



अखिल भारतीय आयुर्विज्ञान संस्थान  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
मंगलगिरी, गुंटूर (आंध्र प्रदेश) 522503  
Mangalagiri, Guntur District (Andhra Pradesh) – 522503  
Website: <https://www.aiimsmangalagiri.edu.in/>

Date: 23/03/2022

NIQ No: AIIMS/MG/Procurement/06/Newspapers & Magazines

Sub: - “NIQ for Supply of Newspapers & Magazines” at AIIMS Mangalagiri.

**Notice Inviting Quotations**

On behalf of The Director, AIIMS Mangalagiri invites Quotations with price bid and other documents from eligible Newspaper Agencies/ Authorized Agents/ Distributors/ Dealers/ Supplier Agencies for “Supply of Newspapers & Magazines” at AIIMS Mangalagiri, as per specified terms and conditions.

**1. Schedule of Requirement:-**

S.No	Description of items	Language	Periodicity
	<b>Newspapers</b>		
1.	The Hindu	English	Daily
2.	The New Indian Express		
3.	Hindustan Times		
4.	Dainik Jagran	Hindi	
5.	Eenadu	Telugu	
6.	Sakshi		
7.	Andhra Jyothi		
	<b>Magazines</b>		
1.	Time	English	Weekly
2.	India Today		

**2. The schedule of requirement is on annual basis and bills will be processed on monthly basis. Vendor to quote only for delivery charges. Newspapers/Magazines to be paid on actual basis.**

**3. Technical Bid Documents:-**

All the documents mentioned below are mandatory and are to be placed in the Technical Bid Envelope .They should be duly signed and pages numbered.

a) The firm should provide an undertaking for acceptance of Terms & Conditions of AIIMS Mangalagiri against the NIQ. It should be printed on the Letter Head of participating Bidders, duly signed and accompanied with Technical Bid Document as per **Format given at Annexure-II.**

b) **Delivery period:** Delivery shall be begin immediately from the issue of supply order. The period of delivery as communicated through purchase/supply order has to be strictly followed by the Supplier.

c) **Penalty:** Penalty @ **0.50% per week** will levied for late delivery on supply order value of the item and will be deducted from the payment Bill. The maximum penalty will be **10 %** of total value against any of Purchase/Supply Order total value.

### **3. Financial Bid Documents:-**

a) **Price Basics:** Unit base price should be inclusive of GST and all applicable expenses up to F.O.R (Freight on road) at AIIMS Mangalagiri.

b) **Price Validity:** The quoted prices should remain valid for a period of **180 days** from date opening of NIQ.

c) **Price Quotation Format:** Price should be quoted in the “Financial Bid” format given at **Annexure-I strictly** by the vendor.

4. The outer envelope superscripted as “**Supply of Newspapers & Magazines** ” at **AIIMS Mangalagiri** in sealed condition for the supply of item/items detailed in the Schedule of Requirement. All quotations should be type written or written with indelible ink, duly signed, stamped and pages numbered. Over written and erased entries will not be considered and treated as deleted entries.

5. The duly sealed and super scribed Quotations should reach **The O/o AO (Procurement), 4<sup>th</sup> Floor, Nursing College Building, AIIMS Mangalagiri, Guntur-522503 by 15:00 hrs on 07 / 04 / 2022**

**Sd/-**  
**AO (Procurement)**  
**For and on behalf of Director**  
**AIIMS, Mangalagiri.**

Financial Bid (Price Quotation)

(Strictly in the format given below in a sealed Envelope to be typed in the Letter head of the Supplier Agency and superscripted at “Financial Bid”)

“NIQ for Supply of Newspapers & Magazines” at AIIMS Mangalagiri.

Quotation Reference No: - AIIMS/MG/Procurement/06/Newspapers & Magazines.

Dated: / / 2022

S. No	Description of Items	Periodicity	Description of Newspapers and Magazines with languages	
1	2	3	4	
1	News Papers	Daily	The Hindu The New Indian Express } English Hindustan Times } Dainik Jagran — Hindi Eenadu } Sakshi } Telugu Andhra Jyothi }	Price on actuals (Total 7 Newspapers) ( and 2 Magazines)
2	Magazines	Weekly	Time } English India Today }	
<b>Delivery Charges on monthly basis in Rs.</b>				
<b>GST (%)</b>				
<b>Total amount Including GST in Rs.</b>				

**Note: The schedule of requirement is on annual basis and bills will be processed on monthly basis. Vendor to quote only for delivery charges. Newspapers/Magazines to be paid on actual basis.**

Name(s) & Signature of the Bidder with Stamp/Seal

Name of the Firm

.....

Address of the firm

.....

GST No.....

Contact Details: Cell No.

.....

Email Id: .....

Authorized Signatory:

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**Annexure-II**

**Undertaking for Acceptance of Terms & Conditions of AIIMS Mangalagiri**

**“NIQ for Supply of Newspapers & Magazines” at AIIMS Mangalagiri.**

**To**

**The Director,  
AIIMS Mangalagiri,  
Andhra Pradesh.**

**Sir,**

1. The undersigned hereby certifies that I have gone through the terms and conditions mentioned in the NIQ document and undertake to comply with them. I have No Objection to any of the content of this NIQ document and I undertake not to submit any complaint/ representation against the NIQ after submission date and time of the NIQ. The rates quoted by me/us are valid and binding on me/us for acceptance till 180 days after opening of bid.
2. I/We undersigned hereby bind myself/ourselves to ALL INDIA INSTITUTE OF MEDICAL SCIENCES MANGALAGIRI ANDHRA PRADESH, to supply the approved awarded Newspapers & Magazines at approved prices to AIIMS Mangalagiri during the period.
3. The Items shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Director, AIIMS Mangalagiri, India (hereinafter called the said officer) with regards to the quality and kind of items shall be final and binding on me.
4. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
5. I/We hereby undertake to supply the items during the validity of this NIQ as per directions given in supply order within stipulated period positively.
6. I/We undertake to supply the Newspapers & Magazines immediately after received of Purchase/work Order and if I/We fail to supply the order during the stipulated period, necessary action can be taken by the Director, AIIMS Mangalagiri, India; and AIIMS Mangalagiri has full power to compound the loss through imposing penalty as per the Terms and Condition of this NIQ or forfeit the Bid Security/security deposit.
7. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates. I/We undertake that the rates quoted by me when approved and selected by the Director, AIIMS Mangalagiri will be valid for one year from the date of approval of the rate contract.
8. I/ We undertake that the quoted rates are not higher than that approved in any other Govt. Institutions in India for the same items during the current financial year.

11. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the Supplier Agency or manufacturer.

**Signature of the Supplier Agency Authorized Signatory with seal of the firm**

Place .....

**(Authorized Signatory)**

**Affirmation**

I pledge and solemnly affirm that the information submitted in this NIQ Document is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity period The Director, All India Institute of Medical Sciences, Mangalagiri (A.P.) will have full authority to take appropriate action as he/she may deem fit.

**Signature of the Supplier Agency Authorized Signatory with seal of the firm**

**(Authorized Signatory)**

Place .....

Date