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# अखिल भारतीय आयुर्विज्ञान संस्थान, मंगलगिरी

## ALL INDIA INSTITUTE OF MEDICAL SCIENCES, MANGALAGIRI

A CAB under Ministry of Health & family Welfare, Government of India

Tender No. AIIMS/MG/Proc/2024-25/Subs/Journals



## EXPRESSION OF INTEREST FOR ANNUAL SUBSCRIPTION OF E-JOURNALS FOR CENTRAL LIBRARY

## AT

## AIIMS MANGALAGIRI

### DISCLAIMER

This Tender is not an offer by the All-India Institute of Medical Sciences, Mangalagiri but an invitation to receive offer from vendors/bidders. No contractual obligation whatsoever shall arise from the tender process unless and until a formal contract is signed and executed by duly authorized Officers of the All-India Institute of Medical Sciences, Mangalagiri with the vendor/ bidder.

Mangalagiri, Guntur District, Andhra Pradesh - 522503

Website: <u>www.aiimsmangalagiri.edu.in</u> Tendering Portal: <u>www.eprocure.gov.in/eprocure/app</u> Email: <u>procurement@aiimsmangalagiri.edu.in</u> Ph. no: <u>08645-280036</u>

#### TENDER NOTICE

#### EXPRESSION OF INTEREST FOR ANNUAL SUBSCRIPTION OF E-JOURNALS FOR CENTRAL LIBRARY

Critical Data Sheet				
Mode of Tender	Online Tender			
Type of Bid	Two Cover Bid			
Tender Publishing Date	22-10-2024 @ 6.00 PM			
Last date and time for submission	06-11-2024 @ 6.00 PM			
of Tender	00-11-2024 @ 0.00 FM			
Date and time for opening of tender	07-11-2024 @ 6.00 PM			
EMD	Rs. 50,000/-			
Performance Security Deposit	3% of total contract value			
Validity of Bid	180 days after bid Opening			
For viewing, quoting the detailed	http://aiimsmangalagiri.edu.in			
NIT bidders may also visit our	<u>mup.//amnsmangatagm.cuu.m</u>			
website				

Tender No. AIIMS/MG/Proc/2024-25/Subs/Journals

The Director, AIIMS Mangalagiri invites Tenders in Two Bid System (i.e., Technical and Financial Bid) from reputed, experienced Bidders for Expression of Interest for Annual Subscription of E-Journals for Central Library at AIIMS Mangalagiri through on-line e-procurement portal www.eprocure.gov.in

The Tender documents are also available in our website: <u>www.aiimsmangalagiri.edu.in</u>, Bidders have to submit the bids online by uploading all the required documents through <u>www.eprocure.gov.in</u> Bids for this tender will be accepted through online only.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding document. The bid should be precise, complete and in the prescribed format as per the requirement of the bid document. Failure to furnish all information required by the bidding document or submission of a bid not responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid. The Procurement of goods and services under this tender will be regulated as per the applicable provision of Public Procurement (Preference to Make in India), order 2017 of MoC & I (DIPP), Govt. of India, and subsequent amendments thereof. Therefore, bidders who are claiming to be regulated under the said order are to submit documentary evidence in support of their claim. The Bidder shall bear all costs associated with the preparation and submission of its bid and AIIMS, Mangalagiri will in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

The Director, AIIMS Mangalagiri reserves the right to accept or reject any quotation in full or part thereof without assigning any reason.

Manual bids and conditional bids will not be accepted under any circumstances and will be out rightly rejected.

F I/C (Procurement) For Director, AIIMS Mangalagiri

#### **GENERAL INSTRUCTIONS TO THE TENDER**

#### 1. Preamble: -

- a) Earnest Money Deposit: EMD amounting to Rs. 50,000/- (Rupees Fifty Thousand only) (refundable to unsuccessful bidders after award of the contract). The payment shall be made in the form of Insurance security bonds, Account Payee, Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee from any commercial bank, may be drawn in the favor of "AIIMS Mangalagiri Receipts" or deposit /transfer to the following Bank Account details (Account no: 38321557910, IFSC- SBIN0061485, A/c Name- AIIMS Mangalagiri Receipts) or payment online in an acceptable form safeguarding the purchaser's interest in all respects.
- b) The earnest money shall be valid for a period of sixty (60) days beyond the validity period of the tender. <u>As validity period of Tender as per Clause 20 of GIT is 180 days, the EMD shall be valid for 240 days from Techno Commercial Tender opening date.</u>
- c) The EMD should be furnished along with the technical bid.

The Original DD EMD should reach *O/o Procurement Cell, 2nd Floor, Room no: 2151, Logistic block, AIIMS Mangalagiri, Guntur -522503* within the bid submission date and time for the tender. Bids received without EMD or late bids will be rejected.

**Exemption:** Firms registered with NSIC/MSME (for sales & Service of Similar Items) are exempted from submission of EMD (subject to the financial limits indicated in the NSIC certificate). Govt. of India/State Government departments/Undertakings are also exempted from EMD. However, the respective firm / departments have to submit the relevant certificate (NSIC/MSME etc.) and financial limit to avail this exemption.

- i) Eligibility of Bidders:- This invitation of Bids is open to reputed foreign/ Indian manufactures / direct importers/registered/authorized suppliers. Before formulating the tender and submitting the same to the purchaser, the bidder should read and examine all the terms, conditions, instructions, checklist etc. contained in the Tender documents. Failure to provide and/or comply with the required information, instructions etc. incorporated in this tender document may result in rejection of its tender.
- **ii)** Availability of fund:- Expenditure to be incurred for the proposed purchase will be met from the funds available with the purchaser/consignee
- **iii)** Language of Tender:-The tender submitted by the bidder and all subsequent correspondence and documents relating to the tender exchanged between the bidder and the purchaser, shall be written in English language, unless otherwise specified in the Tender Enquiry. However, the language of any printed literature furnished by the bidder in connection with its tender may be written in any other language provided the same is accompanied by an English translation and, for purposes of interpretation of the tender, the English translation shall prevail.
- **iv)** The tender submitted by the bidder and all subsequent correspondence and documents relating to the tender exchanged between the bidder and the purchaser, may also be written in the Hindi language, provided that the same are accompanied by English translation, in which case, for purpose of interpretation of the tender etc, the English translations shall prevail.
- v) Tendering Expenses:- The bidder shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. The purchaser will, in no case be responsible or liable for any such cost, expenditure etc regardless of the conduct or outcome of

the tendering process.

#### vi) Corrigendum to Tender Documents:-

- a. At any time prior to the deadline for submission of bids, the purchaser may, for any reason deemed fit by it, modify the Tender Enquiry Document by issuing suitable Corrigendum to it
- b. Corrigendum in technical specification issued after pre-bid meeting will be final & no corrigendum will be issued thereafter.
- c. Corrigendum will be notified through https://eprocure.gov.in/eprocure/app and website of AIIMS Mangalagiri i.e. <u>www.aiimsmangalagiri.edu.in</u>.

#### v) Clarification of Tender Documents: -

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be call directed to the 24x7 CPP Portal Helpdesk.

#### vi) Tender currencies: -

- a) The bidder supplying indigenous goods or already imported goods shall quote only in Indian Rupees (INR).
- b) Bids, where prices are quoted in any other way shall be treated as non responsive and will be rejected.

#### vii) Tender Prices:-

- a. The bidder shall indicate all specified components of prices shown therein on the Price Schedule provided in BOQ including the unit prices, applicable taxes and total bid prices of goods and services. It proposes to supply against the requirement. The entire column shown in BOQ should be filled up as required.
- b. After due evaluation of the bid(s) Institute will award the contract to the responsive bidder, who has quoted the Highest Discount per test on cumulative basis as per category.
- 2. Additional information and instruction on duties and Taxes: If the bidder desires to get reimbursement for GST (goods and services tax) should have been mentioned in BOQ. If it is not mentioned in the BOQ no reimbursement will be entertained.
- **3.** Firm Prices: The quoted rates must be valid for a period for 12 months from the date agreement. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected
- 4. One Principal/OEM cannot authorize two agents simultaneously for the same item against same advertised tender enquiry
- **5.** Contract period: The discounts offered by the bidder must be valid for a period of one year (01) from the date of awarding / signing of contract the contract. The bidder of contract may be extended by the institute basis on satisfactory performance of the bidder on mutual consent.

#### 6. Bid validity: -

- a) The bids shall remain valid for acceptance for a period of 180 days (One hundred and Eighty days) after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.
- b) In exceptional cases, the bidders may be requested by the purchaser to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by email. The bidders, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly. A bidder, who may not agree to extend its tender validity after the expiry of the original validity period the EMD furnished by them shall not be forfeited.
- c) In case the day up to which the tenders are to remain valid falls on / subsequently declared a

holiday or closed day for the purchaser, the tender validity shall automatically be extended up to the next working day.

#### 7. Scrutiny and Evaluation of Tenders:-

- Tenders will be evaluated on the basis of the terms & conditions already incorporated in the tender document, based on which tenders have been received and the terms, conditions etc. mentioned by the bidders in their tenders.
- The Purchaser will examine the Tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed & stamped.
- The Purchaser's determination of a Tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.
- The tenders will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the Tender document. The tenders, which do not meet the basic requirements, are liable to be treated as non responsive and will be rejected.
- 8. Non- responsive tender :- Non submission of the following are some of the important aspects, for which a tender shall be declared non responsive during the evaluation and will be ignored:
  - a) Tender Acceptance Form as per Annexure-I (signed & stamped) not uploaded.
  - b) Bid validity is shorter than the required period.
  - c) Required Bid Security (Amount, validity etc.)/ Exemption documents have not been uploaded as per stipulated provisions
  - d) Bidder has quoted for goods manufactured by other manufacturer(s) without the required Manufacturer's Authorization Form as per Annexure-III.
  - e) Bidder has not agreed to give the required performance security of required amount in an acceptable form for due performance of the contract.
  - f) Bidder has not agreed to other essential condition(s) specially incorporated in the Tender document like terms of payment, liquidated damages clause, comprehensive warranty clause, dispute resolution mechanism, and applicable law.
  - g) Poor/unsatisfactory past performance.
  - h) Bidders who stand de-registered/ banned/ blacklisted by any Central Govt. Ministries/ Departments/ Hospitals/Institutes.
  - i) Bidder has not agreed for the delivery terms and delivery schedule.
- **9. Discrepancies in Prices:** The Bidder(s) shall quote Rate up-to two decimals only. Bidder(s) to note that only first two decimals shall be considered for evaluation if quotation having more than two decimals.

#### **10. Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders:**

A. The purchaser's evaluation of a tender will take into account the following: The Purchaser reserves the right to give the price preference to small-scale sectors etc. and purchase preference to central public sector undertakings as per the instruction in vogue while evaluating, comparing and ranking the responsive tenders.

#### B. Criteria for selection of Highest bid Vendor (H1)

- Vendors who qualify in the Technical Bid, the highest financial bid for each item will be regarded as H1.
- Item Wise Evaluation of % Percentage of discount will be done.
- In the situation where multiple vendors become H1 for different Items, RC shall be done for those items with the specific H1 vendor irrespective of the total number of items to which the vendor is H1.

For example:

Out of 968 total Items, Vendor A is H1 for 320 items, Vendor B is H1 for 240 items, Vendor C is H1 for 180 items and Vendor D is H1 for 228 items.

RC will be done with all vendors A, B, C and D for 320,240,180 and 228 items respectively.

- In the event of tie firm quoting max number of title in this EOI will be awarded.
- Discount for E- journals of both foreign and Indian publishers should be given on maximum retail price (MRP).
- Bidder quoting maximum discount will be selected for supply of E journals.

#### **11. Bidder's capability to perform the contract:**

- a) The purchaser, through the above process of tender scrutiny and tender evaluation will determine to its satisfaction whether the bidder, whose tender has been determined as the lowest evaluated responsive tender is eligible, qualified and capable in all respects to perform the contract satisfactorily. If, there is more than one schedule in the Schedule of Requirements, then, such determination will be made separately for each schedule.
- b) The above-mentioned determinations will inter-alia take into account the bidder's financial, technical and production capabilities for satisfying all the requirements of the purchaser as incorporated in the Tender document. Such determination will be based upon scrutiny and examination of all relevant data and details submitted by the bidder in its tender as well as such other allied information as deemed appropriate by the purchaser.
- **12.** Contacting the Purchaser: In case a bidder attempts to influence the purchaser in the purchaser's decision on scrutiny, comparison & evaluation of tenders and awarding the contract, the tender of the bidder shall be liable for rejection in addition to appropriate administrative actions being taken against that bidder, as deemed fit by the purchaser.
- **13.** Purchaser's Right to accept any tender and to reject any or all tenders: The purchaser reserves the right to accept in part or in full any tender or reject any or more tender(s) without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidders
- 14. Corrupt or Fraudulent Practices: It is required by all concerned namely the Consignee/Bidders/Suppliers etc to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser defines, for the purposes of this provision, the terms set forth below as follows:
  - a) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; &
  - b) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Bidders (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition;
  - c) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
  - d) Will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract by the purchaser if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.
- **15.** Bidder might be required to demonstrate the system at the discretion of the institute.
- **16.** DSC (Digital Signature Certificate) to be used for electronic correspondence like e-mail by both purchaser as well as bidders, to ensure the authentication of the users of the system and digital signing of the documents for any type of correspondence.
- **17.** The bidder(s) must be submit Tender Acceptance Form (Annexure-I) as acceptance of all terms & condition of the tender.
- 18. Signing of Contract: The successful bidder shall execute an agreement for ensuring satisfactory

supply, installation, commissioning and the after sales service/support during the comprehensive warranty period and during the Comprehensive Annual Maintenance Contract

- 19. The Director reserves the right to accept or reject any or all tenders without assigning reasons.
- **20.** The Director reserves the right to modify, add or delete any terms & conditions of the contract as and when required.

#### **TERMS & CONDITIONS OF THE CONTRACT**

- **1.** The firm / agency must have requisite trade and other licenses to do the business of E-Journals subscription for which the bid is being made.
- **2. Earnest Money Deposit:** Each Tender must be accompanied with "Earnest Money Deposit" in the form of Demand Draft, as mentioned in the Notice Inviting Tender.

#### 3. Forfeiture of Earnest Money:-

- a) If the Bidders withdraw their Bids after opening of the same or the successful bidders withdraw their Bids after approval of their rates.
- b) If the successful bidders fails supply or refused either partial or total offer (Acceptance) made by The AIIMS Mangalagiri.

#### 4. Return of Earnest Money:-

- a) After finalization of the Tender, the deposited Earnest Money will be returned back to the unsuccessful bidders.
- b) On receipt of Security Deposit, the deposited Earnest Money will be returned back to the successful Bidders.
- **5. Performance Security Deposit:** The Selected bidders must deposit the requisite amount of Security Money (3% of the approximate value of accepted items) within the stipulated date specified in the acceptance letter. The approved firm shall deposit the Security Money in the form of Demand Draft/Bank Guarantee payable at Mangalagiri duly pledged in favour of AIIMS, Mangalagiri.

#### 6. Forfeiture of Security Money:-

- a) In the event of failure to supply of E-Journals as per Work Order within the stipulated period, the security deposit may be forfeited.
- b) In that event, supply of the said E-Journals may be taken from the next Highest bidder vide the same Work Order at contractors risk and cost without any farther reference, so that the loss incurred would be recoverable from the Security Deposit of the said contractor or from any sum due of which may become due to the contractors.
- c) If any E-Journals is damaged by the approved firm, cost of the same will be deducted from the deposited Security money of the contractor.
- **7. Refund of Security Deposit** After successful completion of entire supply Security Deposit will be refunded within the six months if not extended for further period.

#### 8. Submission of Documents:-

a) Each Tender must accompany attested photocopy of Pan Card, Trade License, Sales Tax Clearance Certificate / VAT Registration Certificate, Service Tax Registration Certificate, and Experience Certificate.

- **b)** The bidder must submit attested photocopy of IT, VAT etc. of last three years.
- **c)** In case of SSI/NSIC/MSME unit, current SSI/NSIC/MSME certificate must be deposited by the bidder along with his Tender which is issued in favour of the bidder for this type of jobs the bidder is exempted from submitting EMD & Tender Fee.

#### 9. Submission of the Tender:-

- a) Bidder at their own cost shall have to submit Tender at the office of Procurement cell, AIIMS Mangalagiri within the schedule date and time as mentioned in the Tender Notification No. AIIMS/MG/Proc/2024-25/Subs/Journal
- b) The said sealed documental bids will be opened by the Tender Committee in presence of the Bidders or representative of the Bidders who may be present in the opening date & time.

#### 10. Discounts:-

- a) Discounts should be clearly quoted as per price bid format attached with the tender document.
- b) Discounts should be quoted for all E-Journals.
- 11. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof, or in the event of absence of any partners, it must be signed on his behalf by a person holding "Power of Attorney" authorizing him to do so. Such "Power of Attorney" is to be produced with the Tender and in the case of the firm, carried on by one member of Joint Family, it must be disclosed that the firm is duly registered under the 'Indian Partnership Act".
- **12.** Necessary proof as to the financial status of the individual and firm tendering is to be attested and submitted.
- 13. Tender Form with all the relevant papers in details shall be essential part of the Tender.
- 14. Before submission of the Tender, the bidder shall sign each page of his Tender and all of its relevant papers with date. The additional alternative and or subtractive clause (if any) shall also to be signed by the bidder.
- **15. Delivery:** Delivery period for all item will be 45 days from the date of issue of supply order. At least 90% of ordered quantity must be supplied by the vendor.
- **16. Service Charges:** The supplier should inform whether any service charges are applicable on journal subscription services.
- **17. Existing Customer List:** The supplier should enclose list of college. Universities, Govt. Institutions served by the supplier for journal subscription services or other customers of National repute.
- **18.** The number of journals to be for the calendar year January to December which may increase or decrease at any stage of the contract by AIIMS, Mangalagiri.
- **19. Training:** The Company will provide complete onsite training for a day and support to library staff at no additional cost.

#### 20. Liquidated Damage:

a) In the event of the Supplier's failure to submit the Bonds, Guarantees and Documents, supply the article, etc. as specified in this contract, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the

delayed/undelivered, stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.

- b) At least 90% of ordered quantity must be supplied by the vendor failing which the same percentage of amount will be deducted from the bill value by which percentage of supplied quantity falls short. Amount deducted will only be paid to the vendor on completion of at least 90% supply.
- **21. Warranty: -** The all E-Journals should be good latest edition and original copy published by the publisher (not pirated).

#### 22. Subscription:

#### For Clinical Key Flex by Elsevier

- 24 x 7 online access
- Access to unlimited numbers of Institutional users from the IP address of the library
- Full text Access to all back volumes from 2007 (if available)
- Subscription for one year access from the date of activation

#### For Springer Journal Collection package for Medicine

- 24x 7 online access to unlimited concurrent institutional users through its IP address of Institute
- Perpetual access to all Journals in master list for all issues coming out in the year of subscription i.e 2025-26
- Complementary non-perpetual access to all back issues of Springer Journals from 1997 for available issues
- One year Subscription cycle starting January 1st 2025 to Dec 31st 2025

#### For Ovid Journal Master list as per Annexure 6A

- Subscription period 1 year from date of activation
- Besides journals in Master List, access to Ovid Discovery Services, Lippincott Procedures and Ovid Medline
- Perpetual access to all LWW e Journals that came out during the year of subscription.
- Access to archives / back files with the current subscription from 2015 onwards wherever applicable.
- 24x 7 online access to unlimited number of users in the Institute through IP based Institutional Access as well as User ID and Password based access for remote learning.
- Optimized for desktop or mobile device.
- Usage statistics available in real time, daily & weekly.

#### 23. Term of Payment: -

- a. The payment for the subscription of the periodicals if needed in advance, the firm has to give a proof of payment to the publisher through a scheduled bank, for the amount paid in advance to publisher. This document has to given by the firm to institute after the placement of "the purchase order, however before the release of payment to the firm by the institute.
- b. The amount will only be reimbursed after the receipt of proof of purchase of Bank Drafts

in favour of concerned publishers of the journals duly authenticated by the concerned Indian Bank/Foreign Bank's DO/ Cheque (photo copy) on behalf of All India Institute of Medical Sciences, Mangalagiri.

- c. Subscription price of each journal must be publishers price and should be indicated in original currency and converted to rupee in accordance with the GOC norms
- d. 100% after acceptance of goods along with the documents quoted above.
- **24. Validity of Price:** Minimum up to one year from date of tender submission and it should be extendable.
- 25. Acceptance of highest quoted discount is not obligatory.
- **26.** The AIIMS Mangalagiri reserves all rights to accept or reject any Tender without showing any reason.
- **27.** The Tender, submitted by the firms who have already been declared as Black Listed or whose contract was terminated for dissatisfactory supply.
- **28.** Submission of the Tender by a bidder shall be taken to signify his acceptance of the above terms and conditions. Alterations, overwriting or erasures of any terms and conditions are not permitted.
- **29.** Canvassing in any form is strictly prohibited and the bidders who are found canvassing are liable to have their tenders rejected out rightly.
- **30. Penalties for non-performance:** The penalties to be imposed, at any stage, under this tender are;
  - a) Imposition of liquidated damages,
  - b) Forfeiture of EMD/performance security,
  - c) Termination of the contract,
  - d) Blacklisting/debarring of the bidder

#### **31. Termination of Contract:**

- a. Termination for default: The Institute, without prejudice to any other contractual rights and remedies available to it (the Institute), may, by written notice of default sent to the successful bidder, terminate the contract in whole or in part, if the successful Bidder fails to deliver any or all of the goods or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by the Institute.
- b. In the event of the Institute terminates the contract in whole or in part, the Institute may procure goods and/or services similar to those cancelled, with such terms and conditions and in such manner as it deems fit and the successful bidder shall be liable to the Institute for the extra expenditure, if any, incurred by the Institute for arranging such procurement.
- c. Unless otherwise instructed by the Institute, the successful bidder shall continue to perform the contract to the extent not terminated.
- d. Termination for insolvency: If the successful bidder becomes bankrupt or otherwise insolvent, the Institute reserves the right to terminate the contract at any time, by serving written notice to the successful bidder without any compensation, whatsoever, to the successful Bidder, subject to further condition that such termination will not prejudice or

affect the rights and remedies which have accrued and or will accrue thereafter to the Institute.

e. Termination for convenience: - The Institute reserves the right to terminate the contract, in whole or in part for its (Institute) convenience, by serving written notice on the successful bidder at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of the Institute. The notice shall also indicate interiliac, the extent to which the successful bidder's performance under the contract is terminated, and the date with effect from which such termination will become effective.

#### 32. Resolution of disputes:-

- a) If dispute or difference of any kind shall arise between the Purchaser/Consignee and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
- b) If the parties fail to resolve their dispute or difference by such mutual consultation within twenty- one days of its occurrence then, either the Purchaser/Consignee or the supplier may give notice to the other party of its intention to commence arbitration.

Faculty Incharge Procurement AIIMS, Mangalgiri

I/We submit this tender after reading the tender notice, instruction of terms and conditions contained herein and accepted by me/us.

Dated:

Address:

Mobile Number:

Signature of the bidder

(with seal)

#### ANNEXURE-1

## **TECHNICAL BID FORMAT**

1	Name of the Firm	
2	Address of registered office	
4	Telephone Nos./Fax/E-mail	
5	Earnest Deposits money (EMD) Yes/No	
	EMD Details	
	Demand Draft/ Bank Guarantee No.	
6	Dated	
	Amount (In Figures)	
	Amount (In Words)	
7	Copy of constitution or legal status of the sole proprietorship/ firm/company etc.	
8	Status of Bidder whether 100% subsidiary in India of parent company or agent/distributor of the publisher (attach proof thereof)	
9	Banker of Company/ Firm/agency with full address Telephone Number of Banker	
10	PAN / GIR No. (Attach attested copy)	
11	VAT/SALE TAX & EXCISE Reg. No. and Return thereof for last three years. (Attach attested copy)	
12	Details of clients along with address, telephone and Fax numbers, Amount of contract, Duration of contract (Attach a separate sheet)	
13	Copy of Income Tax Return Filed Acknowledgements for last Three years.	
14	Proof of financial status in form of Audit Report, Balance Sheet, Profit & Loss A/c along with all the schedules etc. For the last three financial years. Annual turnover of last three years at least Rs. 3 Crore.	

	Assentance of tamps & soulitions attached (V-	
	Acceptance of terms & conditions attached (Yes /No). Please sign each page of tender document as	
15	token of acceptance and submit as part of tender	
	document.	
	The Vendor must attach the proof of	
16	authorized distributor of the reputed medical	
	publisher.	
	Experience of supplying E-Journals to at least 5	
17	Govt. Medical College/Hospital in the last 3years.	
	Enclose order copies for the same.	
	Two customers' feedback forms stating be quality of	
18	work and overall feedback issued by any Govt.	
	medical Colleges/ central government organizations.	
	Satisfactorily completed/under process of	
19	subscription of E-Journals work as mentioned in the	
	tender document during the last five years ending	
	last day of the month March 2024.	
20	Price List of different Publishers must be	
	attached with the technical bid.	
	Enclose an affidavit duly certified by (enclosed/ Not	
	enclosed) the notary at the location of the Agencies	
	/Headquarters that the bidder has never been black listed or punished by any court for any criminal	
21	offence /breach of contract and that no police/	
	vigilance enquiry/criminal case is pending against	
	either bidder legal entity or against individual	
	Directors of the company or partners etc. of the firm	
	etc.	
	Signed and scanned copies of All ANNEXURES in	
22	Firm letter head	
23	Proprietary Certificates from the concerned	
23	Publishers	

(Signatures of the authorized signatory with seal of tendering firm)

Date:

Name:-

Place:

Address:-

Mob. No:

#### ANNEXURE- 2

#### PRICE BID FORM

To,

The Director, AIIMS Mangalagiri

2. I/We thoroughly examined and understood instructions to tenders, scope of work, terms & conditions of contract given in the tender document and those contained appendix of Terms & Conditions of contract and agree to abide by them.

3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the tenure of the contract

Sl. No.	Particulars	MRP Price to be entered by the bidder	Percentage of Discount on MRP (In figures)	Total Discount in (In Words)
1	Elsevier for Clinical Key Flex			
2	Springer Journal Collection Package for Medicine			
3	Ovid Journal Master list as mentioned in Annexure 6A			

Date:

#### Signature of Authorized Person:

Name:

**Designation:** 

**Contact Details:** 

Place:

## Name of Firm/Company/Agency:

Seal of Firm/Company/Agency:

Note:

i. No other charges would be payable by the Institute.

ii. There would be no decrease in quoted discount rate during the Contract Period

#### ANNEXURE- 3

#### **CONTRACT FORM**

#### STAMP PAPER OF Rs. 100/-

Contract No. ..... Dated.....

This is in continuation this office's Notification of Award No. ..... dated.....

- 1. Name and Address of the Contractor: -....
- 3. Contractor's Tender No.. ..... dated...... dated...... and subsequent communications no...... dated...... Exchanged between the Contractor and the purchaser in connection with this tender.
- 5. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as integral part of this contract:
  - a) General Instructions To The Bidder
  - b) Terms & Conditions of Contract
  - c) Tender Form furnished by the Contractor
  - d) Price list of the E-Journals submitted by the contractor with the technical bid
  - e) Price Schedule (s) furnished by the Contractor in its tender
  - f) Purchaser's Notification of Award
- 6. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:
  - a. Brief particulars of the goods and services which shall be supplied/ provided by the Contractor are as under:

Sl No.	Consolidated Discount Offered	Quantity to be supplied	Total Charges

Any other additional services (if applicable) and cost thereof:

- b. Total value (in figure)----- (In words)------
- c. Details of Performance Security
- 7. That all the expenses for the preparation and execution of this deed including the stamp duty and conveyance fee shall be payable by the Contractor.
- 8. In accordance with the Tender document No. ..... this agreement is effective till ......, as in the bid document as decided upon to do so by the second party on the same terms, conditions and rate.
- 9. Signature and legal addresses of the contracting parties:
- In witness where of the parties here to have hereunder set their respective hands the day and the year above written.

Contractor	<u>AIIMS Mangalagiri</u>
For & on behalf of	For & on behalf of AIIMS, Mangalagiri
M/s	
(Name & Designation)	AIIMS, Mangalagiri
Address:	Address:
(Seal) Witnesses:	(Seal)
1.	

#### AIIMS/MG/Proc/2024-25/Subs/Journals

#### **ANNEXURE-4**

## **DETAILS OF SIMILAR WORKS EXECUTED DURING THE LAST 3 (Three) YEARS**

Name of the Agency.....

1	2	3	4	5	6	7
Contract no./Supply order No.	Name of Organization	Description of Contract/Supply	No. of Items Supplied	Value	Year of contract	Continuing (YES/NO)

#### <u>ANNEXURE – 5</u>

#### AFFIDAVIT

#### (On Non-Judicial Stamp paper of Rs. 100)

I, \_\_\_\_\_\_ Son / Daughter / Wife of Shri\_\_\_\_\_\_ resident of \_\_\_\_\_\_ Proprietor/Director authorized signatory of the agency/Firm (M/s\_\_\_\_\_\_), do hereby solemnly affirm and declare as follows:

- 1. I am authorised signatory of the agency/firm and is competent to sign this affidavit and execute this tender document;
- 2. I have carefully read and understood entire tender document including all the terms and conditions of the tender and undertake to abide by them;
- 3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
- 4. I/We further undertake that no case/enquiry/investigation is pending with the police/court/vigilance or any government body against the Proprietor/Partner/Director etc. as individual or against legal entity of the Company /Firm/Agency.
- 5. I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or is Proprietor or Partner or Director of the Agency with whom the Government have banned /suspended/blacklisted business dealings. I/We further undertake to report to the F I/C (Procurement), AIIMS, Mangalagiri immediately after we are informed but, in any case, not later 15 days, if any Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such an Agency which is banned/suspended in future during the currency of the Contract with you.
- 6. I/We further undertake that our firm/company is fulfilling all the terms and conditions/eligibility criteria obvious/explicit or implied/implicit recorded anywhere in the tender document. If at any time including the currency of the Contract, any discrepancy is found relating to our eligibility or the process of award of the contract criteria, this may lead to termination of contract and/or any other action deemed fit by the Institute.

Date: Place: Seal of the Agency (Signature of the Bidder) Name: Designation Address:

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and noting has been concealed therein.

Deponent

## <u>ANNEXURE – 6</u>

## **Schedule of Requirement**

Sl. No.	Particulars
1	Elsevier for Clinical Key Flex
2	Springer Journal Collection Package for Medicine
	Ovid Journal Master list
3	List of journals as per Annexure -6A

#### AIIMS/MG/Proc/2024-25/Subs/Journals

(62)

## <u>ANNEXURE – 6A</u>

ONID JOURNAL	MASTGR-LIST
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List of Tota	Access Collection for All India Institute of Medical Sciences
	Pricess concector for An mola institute of median or
	nd Journal of Medicine
NEJM Evide	ence
JAMA Card	iology
JAMA Dern	
JAMA Inter	mal Medicine
JAMA Neu	
JAMA Onco	blogy
JAMA Oph	thalmology
JAMA Otol	aryngology Head & Neck Surgery
JAMA Pedi	atrics
JAMA Surg	ery
JAMA Psyc	hiatry
JAMA: Jour	nal of the American Medical Association
JCO Digital	Library from American Society of Clinical Oncology - 5 Titles
ASN Journ	als Bundle - American Society of Nephrology - Clinical and Journal of the American Society of
Neurosurg	
Operative	Neurosurgery
Prosthetic	s and Orthotics International
HEPATOLO	GY and Clinical Liver Disease - The American Association for the Study of Liver Diseases (AASLD)
Diabetes C	
Diabetes	
Current Op	inion in Clinical Nutrition & Metabolic Care
Current Or	inion in Endocrinology, Diabetes & Obesity
Liver Trans	
A&A Case	
ACG Case F	Reports Journal
	alth & Fitness Journal
Addictive [	Disorders & Their Treatment
Advanced	Emergency Nursing Journal
Advances i	n Neonatal Care
Advances i	n Nursing Science
Advances i	n Skin & Wound Care
Adverse D	ug Reaction Bulletin
Alzheimer	Disease & Associated Disorders
American	ournal of Clinical Oncology
American	ournal of Gastroenterology
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#### AIIMS/MG/Proc/2024-25/Subs/Journals

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