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भारत सरकार/Government of India
स्वास्थ्य और परिवार कल्याण मंत्रालय/Ministry of Health and Family Welfare
प्रधानमंत्री स्वास्थ्य सुरक्षा योजना/PMSSY
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F.No.: AIIMS/MG/Admin/F&A/25/2023-24/

Dated: 05.02.2024

CIRCULAR

Sub: Submission self –attested copies of savings/ investments for computation of income tax for the financial year 2023-24 (Assessment Year 2024-25) – reg.
Ref: AIIMS circular F.No. AIIMS/MG/Admin/F&A/14/2023-24/ dated 4.5.2023.

Kind attention is invited to this Institute circular dated 4.5.2023 wherein it was requested the employees to exercise their option and submit income tax savings / investment documents (rent receipts, LIC premium / PPF paid receipts, home loan principal / interest paid statements, tuition fee receipts etc.) for computation of income tax on salaries for the financial year 2023-24 (Assessment Year 2024-25).

All employees including residents of the Institute are hereby requested to submit self attested copies of savings / contributions / investments made by employee (as mentioned in declaration form submitted earlier) to Finance & Accounts section latest by 10.02.2024. In case no self-attested copies are received by stipulated date, it will be assumed that no savings / contributions / investments are made and accordingly tax liability will be calculated without considering savings / investment declarations made earlier. Those who have already submitted self attested copies may ignore this circular.

The details of name, designation, PAN number employee ID may also be mentioned while submitting self-attested copies.

This issues with approval of competent authority.

Neelam C
5/2/2024
Drawing & Disbursing Officer

Distribution:

1. All Notice Boards, AIIMS, Mangalagiri.
2. IT cell with a requested to upload the circular on Institute' portal

Copy to:

1. PA to Director, AIIMS, Mangalagiri.
2. PS to DDA, AIIMS, Mangalagiri.
3. FA, AIIMS, Mangalagiri.