

ALL INDIA INSTITUTE OF MEDICAL SCIENCES MANGALAGIRI, ANDHRA PRADESH

Minutes of 2nd Meeting of Standing Academic Committee of AIIMS, Mangalagiri.

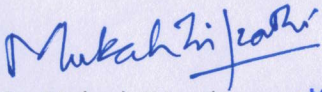
Minutes of 2nd Meeting of Standing Academic Committee held in Conference Hall, First floor, OPD Building, AIIMS Mangalagiri on 17.12.2019, 2:00 PM onwards.

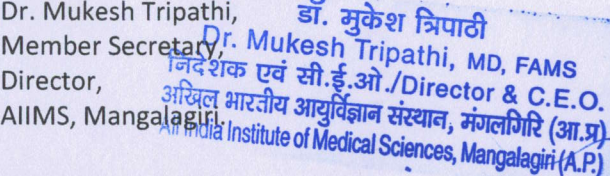
The following members were present in the Meeting:


S. No	Name	Designation
1	Dr. K Venkatesh	Chairperson
2	Dr. B Reddy Naik	Member
3	Dr. R S Rathore	Member
4	Prof. K L N Rao	Member
5	Dr. Mukesh Tripathi	Member Secretary

Special Invitees:

S. No	Name	Designation
1	Dr. Joy A Ghoshal	Presenting Officer, Dean, Prof. & Head, Department of Anatomy.
2	Dr. Rakesh Kakkar	Medical Superintendent, Prof. & Head, Department of Community and Family Medicine.
3	Dr. Desai Vidya Sripad	Associate Dean (Academics & Exams), Addnl. Prof. & Head, Department of Bio-Chemistry.
4	Dr. Shreemanta Kumar Dash	Prof. & Head, Department of Forensic Medicine & Toxicology.


 Dr. Mukesh Tripathi,
 Member Secretary,
 Director,
 AIIMS, Mangalagiri


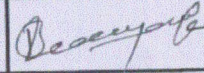
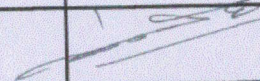
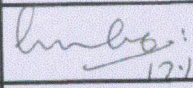
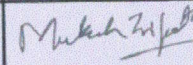

 डॉ. मुकेश त्रिपाठी
 Dr. Mukesh Tripathi, MD, FAMS
 निदेशक एवं सी.ई.ओ./Director & C.E.O.
 अखिल भारतीय आयुर्विज्ञान संस्थान, मंगलगिरि (आ.प्र.)
 All India Institute of Medical Sciences, Mangalagiri (A.P.)

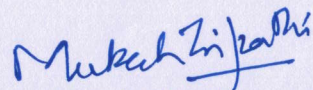

 Dr. K Venkatesh,
 Chairperson,
 Vice-Chancellor,
 Dr. NTR University, Vijayawada.

The following members could not attend the meeting and were granted leave of absence by the Chairperson.

S. No	Name	Designation
1	Dr. Gangadhar	Member
2	Dr. Satyanarayana	Member
3	Dr. Asha Kishore	Member

The meeting commenced with welcome of Chairperson, other elite members and special invitees by the Member Secretary. The Chairperson called meeting to order. It was noted that the quorum was complete.

S. No.	Name of the Member	Designation	Signature
1.	Dr. K Venkatesh	Chairperson	
2.	Dr. B Gangadhar	Member	
3.	Dr. B Reddy Naik	Member	
4.	Dr. Asha Kishore	Member	
5.	Dr. R S Rathore	Member	
6.	Prof. K L N Rao	Member	 12.12.19.
7.	Dr. Satyanarayana	Member	
8.	Dr. Mukesh Tripathi	Member Secretary	



Dr. Mukesh Tripathi,
Member Secretary
Dr. Mukesh Tripathi, MD, FAMS
Director and C.E.O.
AIIMS, Mangalagiri
All India Institute of Medical Sciences, Mangalagiri (A.P.)



Dr. K Venkatesh,
Chairperson,
Vice-Chancellor,
Dr. NTR University, Vijayawada.

Agenda No.	Agenda	Discussion	Resolution	Attention
SAC02/01	Welcome to the Chairperson and Introduction of Standing Academic committee members.	Member Secretary (Director) Welcome the Chairperson Dr. K. Venkatesh, Vice-Chancellor (FAC), Dr. NTR University of Health Sciences, Vijayawada and gave overview Academic Progress of the Institute.	Dean, Medical Superintendent, Associate Dean (Academic & Exams), HOD (Forensic Medicine) were permitted to attend as special invitees.	---
SAC02/02	Address by the Chairperson	Dr. K. Venkatesh, Chairperson of the Standing Academic Committee welcomed the members present in the meeting and confirmed the quorum to start the meeting.	With permission of Chair Proceedings of second SAC was started.	---
SAC02/03	Confirmation of the Minutes of Meeting (MOM) of 1 st SAC held on 29.06.2019 Annexure-1	The Dean read out MOM of 1 st Standing Academic Committee, AIIMS Mangalagiri. Member Secretary informed that no suggestion/objection have been received by members sought confirmation of MOM.	MOM of 1 st SFC were passed and confirmed by all members unanimously.	Dean
SAC02/04	Action Taken Report (ATR) on the recommendations of 1 st SAC held on 29.06.2019 Annexure-2S	The Dean mentioned point wise ATR. Members insisted to follow rules and regulations of AIIMS, New Delhi as far as possible in each and every cadre. Agenda SAC01/11 - Permission and reimbursement to Faculty, Senior Resident and Tutors of the institute to attend various scientific conferences and other assignments in India and abroad. Approved only for teaching faculty.	All members appreciated ATR progress on 1 st SAC and confirmed with following change Decision for Senior Resident, Tutors under the discretion of SFC. It was requested to reconsider for Senior Resident and Tutor as per AIIMS New Delhi regulations in the 2 nd SAC meeting. Approved.	-Dean -DDA (Implementation)
SAC02/05	Ratification of Various Academic Committees Constituted by AIIMS, Mangalagiri from 1 st SAC (29.06.2019) to 2 nd SAC (Previous day i.e.16.12.2019) Annexure-3	The Dean enlisted the various committees	Approved	Dean

Mukesh Tripathi

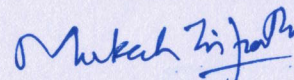
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Dr. K Venkatesh

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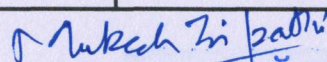
Agenda No.	Agenda	Discussion	Resolution	Attention
SAC02/06	Ratification of Minutes of Meetings of 1 st MBBS & 2 nd MBBS Board of Studies. Annexure-4, 5 & 6	The Dean read out the 1 st and 2 nd year proceedings of BOS and the process of curriculum design, marks distribution and requested Dr. S K Dash, HOD FMT to present his modification in the FMT exam pattern.	- With regards to the Agenda No.4 of Minutes of meeting of 2 nd year BOS held on 07.11.2019, the members of 2 nd SAC deferred in respect of Marks distribution and Examination pattern of Forensic Medicine & Toxicology. - Remaining approved as it is.	-Dean -Associate Dean (Academics & Exams) -ACE (Note down)
SAC02/07	Ratification of Academic Calendar, Weekly Time table, Students Hand book of 1 st MBBS Annexure -7, 8, 9, 10 & 11	The Dean presented all the Annexures point wise. Dr. KLN Rao suggested that Handbooks should be made separately for each professional year.	Agenda Approved with following suggestion; - The members of the 2 nd SAC expressed the concern to publish the Students Hand Book for Pre-clinical, Para-clinical and Clinical subjects separately; otherwise combining it will make it voluminous.	-Dean -Associate Dean (Academics & Exams) (Note down)
SAC02/08	Ratification of Curriculum, Marks Distribution, Examination Pattern and Weekly Time table of 2 nd MBBS. - Curriculum: Annexure-12 -Marks distribution and Examination pattern: Annexure-13 - Weekly Time Table for 1 st MBBS 2019-20 Batch. Annexure -14	The Dean discussed each paraclinical subject separately quoting example of as has been followed with previous 2018-19 batch in 1st year MBBS at par with AIIMS Delhi	With regards to the Marks distribution and Examination pattern of Forensic Medicine and Toxicology, the members of SAC were of the opinion to keep it at par with AIIMS New Delhi i.e. Total Marks should be 150 with Single Theory paper in Professional examination. -Remaining approved as it is.	-Dean -Associate Dean (Academics & Exams) -Assistant Controller of Examination (ACE) (Implementation)



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Agenda No.	Agenda	Discussion	Resolution	Attention
SAC02/09	Approval of Updated SOP for conduct of MBBS Professional Examination. Annexure-15	The Dean briefed the elite members and Chairperson on the exhaustive SOPs and the visits made by exam-cell personelle to other AIIMS to gather information and keep our exam process at par with AIIMS Delhi.	Agenda approved with changes in following; Point 1.3 Professional Examination. Profess ional Exami Note Suggested Change Note – There shall be one Professional Examination at the end of the phase and a supplementary to be held for First M.B.B.S within a period of 6-8 weeks after the publication of its results. General Instruct ions- 2.1.2 (e) Deferred. AIIMS Delhi – If the candidate does not pass in 3 attempts further attempt(s) may be given with the approval of President. MCI: Assessment Module for Undergraduate Medical Education 2019: Module-3: Assessment 11.2.7 University Examinations shall be held as under: A maximum number of four permissible attempts would be available to clear the first Professional University examination, whereby the first Professional course will have to be cleared within 4 years of admission to the said course. (Page No. 19)	-Dean -Associate Dean (Academics & Exams) -Assistant Controller of Examination (ACE) (Implementat ion)

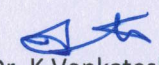

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Agenda No.	Agenda	Discussion	Resolution	Attention
SAC02/10	The Colloquium-Cerebration 2020. <ul style="list-style-type: none"> • Details of the Programme • Participating Colleges • Proposed Dates • Expected participants 	The Dean recapitulated on the academic festival of The Colloquium-Cerebration 2019 and Associate Dean (Academics & Exams) briefed about the planning of 2020 Cerebration.	Approved.	-Dean -Associate Dean (Academics & Exams) (Implementation)
SAC02/11	Leave regulations at AIIMS Mangalagiri for Faculty, Senior Residents and Permanent Tutors. Composite guidelines for Faculty, Senior Residents & Permanent Tutors in lines of AIIMS New Delhi. Annexure-16	The Dean presented the guidelines for leave and vacation policy on lines of AIIMS Delhi.	Approved	-DDA -Dean (Implementation)
SAC02/12	Any other matter with the permission of the Chairperson	---	No Matter discussed	---
SAC02/13	Vote of Thanks	---	The meeting ended with a Vote of Thanks to the Chairperson, Members and Special Invitees.	---

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 Dr. Mukesh Tripathi, MD, FAMS
 Member Secretary,
 Director, भारतीय आयुर्विज्ञान संस्थान, मंगलगिरि (आ.प्र.)
 AIIMS, Mangalagiri, Andhra Pradesh
 Director of Medical Sciences, Mangalagiri (A.P.)


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