

Date: **10 / 08 /2021**

NIQ No: AIIMS/MG/Store Proc. /06/2021-2022/RC- Drinking water

Sub: - “NIQ of Rate Contract for Supply of Drinking water bubbles” at AIIMS Mangalagiri.

Notice Inviting Quotations

On behalf of The Director, AIIMS Mangalagiri invites Quotations with price bid and other documents from eligible Manufacturers/ Firms/ Companies/ Authorized Agents/ Distributors/ Dealers/ Supplier Agencies for “Supply of Drinking Water Bubbles”, at AIIMS Mangalagiri as per specified terms and conditions for a period of one year.

Schedule of Requirement:-

S.No	Description of items	Specifications	Required Quantity
1	Drinking Water Bubbles	20 L Can	Variable Approx. 60-70 cans/day

1. Terms and Conditions:

- a) Quotations need to be submitted by speed post/registered post or may be dropped in the tender box placed in the central Stores, Nursing college building, AIIMS Mangalagiri after obtaining the acknowledgement for the same in the office of MS, AIIMS Mangalagiri. The quotations received after the deadline shall not be entertained under any circumstance whatsoever. In case of postal delay this institute will not be responsible.
- b) The interested Companies/Firms/Agencies may send their quotation complete in all respect.
- c) Unsealed quotations will be rejected.
- d) Quotations must be submitted in the prescribed Proforma with a forwarding letter on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative, letter of authorization must be attached with the quotation.
- e) Rates must be quoted as per the format specified, and taxes extra if any must be written separately. The rates must be quoted in figures as well as in words.
- f) In general, no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rates, all cuttings and over writings must be signed by the authorized person of the firm.
- g) The rates quoted must be valid for 180 days minimum from the date of opening of the quotation.

- h) Ceiling amount of this quotation will be within 2.5 Lac.
- i) Becoming LI will not be the criteria for awarding of purchase order unless the rates are reasonable & justified
- j) L1 will be decided for the overall value of quotation and not item wise.
RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- k) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Andhra Pradesh/ Government of India.
 - The firm shall have valid VAT/ Sales Tax No. and IT PAN.
- l) Quotations qualified by vague and indefinite expressions such as subject to prior confirmation subject to immediate acceptance etc will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- m) The supplier may be asked to submit a sample of the product which will be evaluated by a technical committee. Price bids of only those firms will be opened which qualifies technically as per the recommendation of the committee.
- n) **Contract Period:** One year from the date of issue of Purchase Order.
- o) **Delivery Period:** within 05 days from the award of work.
- p) **Liquidated damages:** In the event of sellers failures to supply the drinking water/maintain quality and hygiene as specified in this inquiry, the buyer may at his discretion, withhold any payment until the completion of the contract. The buyer may also deduct from the seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part their of a week, subject to the maximum value of the liquidated damages being not higher that 10% of the value of delayed stores.
- q) **Guarantee/warranty terms:** Water supplied by the result of this quotation/ supply order shall be of the best quality. The seller guarantees that the drinking water would continue to confirm to the description and quality aforesaid for the entire duration of contract.
- r) **Payment terms:** 100% after delivery and submission of following documents by vendors to Finance & Accounts Section-
- a) Contingent bill in triplicate along with supporting voucher.
 - b) Store receipt certificate issued by stores.

s) **Disputes:** In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Mangalagiri with regards to the interpretation of “Terms and conditions” of this inquiry, the same shall be referred to the Director, AIIMS Mangalagiri whose decision will be final and binding upon the contractor.

t) AIIMS Mangalagiri reserves the right to increase or decrease amount of work. Decision of water quality by the AIIMS Mangalagiri will be final in this regard.

u) AIIMS, Mangalagiri reserves the right to reject any quotation or part or whole of inviting quotation process without assigning any reason. Decision of the AIIMS Mangalagiri will be final in this regard.

2. Financial Bid Details:-

a) **Price Basics:** Unit base price should be inclusive of GST and all applicable expenses up to F.O.R (Freight on road) at AIIMS Mangalagiri.

b) **Price Validity:** The quoted prices should remain valid for a period of **180 days** from date opening of NIQ.

c) **Price Quotation Format:** Price should be quoted in the “Financial Bid” **format given at Annexure-I strictly** by the vendor.

The Financial Bid envelope should be kept in another bigger outer envelope superscripted as “**Supply of Drinking Water Bubbles**”, at **AIIMS Mangalagiri**, in sealed condition for the supply of item/items detailed in the Schedule of Requirement. All quotations should be type written or written with indelible ink, duly signed, stamped and pages numbered. Over written and erased entries will not be considered and treated as deleted entries.

The duly sealed and super scribed Quotations should reach **The O/o Senior Stores Officer, Room No.401, Nursing College Building, AIIMS Mangalagiri, Guntur-522503 by 15:00 hrs on 17 / 08 /2021**

**AO (Purchase)
For and on behalf of Director
AIIMS, Mangalagiri.**

Annexure-I

Financial Bid (Price Quotation)

(Strictly in the format given below in a sealed Envelope to be typed in the Letter head of the Supplier Agency and superscripted at “Financial Bid”)

“NIQ of Rate Contract for Supply of Drinking water bubbles”, at AIIMS Mangalagiri.

Quotation Reference No: - AIIMS/MG/Store Proc. /06/2021-2022/RC- Drinking water.

Dated:/...../2021

S. No.	Description of Item	Quantity	Unit	Price per unit in Rs.	GST%	Unit Rate Including GST in Rs.	Total price (In ₹)
1	2	3	4	5	6	7	8
1.	Drinking water 20L Bubble	1	No.				
Total Price in Rs.							
Freight Charges in Rs.							
Grand Total in Rs.							

* Quantity will vary from 60-70 bubbles per day based on total requirement.

Name(s) & Signature of the Bidder with Stamp/Seal

Name of the Firm

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Address of the firm

.....

.....

GST No.....

Contact Details: Cell No.

Email Id:

Authorized Signatory:

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Annexure-II

Undertaking for Acceptance of Terms & Conditions of AIIMS Mangalagiri

NIQ No. AIIMS/MG/Store Proc. /06/2021-2022/RC- Drinking water

To

**The Director,
AIIMS Mangalagiri,
Andhra Pradesh.**

Sir,

1. The undersigned hereby certifies that I have gone through the terms and conditions mentioned in the NIQ document and undertake to comply with them. I have No Objection to any of the content of this NIQ document and I undertake not to submit any complaint/ representation against the NIQ after submission date and time of the NIQ. The rates quoted by me/us are valid and binding on me/us for acceptance till 180 days after opening of bid.
2. I/We undersigned hereby bind myself/ourselves to ALL INDIA INSTITUTE OF MEDICAL SCIENCES MANGALAGIRI ANDHRA PRADESH, to supply the approved awarded Consumables/Equipment/Instruments/Apparatus/items at approved prices to AIIMS Mangalagiri during the period.
3. The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Director, AIIMS Mangalagiri, India (hereinafter called the said officer) with regards to the quality and kind of item shall be final and binding on me.
4. Should the said officer deem it necessary to change any item on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
5. I/We hereby undertake to supply the items during the validity of this NIQ as per directions given in supply order within stipulated period positively.
6. I/We undertake to supply the Consumables/equipment/stores within 5 days and if I/We fail to supply the order during the stipulated period, necessary action can be taken by the Director, AIIMS Mangalagiri, India; and AIIMS Mangalagiri has full power to compound the loss through imposing penalty as per the Terms and Condition of this NIQ or forfeit the Bid Security/security deposit.
7. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates. I/We undertake that the rates quoted by me when approved and selected by the Director, AIIMS Mangalagiri will be valid for one year from the date of approval of the rate contract.

8. I/ We undertake that the quoted rates are not higher than that approved in any other Govt. Institutions in India for the same items during the current financial year.

9. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. Hospitals/Medical Institutions/PSUs. I/we also offer to supply the Consumables/Equipment/stores at the prices and rates not exceeding those mentioned in the price bid or MRP in any condition.

10. I/We undertake that the items supplied are as per Demonstration/Catalogue/technical literature description submitted along with Technical Bid.

11. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the Supplier Agency or manufacturer.

Signature of the Supplier Agency Authorized Signatory with seal of the firm

(Authorized Signatory)

Place

Date

Affirmation

I pledge and solemnly affirm that the information submitted in this NIQ Document is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity period The Director, All India Institute of Medical Sciences, Mangalagiri (A.P.) will have full authority to take appropriate action as he/she may deem fit.

Signature of the Supplier Agency Authorized Signatory with seal of the firm

(Authorized Signatory)

Place

Date