

Bid Document

Bid Details	
Bid End Date/Time	26-08-2022 15:00:00
Bid Opening Date/Time	26-08-2022 15:30:00
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Health And Family Welfare
Department Name	Department Of Health And Family Welfare
Organisation Name	All India Institute Of Medical Sciences (aiims)
Office Name	Vijayawada Andhra Pradesh
Item Category	Security Manpower Service (Version 2.0) - Healthcare; Unarmed Security Guard , Security Manpower Service (Version 2.0) - Healthcare; Fire Guard , Security Manpower Service (Version 2.0) - Healthcare; Armed Security Guard , Security Manpower Service (Version 2.0) - Healthcare; Security Supervisor
Contract Period	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)	360 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	5 Days
Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
Estimated Bid Value	144002089.94
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00
EMD Amount	2880042

ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Director
AIIMS Mangalagiri, Guntur, Andhra Pradesh, 522503
(Dr. Mukesh Tripathi)

Splitting

Bid splitting not applied.

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of

successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Annual turnover Required by Buyer in Crores:As per eligibility criteria document

The Bidder should have executed at least X No. projects with contract value not less than yy for eachcontract of providing manpower services to Central/ State Government Departments/ Public SectorUndertakings/ Autonomous Bodies in last N financial years:As per eligibility criteria document

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in eachcontract of providing manpower services to Central/ State Government Departments/ Public SectorUndertakings/ Autonomous Bodies in last N financial years:As eligibility criteria

Geographic Presence: Office registration certificate:As per eligibility criteria document

___ number or ___ % of existing consultants / deployed resources of the procurement departmenthaving a job satisfactory certificate, will be continued by the successful bidder/ Service Provider under thenew contract also as per the Terms and Conditions of the new contract concluded on the basis of this bid.:70

Buyer to upload Gazette notification for the breakup of ESI/EPF/ELDI etc if required:[1659687843.pdf](#)

Scope Of Work For the Service:[1659687906.pdf](#)

If you required to retain your employees, Kindly upload the approval from Competent Authority. Disclaimer:The retention of resources/ consultants may be capped at lower minimum number or % so that Buyer Deptis not alleged for any wrong doing/ abusing the contracting terms with the service provider.:[1659688337.pdf](#)

This Bid is based on Quality & Cost Based Selelction (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Project Planning	10	5	View File
No. of Employees working for the bidder	15	5	View File
ISO Certification	10	5	View File
Suitability of Solution relative to Scope of Work	10	5	View File
Hospital Experience	15	5	View File
Regional Office or Branch	10	5	View File
Average Annual Turnover of the bidder from the last three financial years	15	5	View File
Experience of Government/ PSUs	10	5	View File
Information technology	5	5	View File

Total Minimum Qualifying Marks for Technical Score: 45

QCBS Weightage(Technical:Financial):70:30

Interview Venue:OPD Conference Hall, AIIMS Mangalagiri

Presentation Venue:OPD Conference Hall, AIIMS Mangalagiri

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
06-08-2022 13:00:00	Topic: Pre Bid Meeting - Security Services Time: Aug 16, 2022 03:00 PM India Join Zoom Meeting https://us06web.zoom.us/j/81063133068?pwd=R3dKKzJIWStvQUhVVUI0SjVDNmUvdz09 Meeting ID: 810 6313 3068 Passcode: 19D3UJ

Security Manpower Service (Version 2.0) - Healthcare; Unarmed Security Guard (120)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Healthcare
Category of Profile	Unarmed Security Guard
Category of Skills	Skilled
Gender	Male
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	No
Age Limit	Up to 50 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	SSC Certificate
Addon(s)	
Additional Details	
Title For Optional Allowances 1	Leave Reserve
Title For Optional Allowances 3	Washing Allowance
Title For Optional Allowances 2	Uniform Allowance

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Kancherla Sai Krishna	522503,4th Floor, Nursing College Campus, All India Institute of Medical Sciences, Old TB Sanatorium Road, Mangalagiri	120	<ul style="list-style-type: none"> • Number of working days in a month : 30 • Bonus (INR per day) : 0 • EDLI (INR per day) : 3.67 • EPF Admin charge (INR per day) : 3.67 • ESI (INR per day) : 23.855 • Provident Fund (INR per day) : 60 • Non Mandatory Compliance 1 (in Rupees) : 122.33 • Non Mandatory Compliance 2 (in Rupees) : 36.7 • Non Mandatory Compliance 3 (in Rupees) : 22.02 • Tenure/ Duration of Employment : 24 • Basic Pay (Minimum daily wage) : 734

Security Manpower Service (Version 2.0) - Healthcare; Unarmed Security Guard (30)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Healthcare
Category of Profile	Unarmed Security Guard
Category of Skills	Skilled
Gender	Female
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	No
Age Limit	Up to 45 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	SSC Certificate
Addon(s)	

Specification	Values
Additional Details	
Title For Optional Allowances 1	Leave Reserve
Title For Optional Allowances 2	Uniform Allowance
Title For Optional Allowances 3	Washing Allowance

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Kancherla Sai Krishna	522503,4th Floor, Nursing College Campus, All India Institute of Medical Sciences, Old TB Sanatorium Road, Mangalagiri	30	<ul style="list-style-type: none"> • Number of working days in a month : 30 • Basic Pay (Minimum daily wage) : 734 • Bonus (INR per day) : 0 • EDLI (INR per day) : 3.67 • EPF Admin charge (INR per day) : 3.67 • ESI (INR per day) : 23.855 • Non Mandatory Compliance 1 (in Rupees) : 122.33 • Non Mandatory Compliance 2 (in Rupees) : 36.7 • Non Mandatory Compliance 3 (in Rupees) : 22.02 • Provident Fund (INR per day) : 60 • Tenure/ Duration of Employment : 24

Security Manpower Service (Version 2.0) - Healthcare; Fire Guard (6)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Healthcare

Specification	Values
Category of Profile	Fire Guard
Category of Skills	Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Secondary School
Ex Servicemen	Optional
Age Limit	Up to 50 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	Training Certificate
Addon(s)	
Additional Details	
Title For Optional Allowances 1	Leave Reserve
Title For Optional Allowances 2	Uniform Allowance
Title For Optional Allowances 3	Washing Allowance

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Kancherla Sai Krishna	522503,4th Floor, Nursing College Campus, All India Institute of Medical Sciences, Old TB Sanatorium Road, Mangalagiri	6	<ul style="list-style-type: none"> • Number of working days in a month : 30 • Basic Pay (Minimum daily wage) : 734 • Bonus (INR per day) : 0 • EDLI (INR per day) : 3.67 • EPF Admin charge (INR per day) : 3.67 • ESI (INR per day) : 23.855 • Non Mandatory Compliance 1 (in Rupees) : 122.33 • Non Mandatory Compliance 2 (in Rupees) : 36.7 • Non Mandatory Compliance 3 (in Rupees) : 22.02 • Provident Fund (INR per day) : 60 • Tenure/ Duration of Employment : 24

Security Manpower Service (Version 2.0) - Healthcare; Armed Security Guard (2)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Healthcare
Category of Profile	Armed Security Guard
Category of Skills	Highly Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Secondary School
Ex Servicemen	Yes
Age Limit	Up to 50 years
Years of Experience	3 - 6 years
Additional Requirements for the Security Personnel	DGR Empanelled Certificate
Addon(s)	

Specification	Values
Additional Details	
Title For Optional Allowances 1	Leave Reserve
Title For Optional Allowances 2	Uniform Allowance
Title For Optional Allowances 3	Washing Allowance

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Kancherla Sai Krishna	522503,4th Floor, Nursing College Campus, All India Institute of Medical Sciences, Old TB Sanatorium Road, Mangalagiri	2	<ul style="list-style-type: none"> • Number of working days in a month : 30 • Tenure/ Duration of Employment : 24 • Basic Pay (Minimum daily wage) : 806 • Provident Fund (INR per day) : 60 • EDLI (INR per day) : 4.03 • ESI (INR per day) : 26.195 • EPF Admin charge (INR per day) : 4.03 • Bonus (INR per day) : 0 • Non Mandatory Compliance 1 (in Rupees) : 134.33 • Non Mandatory Compliance 2 (in Rupees) : 40.3 • Non Mandatory Compliance 3 (in Rupees) : 24.18

Security Manpower Service (Version 2.0) - Healthcare; Security Supervisor (7)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Healthcare

Specification	Values
Category of Profile	Security Supervisor
Category of Skills	Highly Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Secondary School
Ex Servicemen	Yes
Age Limit	Up to 50 years
Years of Experience	3 - 6 years
Additional Requirements for the Security Personnel	SSC and training Certificate
Addon(s)	
Additional Details	
Title For Optional Allowances 1	Leave Reserve
Title For Optional Allowances 3	Washing Allowance
Title For Optional Allowances 2	Uniform Allowance

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Kancherla Sai Krishna	522503,4th Floor, Nursing College Campus, All India Institute of Medical Sciences, Old TB Sanatorium Road, Mangalagiri	7	<ul style="list-style-type: none"> • Number of working days in a month : 30 • Tenure/ Duration of Employment : 24 • Basic Pay (Minimum daily wage) : 962.92 • Provident Fund (INR per day) : 60 • EDLI (INR per day) : 4.814 • ESI (INR per day) : 31.294 • EPF Admin charge (INR per day) : 4.814 • Bonus (INR per day) : 0 • Non Mandatory Compliance 1 (in Rupees) : 160.48 • Non Mandatory Compliance 2 (in Rupees) : 48.146 • Non Mandatory Compliance 3 (in Rupees) : 28.88

Buyer Added Bid Specific Terms and Conditions

1. Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation along with Supply/ Purchase Order.
2. If the agency is registered under MSME or NSIC, then EMD exemption certificate needs to be enclosed.
3. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 50 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 50% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

4. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

5. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

6. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of

buyer.

2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.

3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

7. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

8. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

9. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

10. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

11. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

12. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of AIIMS Mangalagiri payable at MANGALAGIRI.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

13. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

14. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of AIIMS Mangalagiri A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

15. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---