Council of India.</p> <p>5 years Experience in the relevant field.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | <p>If a Departmental Promotion Committee exists what is its composition</p> |
| Not applicable | 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | Not applicable | <p>1. Medical Superintendent-Chairman</p> <p>2. Officer nominated by Director-Member</p> <p>3. Sr Administrative Officer/ Administrative Officer-Member</p> | |


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Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|-----------------------------|--|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Technical Officer Ophthalmology (Refractionist) | 4*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 +GP Rs.4200 | Not applicable | Between 21-35 years of age | Essential; B.Sc. in Ophthalmic Techniques or equivalent from a recognized University / Institution with 5 years experience in the relevant field. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | 9 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | If a Departmental Promotion Committee exists what is its composition |
| Age not applicable | 2 years | 100% by Direct Recruitment | 11 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 | |
| | | | | | | <ol style="list-style-type: none"> 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member . 3. Sr Administrative Officer/ Administrative Officer-Member |
|  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600 | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|-----------------------------|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Audiometry Technician (ENT) | 1* (2014) *(Subject to variation depended upon the workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not Applicable | Between 21-35 years. (Upper age relaxable for Central Government Servant up to 40 years in accordance with the instructions or orders issued by the Central Government) | Qualifications: <u>Essential:</u> B.Sc. Degree in Speech and Hearing from a recognized Institute/University. <u>Desirable:</u> (i) B.Sc. (Hons.) in Speech and Hearing (ii) Clinical Experience in a Hospital (ENT). |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not Applicable | 9 | 2 years | Direct Recruitment failing which by Deputation. | 11 | 12 | |
| | | | | | | 1. Medical Superintendent - Chairman 2. Faculty nominated by Director- Member 3. Sr. Administrative Officer/ Administrative Officer |
| (Ravindra Patta) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tolo No:0674-2476600 | | | | | | |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Modellar (Artist) | 14* (2014) *(Subject to variation depended upon the workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2800/- | Not Applicable | Between 21-35 years. | Qualifications : <u>Essential:</u> Diploma/Certificate in Fine Arts/ Commercial Arts/ Modeling from a recognized Institution/University With 2 years' experience in Illustration and modeling, in the concerned department. Or Matriculation / equivalent with 5 years experience in the concerned department of a Medical College. <u>Desirable:</u> Degree in Graphic Design, preferably qualification in education, media and communication. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | 13 |
| Not applicable. | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | Direct Recruitment failing which by Deputation. | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | 1. Dean-Chairman 2. Faculty nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
| | 2 years | | | Deputation : Officers under the Central/State/U.T.Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis and possess the educational qualification and experience given in column 7. | | (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Dark Room Assistant | 5*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 2 : Rs.5200-20200 +GP Rs.2400 | Not Applicable | Between 21-30 years of age | Essential: Diploma in Radiography from a recognized institution with 1 year experience |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Not Applicable | 2 years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 1. Medical Superintendent-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member | |

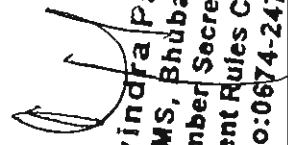
(Ravindra Patar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600


Schedule I

Administration & Academic Division


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment/Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| * Medical Superintendent | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.37400-67000 with Grade Pay 10,000/- + NPA | Not applicable | 56 years | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | | 12 |
| Not applicable | Not applicable | Transfer on Deputation (including short term contract) | | | Transfer on deputation (including short term contract). | Not applicable |
| | | Essential Qualification: 1. A Medical qualification included in the I or II Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualifications included in part II or third schedule should also fulfil the conditions specified in Section 13(3) of the Act. 2. A Postgraduate qualification, e.g. MD or MS or a recognized qualification equivalent thereto Or M.H.A. (Masters in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India. Experience: Ten years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds. | | | | |



(Ravindra Pattar)
FA, AIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|--|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Junior Reception Officer | 1*(2014) *(Subject to variation dependent on workload) | Group 'B' | Pay Band - 3 : Rs.9300-34800 + GP Rs. 4200 | Not applicable | Up to 35 years | ESSENTIAL: 1. Degree from a recognized University. Desirable: 1. Post-graduate Diploma in Journalism/Public Relations. 2. Experience in Public Relations/Publications/Printing/Publishing. 3. Exposure to working on Personal Computer. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Not applicable | 2 years | Direct Recruitment or Deputation (including short contract/Absorption /3 years) | | | Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis | 1. Deputy Director (Admn)-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
|  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|-----------------------------|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Assistant Controller of Examinations | 1*(2014) *(Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | Not applicable | 100% by Deputation | 11 | 12 | Not applicable |
| | | | | | | Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, or at least 5 years of regular service in the post in the PB 3, with Grade Pay of Rs. 5400 or higher. |
| | | | | | | <p>(Ravindra Pattar)</p> <p>FA, AIIMS, Bhubaneswar</p> <p>Member Secretary</p> <p>Recruitment Rules Committee</p> <p>Tele No:0674-2476600</p> |

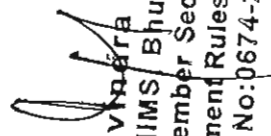
Schedule I

Hospital Management


(Ravindra Pattar)
FA, AIIMS Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| SENIOR ANALYST (SYSTEM ANALYST) | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band-3: Rs.15600-39100 with Grade Pay of Rs.7600/- | Not applicable | Not exceeding 50 years Maximum age is relaxable up to 5 years for Government employees including AIIMS employees in accordance with the instructions or orders issued by the Central Government | Qualifications: Essential: M.E./ M.Tech. in Comp Sc./Comp Engg or Ph.D in Computer Science + 15 years experience in IT systems /Networking /Hardware configuration /Software Programming in Ministries/ Departments of Government of India/State Government/Union Territories / Statutory/Autonomous Bodies. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Period of probation, if any 2 years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | Promotion failing which by deputation failing ball by direct recruitment. | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | (1) Director – Chairman (2) Director, IIT/NIT or his representative of appropriate level – Member (3) HoD nominated by Director – Member (4) Deputy Director (Admin) – Member |
| | | | | | | (Ravindra Pattar) FA, AIIMS, Shubaneswar Member/ Secretary Recruitment Rules Committee Tele No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Senior Programmer (ANALYST) | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band-3: Rs.15600-39100 with Grade Pay of Rs.6600/- | Not applicable | Not exceeding 50 years Maximum age is relaxable up to 5 years for Government employees including AIIMS employees in accordance with the instructions or orders issued by the Central Government | Qualifications: Essential: BE/B.Tech/MCA/BSc with Diploma in Computer Application +10 years experience in IT systems/ Networking/ Hardware configuration/ Software Programming in Ministries/ Departments of Government of India/State Government/Union Territories / Statutory/Autonomous Bodies. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Age not applicable. Educational qualification and experience as prescribed in Col. - 7. | 2 years | Direct Recruitment or By Promotion or By Deputation (Period of Deputation shall ordinarily not exceed 3 years) | | | Officers from Ministries/ Departments of Government of India/State Government/ Union Territories / Statutory/ Autonomous Bodies holding analogous posts on regular basis or with 5 years of regular service in the PB- 3 +GP of 5400 having educational qualification as prescribed in Col. - 7. | (1) Director – Chairman (2) HoD/Faculty Member nominated by Director – Member (3) Deputy Director (Administration) – Member (4) Senior Analyst (System Analyst)- Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|--|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Public Relation Officer | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 Grade Pay: Rs. 6600 | Not applicable | Between 30-45 years of age | A Degree from a recognized University / institution with a Post-Graduation / Diploma in Public Relations / Corporate Communication / Journalism / Mass Communication with 10 years' experience in the field of Public Relations / Corporate Communication / Journalism / Mass Communication |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Period of probation, if any 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods 100% by Direct Recruitment | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made Not applicable | If a Departmental Promotion Committee exists what is its composition | |
| | | | | | | 1. Director- Chairman 2. Medical Superintendent-Member 3. Deputy Director (Admn)-Member 4. Officer nominated by Director-Member |
|  (Ravindra Pattar) FA, AIIMS Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | | | | | |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Legal Assistant | 1*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 3 : Rs.9300-34800 + GP Rs.4600 | Not applicable | Between 30-40 years of age | Graduate with experience of minimum period of three years assisting a qualified legal practitioner/firm or as Legal Assistant in Legal Department of a Govt. Organisation. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Period of probation, if any 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods 100% by Direct Recruitment | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | | | | | 1. Deputy Director (Admn)-Chairman 2. Officer nominated by Director-Member 3. Sr Administrative Officer/ Administrative Officer-Member |
| | | | | | | (Ravindra Patta) FA, AIMS, Bhubaneswar Member/Secretary Recruitment Rules Committee Tele No:0674-2476600 |


Schedule I

Hindi


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|--|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Senior Hindi Officer | 1* (2014) *(Subject to variation depended upon the workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 + GP Rs. 4600/- | Not applicable | Not applicable | Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level; OR Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; AND Recognized Diploma or Certificate course in Translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | 10 | 10 | 11 | 12 | |
| Not applicable | 2 Years | 100% by direct recruitment failing which by deputation basis. | | Promotion : Jr. Hindi Translator with 5 years of regular service. Deputation : Officers from the Central/State Govt./UTs:- (a) (i) holding analogous posts on regular basis in the parent cadre/department; or (ii) with 5 years regular service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band 2, Rs. 9300-34800/- with Grade Pay Rs. 4200/-; and (b) Possessing the educational qualifications and other qualifications laid down for direct recruits under col. 7. | 1. Deputy Director (Admin)- Chairman 2. Sr. Administrative Officer / Administrative Officer- Member 3. Officer nominated by Director- Member | |


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FA, AIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|--|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Junior Hindi Translator | 3* (2014) *(Subject to variation depended upon the workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 + GP Rs. 4200/- | Not applicable | Between 18-30 years (Maximum age is relaxable up to 5 years for Central Government employees including AIIMS in accordance with the instructions or orders issued by the Central Government) | Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi, medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level; OR Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; AND Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 | 12 | if a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | | |
| Not applicable | 2 Years | 100% by direct recruitment | | Not applicable | | 1. Deputy Director (Admin)- Chairman 2. Sr. Administrative Officer / Administrative Officer-Member 3. Officer nominated by Director-Member |
|  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | | | | | |

Schedule I


Hostels


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|--|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Junior Warden (House Keepers) | 10*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 + GP Rs. 1900 | Not applicable | Between 30-45 years. | 1. Graduate from a recognised University or equivalent. 2. Two years' experience as a Jr. Warden or equivalent in any College. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% Direct Recruitment failing which by Deputation. | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | 2 years in case of direct recruitment | | | Deputation Officers holding analogous under the Central/State/UT Governments/ Universities/ Statutory, Autonomous Bodies/ Research and Development Organizations | | |
| | | | | | | 1. Senior Administrative Officer- Chairman 2. Administrative Officer-Member 3. Officer nominated by Director-Member |
| | | | | | | (Ravindra Pattar) FA, AIMS Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

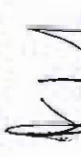
Schedule I

Procurement & Stores


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committed
Tele No:0674-267660

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|-----------------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Stores Officer | 2* (2014) *(Subject to variation depended on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 + GP Rs. 5400/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | Not applicable | 100% by promotion failing which deputation (Period of Deputation shall ordinarily not exceed 3 years) | 11 | | 12 |
| <p>Promotion:- Assistant Stores Officer having 3 years of regular service Deputation Officers under the Central/State/U.T. Governments/Universities/ Statutory, Autonomous Bodies or Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with 2 years regular service in the grade pay of Rs. 4800/- or iii. with 3 years regular service in the grade pay of Rs. 4600/- and having educational qualifications and experience as under: (i) Degree from a recognised University/Institution; (ii) Post-graduate degree/Diploma in Material management from a recognised University/Institution; Or (iii) Bachelor's Degree in Material management from a recognised University/ Institution and 3years' experience in store handling (preferably medical stores).</p> | | | | | | |
| <p>1. Director - Chairman 2. Deputy Director (Admin) –Member 3. Sr. Procurement – cum – Stores officer - Member 4. Sr Administrative Officer - Member</p> <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> | | | | | | |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Store Keeper | 27* (2014) *(Subject to variation depended on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 + GP Rs. 4200/- | Not applicable | Between 18 - 35 years | Qualifications: Essential: (i) Degree from a recognised University/Institution; (ii) Post-graduate degree/Diploma in Material management from a recognised University/Institution; Or (iii) Bachelor's Degree in Material management from a recognised University/Institution and 3 years experience in store handling (preferably medical stores). |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Period of probation, if any | 2 years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | (i) 75 % by direct recruitment. 25% of the vacancies shall be filled from store-keeper-cum-clerk of Grade Pay of Rs. 1900/- possessing educational qualification for direct recruitment and having at least 5 years' regular service in the grade. | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| Educational Qualification: Yes for Limited Departmental Examination | | | | Not applicable | | 1. Deputy Director (Admin)- Chairman 2. Sr. Procurement – cum – Stores officer / Stores Officer- Member 3. Sr Administrative Officer / Administrative Officer - Member |


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FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|---|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Store Keeper -cum- Clerk | 55* (2014) *(Subject to variation depended on workload) | Group 'C' | Pay Band - 2 : Rs.5200-20200 + GP Rs. 1900 | Not applicable | Up to 30 years | Qualifications: 1. Graduate from a recognised university with one year experience in handling stores. Desirable: Post-graduate Degree/Diploma in Materials Management from a recognised Institution. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | | 12 |
| Not applicable | 2 years | Direct Recruitment or Deputation (including short contract/Absorption) Period of deputation 3 years. | Direct Recruitment or Deputation (including short contract/Absorption) Period of deputation 3 years. | Deputation 1 Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post | | 1. Deputy Director (Admin)- Chairman 2. Sr. Procurement – cum – Stores officer / Stores Officer- Member 3. Sr Administrative Officer / Administrative Officer - Member |
| <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600</p> | | | | | | |

Schedule I

Central Sterilization Services Department


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|-----------------------------|---|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| CSSD Officer | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Not applicable | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | Not applicable | 100% by Promotion failing which by deputation | <p><u>Promotion:</u> CSSD Supervisor with seven years of regular service in the grade.</p> <p><u>Deputation:</u> Officers of Central/State Govt./ Autonomous/ Statutory Organization holding analogous post on regular basis Or CSSD Supervisor with five/seven years of regular service in the grade pay of Rs. 5400/- or 4600/- respectively.</p> | <p>1. Director - Chairman</p> <p>2. Deputy Director (Admin) - Member</p> <p>3. Medical Superintendent - Member</p> <p>4. Faculty nominated by Director - Member</p> <p>(Ravindra Ratiar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600</p> | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| CSSD Supervisor | 1*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 1 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Not applicable | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Promotion failing which by deputation | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | 1. Director - Chairman 2. Deputy Director (Admin) -Member 3. Medical Superintendent - Member 4. Faculty nominated by Director - Member (Ravi Kumar Bhatnagar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|-----------------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| CSSD Technician | 6*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 1 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not applicable | Between 21-35 years | Qualifications: B. Sc. (Microbiology or Medical Technology) with 3 years' experience in CSSD in a 200 bedded Hospital Or Staff Nurse (A Grade Registration) with two years experience in CSSD in a 200 bedded Hospital Or Theatre Assistant Course with four years experience in CSSD in a 200 bedded Hospital. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | 2 years | 100% by Direct Recruitment failing which by deputation | 11 | 12 | |
| | | | | | | 1. Medical Superintendent - Chairman 2. CSSD Officer/Faculty nominated by Director-Member 3. Officer nominated by Director-Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

Schedule I

Laundry




(Ravindra Patil)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Laundry Manager | 1*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not applicable | Up to 50 years | <ol style="list-style-type: none"> 12th pass or its equivalent from a recognized Board/School. Diploma/Certificate in Dry Cleaning/Laundry Technology from a recognized Institute. 12 years experience in a reputed mechanized Laundry. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | <p>In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made</p> <p>If a Departmental Promotion Committee exists what is its composition</p> |
| Not applicable | 2 years in case of Direct Recruitment | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | Promotion failing which by Deputation failing which by Direct Recruitment | Promotion Assistant Laundry Supervisor with 10 years of regular service in the grade. Deputation: Officers working in a 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: (a) (i) Holding analogous posts on regular basis; or (ii) Holding a post in the grade pay of Rs.2400/- with 10 years of regular service in the grade. | <ol style="list-style-type: none"> 1. Medical Superintendent - Chairman 2. Senior Administrative Officer/ Administrative Officer - Member 3. Officer nominated by Director - Member <p style="text-align: center;">  (Ravindra Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 </p> | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|--|---|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Assistant Laundry Supervisor | 4*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 2 : Rs.5200-20200 with Grade Pay of Rs.2400/- | Not applicable | Between 18-30 years | Essential: 1. 12 th pass or its equivalent from a recognized Board/School. 2. Diploma/Certificate in Dry Cleaning/Laundry Technology from a recognized Institute. 3. 2 years experience in a reputed mechanized Laundry. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | 9 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 |
| Not applicable | 2 Years | Direct Recruitment failing which by Deputation | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | 12 |
| | | | | | | 12 |
| | | | | | | 1. Medical Superintendent - Chairman 2. Senior Administrative Officer/ Administrative Officer - Member 3. Laundry Manager/Officer nominated by Director- Member |
| | | | | | | (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 6674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Tailor Grade III | 2*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1800/- | Not applicable | Between 18-27 years | Qualifications: Essential: (i) 10th Standard pass from a recognised School/Board (ii) Certificate from ITI or any other recognised Institution in the trade of Tailoring. Desirable: Experience in stitching of various types of clothes |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Age not applicable | 2 years for Direct Recruits | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |


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Schedule I

Sanitation




(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Sanitation Officer | 3*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Not applicable | Not applicable | 100% by Promotion failing which by deputation | | | Promotion Sanitary Inspector Grade II with 6 years of regular service in the grade. Deputation: Officers of the 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: (i) Holding analogous posts on regular basis; or (ii) Holding a post in the grade pay of Rs.2800/-with 6 years of regular service in the grade. | 1. Medical Superintendent - Chairman 2. Senior Administrative Officer - Member 3. Officer nominated by Director-Member (Ravindra Patta) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Sanitary Inspector Grade II | 18*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2800/- | Not applicable | Between 18-35 years | Qualifications: Essential: 1. Pass in Class 12 + Health Sanitary Inspector course (1 year duration) from a recognized university / institution 2. Not less than 4 years of experience in a 200 bedded hospital |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | 10 | | | 11 | 12 |
| Not applicable | 2 years | Direct Recruitment failing which by Deputation | Deputation | Officers of Central/State Govt./ Autonomous/Statutory Organization holding analogous post on regular basis | | 1. Medical Superintendent - Chairman 2. Senior Administrative Officer/Administrative Officer - Member 3. Sr. Sanitary Officer/Officer nominated by Director- Member |
| <p>(Ravindra Pattar) FA, AIIMS Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600</p> | | | | | | |

Schedule I

Central Library


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|---|---|--|--|
| 1 Librarian Selection Grade (Senior Librarian) | 2 1* (2014) * (Subject to variation dependent on workload) | 3 Group 'A' | 4 Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | 5 Selection | 6 Not applicable | 7 Not applicable |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 years | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 Promotion failing which by Deputation | 12 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 13 If a Departmental Promotion Committee exists what is its composition | 14 If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years | Promotion failing which by Deputation | Promotion:- Librarian Grade I with 7 years of service will be eligible for appointment to the post of Librarian Selection Grade subject to clearance of the prescribed selection process. Deputation:- Officers under the Central/State/U.I. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with at least 5 years regular service in the grade pay of Rs. 5400/- in the relevant field or iii. with at least 6 years regular service in the grade pay of Rs. 4800/- in the relevant field or with at least 7 years regular service in the grade pay of Rs. 4600/- in the relevant field | 11 11 | 12 12 | 13 13 (1) Director Chairman (2) Faculty in-charge (Library) Member (3) Deputy Director (Admin) Member (4) Chief Librarian Member  (Ravindra Pattar) FA, AIIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|--|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Librarian Grade III | 4*(2014) * (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not applicable | Between 21-30 years. | <p>Qualifications: Essential: i) Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute. Or B.Sc. Degree or equivalent from a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science from a recognized University or Institute. with ii) 2 years' Professional experience in a library of under Central/ State/ Autonomous/ Statutory organization/PSU/University or recognized research and educational institution. iii) Ability to use computers- Hands on experience in office applications, spread sheets and presentations. Desirable: Diploma in Computer Application from a recognized University or Institute.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | <p>If a Departmental Promotion Committee exists what is its composition</p> |
| Not applicable | 2 years | Direct Recruitment failing which by deputation / Absorption. | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | Deputation /Absorption: Officers holding analogous posts on regular basis under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/Health Care Organizations | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | <p>1. Deputy Director (Admin)- Chairman 2. Faculty In-charge (Library) Member 3. Chief Librarian-Member 4. Sr. Administrative Officer-Member</p> <p> (Ravindra Pattar) FA, AIIMS, Shubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|-----------------------------|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Librarian Grade III | 4*(2014) * (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not applicable | Between 21-30 years. | <p>Qualifications: Essential:</p> <p>i) Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute.</p> <p>Or</p> <p>B.Sc.Degree or equivalent from a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science from a recognized University or Institute.</p> <p>With</p> <p>ii) 2 years' Professional experience in a library of under Central/ State/ Autonomous/ Statutory organization/PSU/University or recognized research and educational institution.</p> <p>iii) Ability to use computers- Hands on experience in office applications, spread sheets and presentations.</p> <p>Desirable:</p> <p>Diploma in Computer Application from a recognized University or Institute.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | <p>If a Departmental Promotion Committee exists what is its composition</p> |
| Not applicable | 2 years | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | Deputation /Absorption: Officers holding analogous posts on regular basis under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/Health Care Organizations | 1. Deputy Director (Admin)- Chairman 2. Faculty in-charge (Library) Member 3. Chief Librarian- Member 4. Sr. Administrative Officer- Member | <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-241000</p> |

Schedule I

Central Medical Record Section

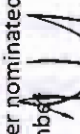

(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|--|---|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | Not applicable |
| Chief Medical Record Officer | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.5400/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Age not applicable | Not applicable | 100% by Promotion failing which by Deputation. | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | Promotion: Medical Record Officer with 8 years of regular service in the grade pay of Rs. 4200/- Deputation: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations (a) holding analogous posts on regular basis or (b) with 2/3 years regular service in the grade pay of Rs. 4800/- or 4600/- respectively in the relevant field. And Possessing the following qualifications and experience: (a) Degree in Medical Record keeping (duration 1 year) from a recognised Institute / University. And (b) Ability to use computers in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi | 1. Medical Superintendent- Chairman 2. Officer nominated by Director- Member 3. Deputy Director Administration - Member |  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee T-13 No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|---|---------------------------------|---|
| 1 Medical Record Officer | 2 8*(2014) (Subject to variation dependent on workload) | 3 Group 'B' | 4 Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | 5 Not applicable | 6 Between 21-35 years of age | 7 Qualifications: Essential: i. Bachelors Degree preferable with Science & Recognized University or Equivalent ii. Should have done one year course in Medical Record from recognized Institution iii. Not less than 5 years of experience in organizing and maintenance of Medical records in a not less than 200 Bedded Medical Hospital/ Institute. |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 Period of probation, if any | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 If a Departmental Promotion Committee exists what is its composition | | |
| Not applicable | 2 years for direct recruitment | 50% by Direct Recruitment 50% by Promotion failing which by Deputation | Promotion: Junior Medical Record Officer with 6 years of regular service in the grade pay of Rs. 2800/-. Deputation: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/Health Care Organizations holding analogous posts on regular basis, Or Junior Medical Record Officer with six years of regular service in the grade pay of Rs. 2800 in the relevant field. | 1. Medical Superintendent- Chairman 2. Chief Medical Record Officer /Officer nominated by Director- Member 3. Sr. Administrative officer /Administrative Officer - Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Junior Medical Record Officer (Receptionist) | 10* (2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1: Rs.5200-20200 with Grade Pay of Rs.2800/- | Not applicable | Between 21-35 years of age | Qualifications: Essential: For Jr. Medical Record Officer B.Sc. (Medical Records) Or 10+2 (Science) from a recognised board with at least 6 month Diploma/Certificate course in Medical Record Keeping from a recognized Institute / University having 2 years' experience in Medical Record Keeping in a Hospital Setup And Ability to use computers Hands on experience in office applications, spread sheets and presentations, typing speed of 35 words per minute in English or 30 words per minute in Hindi. For Receptionist Degree in Mass Communication/Hospital Administration/ Hospitality Management from a recognized University/ Institute. And Ability to use computers Hands on experience in office applications, spread sheets and presentations. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | 2 years for direct recruitment | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 50% by Direct Recruitment 50% by Promotion failing which by Deputation | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | | | | | 1. Medical Superintendent- Chairman 2. Chief Medical Record Officer /Officer nominated by Director- Member 3. Sr. Administrative officer /Administrative Officer - Member (Ravindra Pattar) FA, AIIMS Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--------------------------------|---|--|--|---|---|
| 1 | 20* (2014) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2400/- | Not applicable | Between 18-30 years of age | Qualifications: Essential: B.Sc. (Medical Records) Or 10+2 (Science) from a recognised board with at least 6 month Diploma/Certificate course in Medical Record Keeping from a recognized Institute / University and 2 years' experience in Medical Record Keeping in a Hospital Setup And Ability to use computers - Hands on experience in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | 10 | 11 | 12 | | |
| Not applicable | 2 years for direct recruitment | Direct Recruitment failing which by Deputation / Absorption. | Deputation / Absorption: Officers holding analogous posts on regular basis under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/Health Care Organizations | 1. Senior Administrative Officer - Chairman 2. Chief Medical Record Officer Member 3. Officer nominated by Director-Member | | |


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|-----------------------------|---|---|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Coding Clerk | 1*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | Not applicable | Between 18-30 years of age | Qualifications: Essential: B.Sc. (Medical Records) Or 10+2 (Science) from a recognised board with at least 6 month Diploma/Certificate course in Medical Record Keeping from a recognized Institute / University and 2 years' experience in Medical Record Keeping in a Hospital Setup And Ability to use computers - Hands on experience in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | if a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years for direct recruitment | 9 | Direct Recruitment failing which by Deputation / Absorption. | Deputation / Absorption: Officers holding analogous posts on regular basis under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/Health Care Organizations | 12 | 1. Senior Administrative Officer - Chairman 2. Chief Medical Record Officer Member 3. Officer nominated by Director- Member (Ravindra Patfar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |


Schedule I

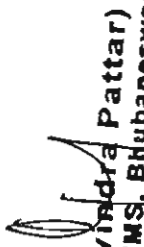
Transport



(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|-----------------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Transport Supervisor | 1* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band -2: Rs.9300-34800 with the grade pay of Rs. 4600 | Not applicable | Between 21-30 years. | Essential: 1. Degree from recognized University or its equivalent. 2. 2 years' experience of managing vehicles in Government Organisation. Desirable: 1. Knowledge of Government Rules and Regulations. 2. Proficiency in Computers. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | if a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years in case of direct recruitment. | 9 | i. 50% by Promotion failing which by deputation. 50% by Direct Recruitment. | 11 | 11 | 12 |
| | | | | | Promotion Office Superintendent /Assistant (NS) with 5 years of regular service in the grade pay of Rs. 4200/-. Deputation Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with 5 years regular service in the grade pay of Rs. 4200/- in the relevant field and possessing educational qualification given for direct recruitment in column 7. | 1. Deputy Director (Admin)- Chairman 2. Senior Administrative Officer/Administrative officer- Member 3. Officer nominated by Director Member (Ravindra Patkar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

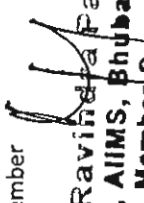
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|----------------|---|--|---|---|
| 1 Driver (Ordinary Grade) | 2 16 * (2014) *(Subject to variation depended on workload) | 3 Group 'C' | 4 Pay Band - 1: Rs.5200-20200 with Grade Pay of Rs.1900/- | 5 Not applicable | 6 Between 18-27 years. | 7 Qualifications: i) 10 th pass from a recognised Board. ii) LMV and HMV commercial license. iii) 2 years' experience of driving commercial vehicle. |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 years | | 10 100% by Direct Recruitment | | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 If a Departmental Promotion Committee exists what is its composition |
| Not applicable | | | | | | <ol style="list-style-type: none"> 1. Senior Administrative Officer- Chairman 2. Administrative Officer- Member 3. Officer nominated by Director Member  <p>(Ravindra Patil) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Driver Grade II | 1* (2014) *(Subject to variation depended on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2400/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Not applicable | Not Applicable | 100% by Promotion | | | From the grade of Driver (Ordinary Grade) with 8 years regular service in the grade. | 1. Senior Administrative Officer- Chairman 2. Administrative Officer- Member 3. Officer nominated by Director Member |
|  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | | | | | |

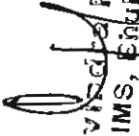
Schedule I

Kitchen


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

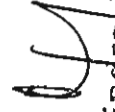
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | Not applicable |
| Chief Dietician | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | Not applicable | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% Promotion failing which by Deputation | Promotion Senior Dietician (Assistant Food Manager) with 5 years regular service in the grade Deputation Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Health Care Organizations: holding analogous posts on regular basis or with 5 years of regular service in the post of Senior Dietician (Assistant Food Manager) in the Grade Pay of Rs. 5400/- Or with 7 years of regular service in the post of Dietician in the Grade Pay of Rs. 4600/- | 1. Director - Chairman 2. Medical Superintendent-Member 3. Deputy Director (Administration)-Member 4. Officer nominated by Director-Member | <p style="text-align: center;">  (Ravindra Patar) FA, AIIMS, Bhubaneswar. Member Secretary Recruitment Rules Committee Tele No:0674-2476600 </p> |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits. |
|--|---|---|--|---|--|--|
| 1 Senior Dietician (Assistant Food Manager) | 2 3* (2014) *(Subject to variation dependent on workload) | 3 Group 'A' | 4 Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.5400/- | 5 Not applicable | 6 Between 21-40 years | 7 M.Sc. (Home Science Food and Nutrition)/M.Sc. (Clinical Nutrition and Dietetics)/ M.Sc. (Food Science & Nutrition)/M.Sc. (Food and Nutrition Dietetics)/M.Sc. (Food Service Management and Dietetics) from a recognized University/Institution. and 6 years' experience in the line preferably in 200 bedded Hospital. |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 years | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 Promotion Dietician in the Grade Pay of Rs. 4600/- with 3 years regular service in the grade Deputation Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Health Care Organizations: holding analogous posts on regular basis Or with 3 years of regular service in the post of Dietician in the Grade Pay of Rs. 4600/-. | 12 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 13 If a Departmental Promotion Committee exists what is its composition | 14 1. Medical Superintendent Chairman 2. Sr. Administrative Officer-Member 3. Officer nominated by Director-Member  (Ravindra Patil) FA, AHMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|--|--|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Dietician | 12* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Not applicable | Between 21 - 35 years. | 1) M.Sc. (Home Science Food and Nutrition)/M.Sc. (Clinical Nutrition and Dietetics)/ M.Sc. (Food Science & Nutrition)/M.Sc. (Food and Nutrition Dietetics)/M.Sc. (Food Service Management and Dietetics) from a recognized University/Institution. 2) 3 years' experience in the line preferably in 200 bedded Hospital. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years | Direct Recruitment failing which by Deputation | Deputation Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Health Care Organizations: holding analogous posts on regular basis or With 5 years of regular service in the relevant field and of Grade Pay of Rs. 4200/-. | 1. Medical Superintendent Chairman 2. Sr. Administrative Officer- Member 3. Officer nominated by Director- Member |  (Ravindra Patta) FA, AIIMS, Emlabaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | |

Schedule I

Medical Social Service (Welfare)


(Ravindra Kumar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|---|-------------------------------|--|
| 1 Chief Medical Social Service Officer | 2 1* (2014) (Subject to variation dependent on workload) | 3 Group 'A' | 4 Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | 5 Not applicable | 6 Not applicable | 7 Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 9 | Period of probation, if any | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 12 | if a Departmental Promotion Committee exists what is its composition |
| Not applicable | Not applicable | 100% by Promotion failing which by deputation | Promotion Supervising Medical Social Service Officer with 5 years of regular service in the grade. Deputation Employees of the Central / State / Union Territory Governments / Universities / Statutory / Autonomous Bodies / Public Sector Undertakings / Research & Development Organizations (A) (i) Holding analogous posts on regular basis or (ii) With 5 years of regular service in the post in Grade Pay of Rs.5400 and (B) Possessing the following qualifications and experience: (i) M.A. in Social Work / MSW from a recognized institute / university and not less than 5 years of experience in the field of Medical social welfare with sound knowledge of medical and other government run financial aid schemes. | 1. Director - Chairman 2. Medical Superintendent-Member 3. Deputy Director (Administration)-Member 4. Officer nominated by Director-Member (Ravindra Patil) FA, AIIMS, Shubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|--|---|--|
| 1 Supervising Medical Social Service Officer | 2 1*(2014) (Subject to variation dependent on workload) | 3 Group 'A' | 4 Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.5400/- | 5 Not applicable | 6 Not applicable | Not applicable |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 Not applicable | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 If a Departmental Promotion Committee exists what is its composition | 13 Promotion Medical Social Service Officer Grade I with 3 years of regular service in the grade. Deputation: Officers of the 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: (a) (i) Holding analogous posts on regular basis; or (ii) Holding a post in the grade pay of Rs.4600/-with 3 years of regular service in the grade; or (iii) Holding a post in the grade pay of Rs.4200/-with 8 years of regular service in the grade. and (b) 5 year experience in the relevant field. | 14 1. Director - Chairman 2. Medical Superintendent-Member 3. Deputy Director (Administration)-Member 4. Officer nominated by Director-Member  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tola No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|-----------------------------|---|--|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Medico Social Service Officer Grade I | 15*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Not applicable | Between 21-35 years | Qualifications: Essential: (i) MA (Social Work) / MSW, with specialization in Medical Social Work, from a recognized University / Institution And (ii) 5 Years' Experience in a government or private sector hospital of minimum 200 beds Desirable: Ability to use computers - Hands on experience in office applications, spread sheets and presentations. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | 2 years | Direct Recruitment failing which by Deputation | Deputation: Officers of the 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: (a) (i) Holding analogous posts on regular basis in the grade; or (ii) Holding a post in the grade pay of Rs.4200/-with 5 years of regular service in the grade. and (b) 3 year experience in the relevant field. | 12 | 1. Medical Superintendent - Chairman 2. Senior Administrative Officer/ Administrative Officer - Member 3. Chief Medical Social Service Officer/ Officer nominated by Director-Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476699 |

Schedule I

Engineering


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|----------------|---|--|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Superintending Engineer | 1*(2014) | Group 'A' | Pay Band - 4: Rs.37400-67000 with Grade Pay of Rs.8700/- | Selection-Merit cum Seniority | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | Period of probation, if any | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | 10 | 10 | 9 | 11 | 12 |
| Age not applicable. | Not applicable | By Promotion failing which by Deputation | | Promotion: Executive Engineer (Civil) / Executive Engineer (Electrical) / Executive Engineer (AC & R) with 10 years of regular service in the grade. Deputation: Employees of the Central / State / Union Territory Governments / Universities / Central Statutory / Autonomous Bodies / Public Sector Undertakings / Research & Development organizations holding analogous post Or Executive Engineers with 5 years of regular service in the grade pay of Rs. 7600. Or Executive Engineer with 10 years of regular service in the grade pay of Rs. 6600. | (1) Director Chairman (2) Deputy Director (Administration) Member (3) Officer nominated by Director-Member | |



(Ravindra Pattar)
FA, AIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

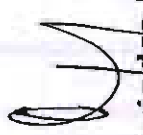
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|--|-------------------------------|---|
| 1 Executive Engineer (Civil) | 2 1*(2014) (Subject to variation dependent on workload) | 3 Group 'A' | 4 Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | 5 Not applicable | 6 Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 Not applicable | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 If a Departmental Promotion Committee exists what is its composition | 13 Age not applicable. | 14 Promotion: Assistant Engineer (Civil) with 7 years of regular service in the grade. Deputation: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. Assistant Engineer (Civil) with 5 years regular service in the grade pay of Rs. 5400/- or iii. Junior Engineer (Civil) with 7 years of regular service in the grade pay of Rs. 4600. |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 (1) Director Chairman (2) Deputy Director (Administration) Member (3) Superintending Engineer Member (Ravindra Pattar) FA, AIIMS/ Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Assistant Engineer (Civil) | 5*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Not applicable | Age not exceeding 35 years. | Qualifications: Essential: Graduate in Civil Engineering from a recognized University / Institute with 5 years experience in design and engineering of civil projects, preferably in a Hospital environment. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Age not applicable. | 2 years for Direct Recruits | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 60% by Direct Recruitment 40% by Promotion failing which by Deputation | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | | | | | 1. Deputy Director (Admin)- Chairman 2. Superintending Engineer- Member 3. Sr. Administrative Officer / Administrative Officer- Member |
| | | | | | | (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|--|---|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Junior Engineer (Civil) | 6*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not applicable | Age not exceeding 30 years. | <p>Qualifications: Essential: Graduate in Civil Engineering from a recognized University / Institute Desirable: 2 years' experience in design and engineering of civil projects, preferably in a Hospital Environment.</p> <p>or</p> <p>Diploma in Civil Engineering from a recognized University / Institute With 5 years' experience in design and engineering of civil projects, preferably in a Hospital Environment.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Age not applicable. | 2 years | Direct Recruitment failing which by Deputation | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | Not applicable |



(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2670000

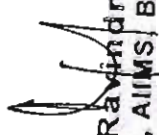
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|--|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Executive Engineer (Electrical) | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | 10 | 11 | 12 | | |
| Age not applicable. | Not applicable | By Promotion failing which by Deputation | Promotion: Assistant Engineer (Electric) with 7 years of regular service in the grade. Deputation: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. Assistant Engineer (Electric) with 5 years regular service in the grade pay of Rs. 5400/- or iii. Junior Engineer (Electric) with 7 years of regular service in the grade pay of Rs. 4600. | (1) Director Chairman (2) Deputy Director (Administration) Member (3) Superintending Engineer Member | | |
|  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | | | | | | |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|--|---|---|--|
| 1 Junior Engineer (Electrical) | 2 4*(2014) (Subject to variation dependent on workload) | 3 Group 'B' | 4 Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | 5 Not applicable | 6 Age not exceeding 30 years. | 7 Qualifications: Essential: Graduate in Electrical Engineering from a recognized University / Institute Desirable: 2 years' experience in repair and maintenance of electrical systems, preferably in a Hospital Environment. or Diploma in Electrical Engineering from a recognized University / Institute With 5 years' experience in repair and maintenance of electrical systems, preferably in a Hospital Environment |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 years | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 Direct Recruitment failing which by Deputation | 12 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 13 Not applicable | 14 if a Departmental Promotion Committee exists what is its composition |
| Not applicable | | | | | 15 Deputation: Officers holding analogous posts on regular basis under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations. | 16 Not applicable  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|--|---|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Electrician | 6* (2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2400/- | Not applicable | Not exceeding 35 years | Qualifications: Essential: a) 10 th Class /Standard or equivalent b) ITI Diploma Certificate in Electrician Trade c) Electrical Supervisory certificate of Competency; and Practical experience of 5 years in erection and running /maintenance of different types of HT and LT electrical installations including UG cable systems. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | 2 years | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | Direct Recruitment failing which by Deputation | Direct Recruitment failing which by Deputation | Promotion: Wireman and Lineman possessing Electrical Supervisory Certificate of Competency with 5 years regular service in the grade. Deputation: Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post | 1. Deputy Director (Admin)- Chairman 2. Superintending Engineer-Member 3. Sr. Administrative Officer / Administrative Officer-Member | |



(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
 Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|--|---|---|--|
| 1 Senior Mechanic (E&M) | 2 (2014) (Subject to variation dependent on workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2400/- | 5 Not applicable | 6 Not applicable | 7 Not applicable |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 years | Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 Promotion facility which by Deputation | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | 12 If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years | | | | Promotion: Mechanic (E&M) with 8 years of regular service in the grade. Deputation : Officers holding analogous post under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies. | 1. Deputy Director (Admin)- Chairman 2. Superintending Engineer- Member 3. Sr. Administrative Officer / Administrative Officer- Member  (Ravindra Pattar) FA, AIIMS/ Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|--|-------------------------------|---|
| 1 Mechanic (E&M) | 2 4*(2014) (Subject to variation dependent on workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | 5 Not applicable | 6 Between 18-30 years | 7 Qualifications: Essential: a) 10 th Class/Standard or equivalent. b) ITI Diploma Certificate in Electrician Engineering/ Mechanical Engineering from a recognized Polytechnic/ITI. Practical experience of 2 years in a workshop / department dealing with operation and maintenance of mechanical/Electrical plants. |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 Period of probation, if any | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 if a Departmental Promotion Committee exists what is its composition | | |
| Not applicable | 2 years | Direct Recruitment failing which by Deputation | Deputation: Officers holding analogous post under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies | (1) Superintending Engineer - Chairman (2) Executive Engineer (Elect.) - Member (3) Administrative Officer- Member | |  (Ravindra Pattar) FA, AIMS/ Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Senior Operator(E&M) | 7*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2400/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | 12 |
| Not applicable | 2 years | 100% by Promotion failing which by Deputation | Promotion: Mechanic (E&M) with 8 years of regular service in the grade. Deputation : Officers holding analogous post under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies. | 1. Deputy Director (Admin)-Chairman 2. Executive Engineer (Elect.) Member 3. Sr. Administrative officer/ Administrative Officer- Member |  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|----------------|--|---|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Hospital Architect | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | Not applicable | By Deputation | | Deputation: Architects or officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered. | If a Departmental Promotion Committee exists what is its composition | Not applicable |


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| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|--|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Lineman (Electrical) | 2*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | Not applicable | Between 18-30 years | Qualifications: Essential: a) 10 th Class/Standard or equivalent B) ITI Diploma Certificate/equivalent in related trade Experience : 2 year in the relevant field. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | 12 |
| Not applicable | 2 years | Direct Recruitment failing which by Deputation. | 10 | Deputation : Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post | 11 | If a Departmental Promotion Committee exists what is its composition (1) Deputy Director (Administration) Chairman (2) Superintending Engineer - Member (3) Executive Engineer (Elect.) - Member (4) Sr. Administrative officer/ Administrative Officer- Member (Rawindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|--|---|--|--|---|
| 1 Operator (E&M) / Lift Operator | 2 12*(2014) (Subject to variation dependent on workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | 5 Not applicable | 6 Between 18-30 years | Qualifications: Essential: a) 10 th Class /Standard or equivalent B) ITI Diploma Certificate/equivalent in related trade |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 Period of probation, if any 2 Years | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods Direct Recruitment failing which by Deputation. | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 If a Departmental Promotion Committee exists what is its composition | 13 Deputation : Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post | 14 (1) Deputy Director (Administration) Chairman (2) Superintending Engineer - Member (3) Executive Engineer (Elect.) - Member (4) Sr. Administrative officer/ Administrative Officer- Member |
| Not applicable | | | | | | <p>(Rayindra Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|-----------------------------|---|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Executive Engineer (AC &R) | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 with Grade Pay of Rs.6600/- | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 9 | Not applicable | By Promotion failing which by Deputation. | Promotion: Assistant Engineer with 7 years of regular service in the grade. Deputation: Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union Territories Engineering Services, and other Engineering Departments of the Central/State/PSU/Statutory/Autonomous Bodies working holding analogous post or in PB-3 GP 5400 with 5 years of regular service in the grade. or in PB-2 GP 4600 with 7 years of regular service in the grade. | 12 | (1) Director Chairman (2) Deputy Director (Administration) Member (3) Superintending Engineer Member |
|  (Ravindra Pattar) FA, AIIMS Bhubaneswar Member Secretary Recruitment/Rules Committee Tele No:0674-2476600 | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|-----------------------------|---|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Assistant Engineer (Air Conditioning & Refrigeration) | 2* (2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Junior Engineer (Air Conditioning & Refrigeration) with five years of regular service in the grade | Age not exceeding 35 years. | Qualifications: Essential: Graduate in Mechanical / Electrical Engineering from a recognized University / Institute with 5 years experience in design and engineering of civil projects, preferably in a Hospital environment. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | 2 years | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | if a Departmental Promotion Committee exists what is its composition | |
| | | | 50% by Direct Recruitment 50% by Promotion failing which by Deputation | Promotion: Junior Engineer (Air Conditioning & Refrigeration) with 5 years of regular service in the grade will be eligible for appointment to the post of Assistant Engineer (Air Conditioning Refrigeration) subject to clearance of the prescribed selection process. Deputation: Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government /Union Territories Engineering Services, and other Engineering Departments of the Central /State Statutory/Autonomous Bodies holding analogous post or with 5 years of regular service as Junior Engineer. | 1. Deputy Director (Admin)- Chairman 2. Officer nominated by Director- Member 3. Superintending Engineer- Member 4. Sr. Administrative officer / Administrative Officer- Member | (Ravindra Patar) FA, AIIMS, Prabhakar Member Secretary Recruitment Rules/Committee Tele No: 0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|---|---|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Junior Engineer (Air Conditioning & Refrigeration) | 4*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not applicable | Age not exceeding 30 years. | Graduate in Electrical/Mechanical Engineering from a recognized University / Institute Desirable: 2 years experience in repair and maintenance of large scale Air Conditioning and Refrigeration systems. or Diploma in Electrical/Mechanical Engineering from a recognized University / Institute with 5 years experience in repair and maintenance of large scale Air Conditioning and Refrigeration systems. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years | Direct Recruitment failing which by Deputation Period of deputation 3 years. | Deputation: Officers from Ministries/ Departments of Government of India, State Government /Union Territories and other Engineering Departments of the Central/State/PSU/Statutory/Autonomous Bodies holding analogous post in the department of Air Conditioning & Refrigeration. | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 1. Deputy Director (Admin)- Chairman 2. Officer nominated by Director- Member 3. Superintending Engineer- Member 4. Sr. Administrative officer / Administrative Officer- Member | <p align="center"> (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 </p> |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|--|--|---|
| 1 Mechanic (Air Conditioning & Refrigeration) | 2 6*(2014) (Subject to variation dependent on workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | 5 Not applicable | 6 Between 18-40 years | 7 Qualifications: Essential: a) Matriculation or equivalent. b) ITI/Diploma certificate in Refrigeration and Air Conditioning from a recognized institute/polytechnic of a minimum of 12 months. c) 2 Years experience in installation and maintenance of Refrigeration and Air Conditioning systems |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 Period of probation, if any 2 years | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods Direct Recruitment failing which by Deputation | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 if a Departmental Promotion Committee exists what is its composition | | |
| Not applicable. | | | 1. Deputy Director (Admin)- Chairman 2. Superintending Engineer- Member 3. Executive Engineer (AC & R) Member 4. Sr. Administrative officer / Administrative Officer- Member | | <p style="text-align: center;">  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-247560 </p> | |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|--|---|--|
| 1 Senior Plumber | 2 4*(2014) (Subject to variation dependent on workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2400/- | 5 Not applicable | 6 Not applicable | 7 Not applicable |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 Not applicable | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 Promotion : Plumber with 8 years regular service in the grade of Rs. 1900/- Deputation : Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with 8 years regular service as plumber in the grade & Rs. 1900/- | 12 If a Departmental Promotion Committee exists what is its composition | 13 Promotion : Plumber with 8 years regular service in the grade of Rs. 1900/- Deputation : Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with 8 years regular service as plumber in the grade & Rs. 1900/- | 14 1. Deputy Director (Admin)- Chairman 2. Superintending Engineer- Member 3. Executive Engineer (Civil) Member |
|  (Ravindra Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tel No: 0674-2476600 | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|--|---|--|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Plumber | 15*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | Not applicable | Between 18-30 years | <p>Qualifications: Essential:</p> <p>a) ITI Diploma Certificate/Equivalent in the trade with at least 5 years practical experience Should have the following experience:</p> <p>Working knowledge of the various types of specials used in the plumbing trade of all types of pipes of different materials and be able to estimate requirements for any job entrusted to him.</p> <p>Working with various tools used in the trade such as wrenches, spanners, caulking tools, stocks and dies etc.</p> <p>Make leak proof joints for all types of pipes.</p> <p>Knowledge of materials that go to form joints and be able to estimate requirements thereof.</p> <p>Able to follow drawings and sketches and execute work according to lay out.</p> <p>Able to carry out overhaul of bibcocks, ball valves, sluice valves including grinding and seating. Possess Plumbing License.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable. | 2 years | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | Direct Recruitment failing which by Deputation | Deputation : Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post | 1. Deputy Director (Admin)- Chairman 2. Superintending Engineer- Member 3. Executive Engineer (AC&R) Member 4. Sr. Administrative officer / Administrative Officer- Member | (Ravindra Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476688 | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|----------------|-----------------------------|---|--|---|--|
| 1 | 20*(2014) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | Not applicable | Between 18-30 years | Qualifications: Essential: a) 10 th Class /Standard or equivalent b) ITI Diploma Certificate in Electrician Trade c) Electrical workman certificate of Competency; and d) Practical experience of 5 years in electrician trade. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
| Not applicable. | 9 | 2 years | Direct Recruitment failing which by Deputation | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| | 10 | | | | | |
| | 11 | | | | | |
| | 12 | | | | | |
| | | | | | | 1. Deputy Director (Admin)- Chairman 2. Superintending Engineer-Member 3. Executive Engineer (AC&R) Member 4. Sr. Administrative officer / Administrative Officer- Member (Raviendra Pattar) FA, AHMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

Schedule I

Pharmacy


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-247660

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|---|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Chief Pharmacist | 11*(2014) *(Subject to variation depended upon the workload) | Group 'B' | Pay Band - 1 : Rs.5200-20200 + GP Rs. 4600 | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | 11 | 12 | if a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | Promotion failing which deputation | Promotion Pharmacist Grade I or Sr. Pharmacist with 5 years of regular service in the grade pay of Rs. 4200/- Deputation Officers under the Central/State/ U.T.Governments/Universities/ Statutory Bodies or Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with 5 years regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 4200/- | | |
| Not applicable. | 2 years | | | | | 1. Medical Superintendent (Admin)- Chairman 2. Sr. Administrative Officer / Administrative officer - Member 3. Officer nominated by Director- Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member/ Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|------------------------------------|--|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Pharmacist Grade I | 11*(2014) *(Subject to variation depended upon the workload) | Group 'B' | Pay Band - 2 : Rs.5200-20200 + GP Rs. 4200 | Not applicable | Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable. | Not applicable. | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | Promotion failing which deputation | Promotion Pharmacist Grade II with 6 years of regular service in the grade. or Placement in the grade pay of Rs. 4200 will be as per order issued by Govt. of India in this regard. | 1. Medical Superintendent - Chairman 2. Sr. Administrative Officer / Administrative officer - Member 3. Officer nominated by Director- Member | | |
| | | | Deputation Officers under the Central/State/U.T. Governments/Universities/ Statutory Bodies or Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, or ii. with 6 years regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 2800/-. | | | |
| | | | | | | (Ravindra Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476009 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|---|--|-------------------------------|---|
| 1 Pharmacist Grade II | 2 27*(2014) *(Subject to variation depended upon the workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 + GP Rs. 2800 | 5 Not applicable | 6 Between 21- 27 years | Essential: Qualifications: 1. Diploma In Pharmacy from a recognised University/Institution 2. Should be a registered Pharmacist under Pharmacy Act 1948 Desirable: Experience in manufacture/ storage/testing of transfusion fluids in a reputed hospital or industry. |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 Period of probation, if any 2 years | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 If a Departmental Promotion Committee exists what is its composition | | |
| Not applicable. | | 100% Direct Recruitment failing which by deputation/ absorption | Deputation: Officers holding analogous posts on regular basis under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/Health Care Organizations and possessing educational qualification for direct recruitment given in Column 7. | 1. Medical Superintendent - Chairman 2. Sr. Administrative Officer / Administrative officer - Member 3. Officer nominated by Director- Member | | (Ravindra Patta) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits. |
|---|--|-----------------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Pharma Chemist /Chemical Examiner | 1*(2014) *(Subject to variation depended upon the workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 + GP Rs. 2800 | Not applicable | Between 21- 27 years | <p>Essential:</p> <p>Qualifications:</p> <ol style="list-style-type: none"> 1. Diploma In Pharmacy from a recognised University/Institution 2. Should be a registered Pharmacist under Pharmacy Act 1948 <p>Desirable:</p> <p>Experience in manufacture/testing of transfusion fluids in a reputed hospital or industry.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable. | 9 2 years | 100% Direct Recruitment | 10 100% Direct Recruitment | 11 Not applicable. | 12 12 | <ol style="list-style-type: none"> 1. Medical Superintendent - Chairman 2. Sr. Administrative Officer / Administrative officer - Member 3. Officer nominated by Director- Member <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-247660</p> |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Dispensing Attendants | 4* (2014) *(Subject to variation depended upon the workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 + GP Rs. 2400 | Not applicable | Between 21- 27 years | Essential: Qualifications: 1. Diploma In Pharmacy from a recognised University/Institution 2. Should be a registered Pharmacist under Pharmacy Act 1948 |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable. | 2 years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 100% by Direct Recruitment | Not applicable. | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 1. Medical Superintendent - Chairman 2. Sr. Administrative Officer / Administrative officer - Member 3. Officer nominated by Director- Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 |

Schedule I

Medical Gas & Manifold Room


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|-----------------------------|---|---|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | (BSAIBGLT 5979/L) |
| Manager/ Supervisor/ Gas Officer | 2*(2014) (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Not applicable | Between 30 to 40 years | Degree in Mechanical Engineering with 5 years working experience with Manifold or its repairs in supervisory capacity in a Medical Setup. or Diploma in Mechanical Engineering with 7 years working experience with Manifold or its repairs in supervisory capacity in a Medical Setup. Must be capable of carrying out work associated with the Medical Gas Management distribution line, taps, cocks and outlets. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable. | Not applicable. | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition | |
| | | Not applicable. | 50% by Direct Recruitment 50% promotion failing which by deputation | Promotion 11 years as Manifold Technician/Gas Steward in the grade. Deputation Officials holding analogous posts in govt. organizations or holding posts with 11 years of relevant experience in GP of Rs. 2800. | 1. Medical Superintendent - Chairman 2. Officer nominated by Director - Member 3. Sr Administrative Officer/ Administrative Officer-Member | |


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment/Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|---|--|---|
| 1 Manifold Technician (Gas Steward) | 2 8*(2014) (Subject to variation dependent on workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2800/- | 5 Not applicable | 6 Between 25-35 years | <p>Qualifications: Essential: 10+2 in Science with 7 years experience in Medical Gas Pipeline System in a 200 Bedded Govt. Hospital or Trade Certificate or ITI Diploma in Mechanical Engg. with 5 years experience in Medical Gas Pipeline System in a 200 Bedded Hospital</p> |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 years for Direct Recruits | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 Promotion 5 years as Gas/Pump Mechanic in the grade. Deputation Officials holding analogous posts in govt. organizations or holding posts with 5 years of relevant experience in GP of Rs. 2400. | 12 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 13 If a Departmental Promotion Committee exists what is its composition | 14 1. Medical Superintendent - Chairman 2. Officer nominated by Director - Member 3. Sr Administrative Officer/ Administrative Officer- Member |
| <p>(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> | | | | | | |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|--|--|--|--|--|
| 1 Gas / Pump Mechanic | 2 2*(2014) (Subject to variation dependent on workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2400/- | 5 Not applicable | 6 Between 18-30 years | Qualifications: Essential: 10+2 in Science with 5years experience in Medical Gas Pipeline System in a 200 Bedded Govt. Hospital or Trade Certificate or ITI Diploma in Mechanical Engg. with 3years experience in Medical Gas Pipeline System in a 200 Bedded Hospital |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 9 2 years for Direct Recruits | 9 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 11 100% by Direct Recruitment | 11 Not applicable | 12 If a Departmental Promotion Committee exists what is its composition | 12 1. Medical Superintendent - Chairman 2. Officer nominated by Director - Member 3. Sr Administrative Officer/ Administrative Officer-Member |


(Ravindra Attar)
 FA, AIMS, Bhubaneswar
 Member Secretary
 Recruitment Rules Committee
 Tele No: 0674-2470000

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits | | |
|---|--|---|---|--|-------------------------------|---|----|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | |
| Manifold Room Attendant | 1*(2014) (Subject to variation dependent on workload) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | Not applicable | Between 18-30 years | Qualifications: Essential: (1) 10+2 with Science from a recognized Board. (2) 3years experience in Medical Gas Pipeline System in a 200 Bedded Hospital. | | |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 8 | 9 | 10 | 11 | 12 |
| Not applicable | 2 years | 100% by Direct Recruitment | Not applicable | Not applicable | | | | 1. Medical Superintendent - Chairman 2. Officer nominated by Director - Member 3. Sr Administrative Officer/ Administrative Officer-Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Committee Telc 9303017660 |

Schedule I


Technical Staff (Medical)


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476688

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|----------------|---|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Technical Officer (Technical Supervisor) | 12* (2014) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4600/- | Not applicable | Not exceeding 40 years | Qualifications: Essential: a) B. Sc. in Medical Lab Technology or equivalent. B) 10 Years experience in the concerned field or c) For posts in Anesthesia/ Operation Theatre, B.Sc. in OT techniques or equivalent with 10 years experience in concerned field. or d) 10+2 with science with Diploma in OT techniques or equivalent with 13 years experience in concerned field |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | |
| Not applicable | 2 years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 80% by Direct Recruitment failing which by deputation. 20% by promotion failing which by deputation. | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| | | | | | | 1. Dean-Chairman 2. Officer nominated by Director-Member 3. Senior Administrative Officer/ Administrative Officer - Member |
| | | | | | |  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Telo No:0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|-----------------------------|-----------------------------|---|--|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Technical Assistant/ Technician | 82* (2014) | Group 'B' | Pay Band - 2 : Rs.9300-34800 with Grade Pay of Rs.4200/- | Not applicable | Between 25-35 years | <p>Qualifications: Essential:</p> <p>a) B. Sc. In Medical Lab Technology or equivalent.</p> <p>c) 5 Years experience in the concerned field or</p> <p>e) Diploma in Medical Lab Technology or equivalent.</p> <p>g) 8 Years experience in the concerned field or</p> <p>i) For posts in Anesthesia/ Operation Theatre, B.Sc. in OT techniques or equivalent with 5 years experience in concerned field.</p> <p>k) 10+2 with science with Diploma in OT techniques or equivalent with 8 years experience in concerned field</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years for Direct Recruits | 9 | 80% by Direct Recruitment failing which by deputation. 20% by promotion failing which by deputation. | 11 | 11 | 12 |
| | | | | | | <p>1. Dean-Chairman</p> <p>2. Officer nominated by Director-Member</p> <p>3. Senior Administrative Officer/ Administrative Officer-Member</p> <p style="text-align: center;">(Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600</p> |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|----------------|----------------|---|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Lab Technician | 1* (2014) | Group 'C' | Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.2800/- | Not applicable | Between 21-30 Years | Qualifications Essential: a) 10+2 with science. b) Diploma in Medical Lab Technology. Desirable: B. Sc. In Medical Lab Technology, |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | If a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years | | 100% by Direct Recruitment | Not applicable | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 1. Dean-Chairman 2. Officer nominated by Director Member 3. Senior Administrative Officer/ Administrative Officer - Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member/Secretary Recruitment Rules Committee Tele No:0674-2476000 |


| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|-----------------|---|--|---|--|--|
| 1 Lab Attendant Gr. II | 2 41* (2014) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 with Grade Pay of Rs.1900/- | 5 Not applicable | 6 Between 18-27 Years | 7 Qualifications: Essential: a) 10+2 with science. b) Diploma in Medical Lab Technology. Desirable: Experience : 2 year in relevant filed. |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 years | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 100% by Direct Recruitment failing which by Deputation | 12 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 13 If a Departmental Promotion Committee exists what is its composition | 14 1. Dean-Chairman 2. Officer nominated by Director Member 3. Sr. Administrative Officer/ Administrative Officer - Member |
| <p style="text-align: center;">  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Training Committee Tele no: 0674-2531000 </p> | | | | | | |

Schedule I

Security & Fire Control Services




(Ravindra Pattar)
FA, AIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | (KARNATAKA STATE) |
| Deputy Chief Security Officer | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 + GP Rs. 6600- | Not applicable | Between 18-40 years. | Qualifications: 1. Degree from a recognised university/ equivalent. 2. Officers of the Police Departments of the Central/State/UT Government or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 5 years regular service in a post in PB 3 (15600-39100), GP 5400 or above, preferably having experience connected with security, handling agitations strikes of employees. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | 9 | 10 | 11 | 12 | if a Departmental Promotion Committee exists what is its composition |
| Age: Not applicable Qualification: As in Col. 7 | 2 years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods Promotion or Deputation or by Direct Recruitment (Period of Deputation shall ordinarily not exceed 3 years) | DEPUTATION 1. Officers of the Police Departments of the Central/State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 5 years regular service in a post in PB 3 (15600-39100), GP 5400 or above, preferably having experience connected with security, handling agitations strikes of employees. Promotion: Grade: Security Officer Eligibility: 5 years or of regular service in the grade | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | (1) Director – Chairman (2) Deputy Director (Administration) – Member (3) Medical Superintendent – Member |  (Ravindra Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No: 0674-2476600 |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct-recruits |
|---|--|-----------------------------|--|---|-------------------------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | <p>Qualifications:</p> <p>1. Degree from a recognised university/equivalent. Officers of the Police Departments of the Central/State/UT Governments or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 2/3 years regular service in a post in PB-2 GP 4800/ GP 4600 or above, preferably having experience connected with security, handling agitations and strikes of employees</p> |
| Security Officer | 1*(2014) (Subject to variation dependent on workload) | Group 'A' | Pay Band - 3 : Rs.15600-39100 + GP Rs. 5400 | Not applicable | Between 18-35 years. | <p>If a Departmental Promotion Committee exists what is its composition</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 | Period of probation, if any | 10 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 | <p>DEPUTATION</p> <p>1. Officers of the Police Departments of the Central/State/UT Governments or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 2/3 years regular service in a post in PB-2 GP 4800/ GP 4600 or above, preferably having experience connected with security, handling agitations and strikes of employees.</p> <p>Promotion: Grade: Assistant Security Officer Eligibility: 8 years or of regular service in the grade</p> |
| Not applicable | 9 | Not applicable | Promotion or Deputation or by Direct Recruitment (Period of Deputation shall ordinarily not exceed 3 years) | Promotion or Deputation or by Direct Recruitment (Period of Deputation shall ordinarily not exceed 3 years) | 12 | <p>(1) Director – Chairman</p> <p>(2) Deputy Director (Administration) – Member</p> <p>(3) Medical Superintendent – Member</p> <p>(4) Deputy Chief Security Officer- Member</p> <p>(Ravindra Pattar) FA, AIMS, Bhubaneswar Recruitment Tele No: 0674-2476600</p> |

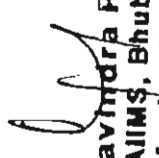
| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|--|---|--|--|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | |
| Assistant Security Officer | 1*(2014) * (Subject to variation dependent on workload) | Group 'B' | Pay Band - 2 : Rs. 9300-34800 + GP Rs. 4200 | Not applicable | Between 18-30 years. | <p>ESSENTIAL</p> <p>(i) Degree of a recognized University or equivalent</p> <p>(ii) Following Physical Standards:</p> <p>a. Height: 170 cms. Minimum (Relaxable by 5 cms. Only for residents of hill areas)</p> <p>b. Chest: 81 cms. (85 cms. After expansion) (Relaxable by 5 cms. Only for residents of hill areas)</p> <p>c. Should possess sound health free from defect/deformity/disease.</p> <p>d. Vision in both eyes should be 6/12 (without glasses).</p> <p>e. There should be no colour blindness.</p> <p>(Candidates claiming relaxation in height and chest will have to produce the certificate to this effect from the competent authority viz., Deputy Commissioner/ Dist. Magistrates/Tehsildars of their places of residence).</p> <p>DESIRABLE:</p> <p>Experience for at least 5 years in keeping security preferably in a Hospital/Medical Institution of repute.</p> <p>Armed Forces personnel of the rank of Subedar or Inspectors of Police from Civil/ Para Military Forces.</p> |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | Period of probation, if any | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 | | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | If a Departmental Promotion Committee exists what is its composition |
| 8 | 9 | | | | 11 | 12 |
| Not applicable | Not applicable | Promotion or Direct Recruitment or Deputation (Period of Deputation shall ordinarily not exceed 3 years) | | | DEPUTATION Officers of the Police Departments of the Central/State/UT Governments or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 6/10 years regular service in the grade pay of Rs. 2800/- or 2400/- respectively. | <p>1. Deputy Director (Admin)- Chairman</p> <p>2. Medical Superintendent- Member</p> <p>3. Deputy Chief Security Officer - Member</p> <p>4. Sr. Administrative Officer / Administrative officer - Member</p> |
| <p align="center"> (Ravindra Pattar) FA, AIMS, Bhubaneswar Member Secretary Recruitment/Rules Committee Tele No: 0674-247888 </p> | | | | | | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|---|--|---|
| 1 Security cum Fire Jamadar | 2 1*(2014) (Subject to variation dependent on workload) | 3 Group 'C' | 4 Pay Band - 1 : Rs.5200-20200 + GP Rs. 2400 | 5 Not applicable | 6 Between 18-27 years. | ESSENTIAL (i) 10 + 2 from a recognised Board / University; (Relaxable upto Class 10 in the case of Ex-Servicemen who have excellent record and have passed third class examination of the Services) (ii) Following Physical Standards: a. Height: 167 cm and Chest: 80 cm with an expansion of 5 cm (For residents of hill areas height may be 162 cm, chest - 76 cm with an expansion of 5 cm) b. Should possess sound health free from defect/deformity/disease. c. Vision in both eyes should be 6/12 (without glasses). d. There should be no colour blindness. e. (Candidates claiming relaxation in height and chest will have to produce the certificate to this effect from the competent authority viz., Deputy Commissioner/ Dist. Magistrates/Tehsildars of their places of residence). Note: The standards of Physical Efficiency test may be relaxed by the Director (AIIMS) in the case of Ex-Servicemen only. Desirable (i) Service In the Armed Forces/ Para- Military Forces/ Police. (ii) Experience of performing security duties, preferably in a hospital of repute. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 9 | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 11 | Period of probation, if any | 12 13 | if a Departmental Promotion Committee exists what is its composition |
| Not applicable | 2 years | Direct Recruitment or Deputation | DEPUTATION 1. Officers of the Police Departments /Fire Services of Central/State/UT Governments or Officers of the Armed Forces including Para Military Forces, holding analogous posts Promotion: Security cum Fire Guard Grade I | 1. Deputy Director (Admin) / Sr. Administrative Officer-Chairman 2. Deputy Chief Security Officer-Member |  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | |

Schedule I


Administration Secretarial


(Ravindra Pattar)
FA, AIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No:0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|--|---|---|--|---|
| 1 PRINCIPAL PRIVATE SECRETARY | 2 2*(2014) (Subject to variation dependent on workload) | 3 Group 'A' | 4 Pay Band - 3 : Rs.15600-39100 + GP Rs. 6600 | 5 Not applicable | 6 Not applicable | Not applicable |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 8 9 | Period of probation, if any | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 12 If a Departmental Promotion Committee exists what is its composition | |
| Not applicable | Not applicable | 100% by Promotion failing which by deputation. (Period of deputation shall ordinarily not exceed 3 years) | Private Secretaries with 7 years of regular service in the grade. Deputation Officers of Central/State Government or Central/State Statutory/ Autonomous Bodies holding analogous posts or with at Least 7 years of regular service in the post with Grade Pay of Rs. 4600 or higher. | (1) Director – Chairman (2) Officer nominated by Director – Member (3) Deputy Director (Administration) – Member | | <p style="text-align: center;">  (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 </p> |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post of non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|--|---|--|---|---|---|
| 1 PRIVATE SECRETARY | 2 10*(2014) (Subject to variation dependent on workload) | 3 Group 'B' | 4 Pay Band - 2: Rs.9300-34800 + GP Rs. 4600 | 5 Not applicable | 6 Between 18-30 years. | Essential: (i) Degree from a recognized University. (ii) Skill Test Norms: Dictation- 7 Minutes @ 120WPM Transcription- 45 Minutes English or 60 Minutes Hindi on a Computer Desirable: Diploma/ Certificate in Secretarial Practice from a recognized Institute. Excellent command over Hindi and English (written and spoken) iv) Ability to use computers Desirable: Diploma in Secretarial Practice or equivalent. |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 i. 50% by Promotion failing which by deputation. ii. 50% by Direct Recruitment. (Period of Deputation shall ordinarily not exceed 3 years) | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 Promotion : Personal Assistants with 5 years of regular service in the grade. Deputation : Officers of the State/ Central Government or Central Statutory/ Autonomous Bodies holding analogous posts or with at least 5 years of regular service in the post with Grade Pay of Rs.4200 or higher. | if a Departmental Promotion Committee exists what is its composition |
| 8 Not applicable | | | | | 12. 1. Deputy Director (Admin) / Sr. Administrative Officer-Chairman 2. Officer nominated by Director Member 3. Senior Administrative Officer/ Administrative Officer-Member (Ravindra Patta) FA, AIMS, Bhubaneswar Member Secretary Recruitment Rules Committee Tele No:0674-2476600 | |

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|--|---|---|---|--|--|--|
| 1 PERSONAL ASSISTANT | 2 13* (2014) (Subject to variation dependent on workload) | 3 Group 'B' | 4 Pay Band - 2: Rs.9300-34800 + GP Rs. 4200 | 5 Not applicable | 6 Between 18-30 years. | 7 Essential: (i) Degree from a recognized University. (ii) Skill Test Norms: Dictation- 10 Minutes @ 100WPM Transcription- 40 Minutes English or 55 Minutes Hindi on a Computer Desirable: Diploma/ Certificate in Secretarial Practice from a recognized Institute. Excellent command over Hindi and English (written and spoken) |
| 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 Years | 10 Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 11 Promotion: Stenographer with 10 years of regular service in the grade. Deputation: Officers under the Central /State/UT Governments /Universities / Statutory, Autonomous Bodies Research and Development Organizations i. holding analogous posts on regular basis, or ii. with 10 years regular service in the grade pay of Rs. 2400/- | 12 if a Departmental Promotion Committee exists what is its composition | 13 1. Deputy Director (Admin) / Sr. Administrative Officer-Chairman 2. Officer nominated by Director Member 3. Senior Administrative Officer/ Administrative Officer-Member 4. One representative of OBC to be nominated by Director amongst persons working in AIIMS - Member | 14 Not applicable |


(Ravindra Pattar)
FA, AIIMS, Bhubaneswar
Member Secretary
Recruitment Rules Committee
Tele No: 0674-2476600

| Name of post | Number of Post | Classification | Pay Band and Grade Pay | Whether Selection post or non selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits |
|---|---|---|---|---|---|---|
| 1 STENOGRAPHER | 2 34* (2014) *(Subject to variation depended on workload) | 3 Group 'C' | 4 Pay Band - 1: Rs.5200-20200 + GP Rs. 2400 | 5 Not applicable | 6 Between 18-27 years. | 7 Essential: (I 12 th Class or equivalent qualification from a recognized Board or University (ii) Skill Test Norms: Dictation- 10 Minutes @ 80WPM Transcription- 50 Minutes English or 65 Minutes Hindi on a Computer Desirable: Excellent command over Hindi and English (written and spoken) |
| Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees | 9 2 Years | Method of Recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods | 10 100% Direct Recruitment failing which by deputation | In case of Recruitment by Promotion/ Deputation/ Absorption grades from which promotion/ deputation/absorption to be made | 11 Deputation: Officers under the Central/State/U.T. Governments / Universities / Statutory / Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis. | 12 If a Departmental Promotion Committee exists what is its composition |
| 8 Not applicable | | | | | | 1. Deputy Director (Admin) / Sr. Administrative Officer-Chairman 2. Officer nominated by Director Member 3. Administrative Officer-Member (Ravindra Pattar) FA, AIIMS, Bhubaneswar Member Secretary Recruitment Committee Tele No: 0674-2476600 |