

Date: 01 / 01 / 2022

NIQ No: AIIMS/MG/Procurement/06/Occupational Therapy Equipments

Sub: - “NIQ for supply of Occupational Therapy Equipments” at AIIMS Mangalagiri.

**Notice Inviting Quotations**

On behalf of The Director, AIIMS Mangalagiri invites Quotations with price bid and other documents from eligible Manufacturers/ Firms/ Companies/ Authorized Agents/ Distributors/ Dealers/ Supplier Agencies for “Supply of Occupational Therapy Equipments” at AIIMS Mangalagiri, as per specified terms and conditions.

**I. Schedule of Requirement:-**

S.No	Description of items	Specifications	Required Quantity
1.	Occupational Therapy Equipments	As detailed below	30 Items

**II. Specifications of Occupational Therapy Equipments**

**1 .Heel Exerciser – Qty (1 No.)**

a. Should be suitable for leg exercises with free paddling movement for patients. The resistance of these exercisers, should be increased or decreased by shifting the foot holder up or down on the lever arm.

**2. Finger Spring Set -- Qty (2 No.)**

a. Should consist of springs of various tensions for improved therapy. One carry case is provided for easy handling.

**3. Foam Roller Qty (1 No.)**

a. Should be made up of eva foam, lightweight, soft to tough, rich elastic buffer, surface with massage floating point. Roller is waterproof anti-slip, non-toxic tasteless, odorless.

**4. Thera Putty-- Qty (2 No.)**

Should be Nontoxic, clean and non-oily. Therapy putty should not leave color or residue on patient's hand and it should not fragment, separate or stick to skin.

**5. Bolster**

a. Bolsters should be made from high density foam for long lasting; Foam is covered with good quality rexine.

b. Bolster- Large-Size approximate-- 10x30 inch Qty-1No.

c. Bolster- Medium-Size approximate --8x24 inch Qty-1No.

d. Bolster – Small –Size approximate -- 6x16 inch Qty-1No.

## **6. Wedges**

- a. Wedge should be constructed on wooden base. Heavy density foam should be covered with high quality rexine.
- b. Wedges- Large-Size approximate- 8x24 inch      **Qty-1No**
- c. Wedges – Medium –Size approximate 6x18 inch      **Qty-1No**
- d. Wedges –Small- Size approximate 6x12 inch      **Qty-1No**

## **7. C.P. Walker (Qty-1 No.)**

a. Should be power coated frame Mounted on four 50mm size ball bearing rubber castors. On the left &right side height adjustable chrome plated tubular bars should be fitted. Two chrome plated tubular bars with Velcro should be fitted on soft rubber molded PVC leg holders front adjustable legs to prevent scissor gait pattern.

## **8.Walker-Infants (Qty-1 No.)**

a. Should be made up of chrome plated rectangular shaped ring fitted with adjustable saddle gear to hold the child in an upright position. Height of the ring and the handle provided at the rear for the patient to hold should be adjustable. Should be mounted on four 50mm size ball bearing rubber castors.

## **9. Perception Board (Qty-1 No.)**

Should be of different type of geometrical pegs/ shapes cutting blocks for different identification.

## **10. Posting Box (Qty-1 No.)**

Color sorting, Matching and posting box with 25 well- polished plastics plates in 5 different colors.

## **11. Dressing Frame Set (Qty-1 No.)**

a. Dressing Frame Set should consist of Four Frames. Should include large button, bow tying, hooks, compression snaps, small button, zippers, lacing and belt buckling.

## **12.Daily living training board (Qty-1 No.)**

a. Should have six laminated doors, opening in different director. Each door should open into a shelf where a reward or toy can be kept. Size of laminated unit should be approximately 66cm x 46cm x 12cm deep.

## **13. Tweezers Dexterity Board (Qty-1 No.)**

a. Tweezers dexterity board should be of wooden board with a tray on one side and a metallic plate with 100 equal sized holes on the other side. Small pins should be provided with a tweezer.

## **14. Supinator & Pronator (zigzag Type) (Qty-1 No.)**

Should be made up of bright laminated six wooden discs & six metal rings which can slide smoothly a long colored wire maze, mounted on a laminated base.

### **15. Cylindrical Block Set (Qty-1 No.)**

- a. Should have 4 blocks , each containing 10 cylinders with knob. Cylinder should fit into its respective holes.
- b. Block 1:- The cylinder vary in two Dimensions:- The diameter increases from 1cm to5.5cm. the height remain constant at 5.5cm.
- c. Block 2:-The cylinder varies in three dimensions: The diameter increase from 1cm to 5.5cm, the height increase from 1cm to 5.5cm
- d. Block 3:- The diameter increase from 1cm to 5.5cm The height decrease from 1cm to 5.5cm
- e. Block 4:- The cylinder varies in one dimension: The diameter remains the same. The height increases from 1cm to 5.5cm.

### **16. Magnetic Checker's Board (Qty-1 No.)**

Should be of the size -30cmx30cm. Board should be fitted with NINE magnets and should come with nine metallic pegs. Pegs should be numbered from ONE to NINE for patient to play magic square games.

### **17. Shape Sorter (Qty-1 No.)**

Should be of wooden colorful shapes with holding plates.

### **18. Crawling Tunnel (Qty-1 No.)**

Should be made up of polyester material with approximate length approximately 6 to 10 feet.

### **19. Vestibular Swing with 4 Attachments (Qty-1 No.)**

- a. Vestibular/Swing System should be with 5 different types of swing. System should provide vertical stimulation and direct flexion, linear Acceleration, rotation experiences and complete range of motion exercises.
- b. Swing system should include the following:
  - (i) Durable metal frame constructed of 50mm square tube &38mm round tubes with required hooks &floor plates.
  - (ii) Rotational Bar: Ball –bearing loaded 360 degree vertical rotation system for a smooth, unrestricted range of movement to create vertical &rotation stimulation at the same time. Rotational Bar comes with locking facility
  - (iii) Swings -Plate form swing, Roll swing, Disk swing, Toddler swing, Prone swing (Hammock) 45cm wide.

### **20. Body Balance (Round) TRAMPOLENE (Qty-1 No.)**

Should be made up of polyester material with good tensile strength. Approximate size 3to 5 feet in diameter.

### **21. Balance Corner (Qty-1 No.)**

Should be of three different beams with three different specifications : sizes (like width, length),cuts (triangle at end etc.) & colors.

**22. Standing Board (Qty-1 No.)**

a. Approximate size should be five feet board with foam & Rexine covered fixed on base of 16x16 inch, Velcro straps fitted on back to support the patient while standing.

**23. Vestibular Board (Qty-1 No.)**

a. Approximate size should be 5 feet board with 2" thick foam, Rexene covered board fitted on 03 semi circle to provide vestibular actions. Velcro straps to hold the patient.

**24. Hand Wrist & Forms Table (Qty-1 No.)**

a. Hand Exercise table should be designed with 6 pulleys in a steel frame, Loops and nylons cord passing through the pulleys with hanging weights underneath. Supination / Pronation & finger step ladder can also be provided on table for exercise.

**25. Wobble Board (Qty-1 No.)**

a. Should be paint finished wooden board with a diameter of 16 inches. Board should be mounted on wooden wobbling base.

**26. Goniometer Set (Qty-1 No.)**

a. Stainless steel Goniometer set of three-180<sup>0</sup> Finger, 180<sup>0</sup> & 360<sup>0</sup> with double arms.

**27. CP Chair with standing Frame 2 in 1 (Qty-1 No.)**

a. MS Power coated Frame which can be adjusted according to patient. Can be used for patient aged from 2.5 years to 20 years. Unit is provided with additional accessories like: Foot straps 2 sets, knee Belts 2 No s, Lower leg straps & upper body cross belt 1 No.

**28. Standing Frame Adult (Qty-1 No.)**

a. Partial MS power coated adjustable frame with nickel plated pillars. Height of frame can be adjusted according to the patient. Activity tray is provided with the unit. Supports provided to hold the body properly.

**29. Multi Shape Peg Boards (Qty-1 No.)**

a. Wooden peg boards with different shapes (Round, square & triangle).

**30. Leg Massager (Qty-1 No.)**

- a. Flexible rubber kneading pads that gives you a professional spa-like experience.
- b. Special techniques provide roller massage to your foot area and effectively squeeze and massage on feet, ankles and calf all at the same time.
- c. Helps in relieving the stress by working on foot points, legs and calves. Compression ensures blood flow to legs and calves and legs and vibration relaxes tired muscles
- d. 3 modes of vibration and 3 modes of kneading provided which can be adjusted as per comfort
- e. Removable and washable fabric for ease of maintenance.
- f. Extended height for maximized massage coverage.
- g. 15 minutes auto shut off function to ensure safety.

### III. Technical Bid Documents

All the documents mentioned below are mandatory and are to be placed in the Technical Bid Envelope .They should be duly signed and pages numbered.

a) The firm should provide an undertaking for acceptance of Terms & Conditions of AIIMS Mangalagiri against the NIQ. It should be printed on the Letter Head of participating Bidder Company, duly signed and Stamped and accompanied with Technical Bid Document as per Format given at Annexure-II.

b) Copy of Certificates/Standards for confirming the Quality of Supplied product: The quoted Item/Items should have applicable quality mark such as *ISI/BIS/ISO 9002* for Quality assurance in Production and its utmost safety compliance for use in patient care should be mentioned and the copy of such applicable certification must be enclosed with the Technical Bid.

c) Purchase Order / RC Copy from INI such as AIIMS Delhi, PGI Chandigarh, JIPMER, SGPGIMS, RML, State Government and Prominent Private Organizations, for the rates reasonability for the earlier supplied items, in the last financial years, if any.

d) **Delivery period:** Delivery period of the items shall be **30 days** from the issue of supply order. The period of delivery as communicated through purchase/Supply order has to be strictly followed by the Supplier.

e) **Penalty:** Penalty @ **0.50% per week** will levied for late delivery on supply order value of the item and will be deducted from the payment Bill. The maximum penalty will be **10 %** of total value against any of Purchase/Supply Order total value.

f) **Warranty Period:** Should be clearly mentioned in the quotation as per the OEM or company norms.

### IV. Financial Bid Documents:-

a) **Price Basics:** Unit base price should be inclusive of GST and all applicable expenses up to F.O.R (Freight on road) at AIIMS Mangalagiri.

b) **Price Validity:** The quoted prices should remain valid for a period of **180 days** from date of opening of NIQ.

c) **Price Quotation Format:** Price should be quoted in the “Financial Bid” format given at Annexure-I strictly by the vendor.

V. The outer envelope should be superscripted as “**Supply of Occupational Therapy Equipments**” at AIIMS Mangalagiri, and provided in sealed condition for the supply of item/items detailed in the Schedule of Requirement. All quotations should be type written or written with indelible ink, duly signed, stamped and pages numbered. Over written and erased entries will not be considered and treated as deleted entries.

VI. The duly sealed and super scribed Quotations should reach **The O/o AO (Procurement), 4<sup>th</sup> Floor, Nursing College Building, AIIMS Mangalagiri, Guntur-522503 by 15:00 hrs on 21 / 01 / 2022**

Sd/--  
AO (Procurement)  
For and on behalf of Director  
AIIMS, Mangalagiri

(To be submitted on Letter Head of the Firm)

**Annexure-I**

**Financial Bid (Price Quotation)**

(Strictly in the format given below in a sealed Envelope to be typed in the Letter head of the Supplier Agency and superscripted at “Financial Bid”)

“NIQ for supply of Occupational Therapy Equipments” at AIIMS Mangalagiri.

Quotation Reference No: - AIIMS/MG/Procurement/06/Occupational Therapy Equipments.

Dated: ...../...../202

S. No	Description of Item with its required Technical Specifications	Required Quantity	Brand/Cat No./HSN Code	Price per unit in Rs.	GST%	Unit Rate Including GST in Rs.	Total price of Required Quantity (In ₹) 8=(3x7)
1	2	3	4	5	6	7	8=(3x7)
1	Heel Exerciser	1 No.					
2	Finger Spring Set	2 No.					
3	Foam Roller	1 No.					
4	Thera Putty	2 No.					
5 a.	Bolster Large size approx. 10 x30 inch	1 No.					
5 b.	Bolster Medium size approx. 8 x 24 inch	1 No.					
5 c.	Bolster Small size approx. 6 x 16 inch	1 No.					
6 a.	Wedges- Large Size approx. 8x24 inch	1 No.					
6 b.	Wedges- Medium Size approx. 6 x 18 inch	1 No.					
6 c.	Wedges- Small Size approx. 6 x12 inch	1 No.					
7	CP Walker	1 No.					
8	Walker-Infants	1 No.					
9	Perception Board	1 No.					
10	Posting Box	1 No.					

S. No	Description of Item with its required Technical Specifications	Required Quantity	Brand/Cat No./HSN Code	Price per unit in Rs.	GST%	Unit Rate Including GST in Rs.	Total price of Required Quantity (In ₹)
11	Dressing Frame Set	1 No.					
12	Daily living training board	1 No.					
13	Tweezers Dexterity Board	1 No.					
14	Supinator & Pronator (zigzag type)	1 No.					
15	Cylindrical Block Set	1 No.					
16	Magnetic Checker's Board	1 No.					
17	Shape Sorter	1 No.					
18	Crawling Tunnel	1 No.					
19	Vestibular Swing With 4 attachments	1 No.					
20	Body Balance (Round) TRAMPOLENE	1 No.					
21	Balance Corner	1 No.					
22	Standing Board	1 No.					
23	Vestibular Board	1 No.					
24	Hand Wrist & Forms Table	1 No.					
25	Wobble Board	1 No.					
26	Goniometer Set	1 No.					
27	CP Chair with Standing Frame-2in1 can be used for 2.5 years to 25 years	1 No.					
28	Standing Frame Adult	1 No.					
29	Multi Shape peg Board	1 No.					
30	Leg Massager	1 Set					
<b>Total Price in Rs.</b>							
<b>Other Charges (if any) in Rs.</b>							
<b>Grand Total in Rs.</b>							

Name(s) & Signature of the Bidder with Stamp/Seal

Name of the Firm

.....

Address of the firm

.....

GST No.....

.....

Contact Details: Cell No. ....

.....

Email Id: .....

.....

Authorized Signatory:

.....

**Annexure-II**

**Undertaking for Acceptance of Terms & Conditions of AIIMS Mangalagiri**

**“NIQ for supply of Occupational Therapy Equipments” at AIIMS Mangalagiri**

**To**

**The Director,  
AIIMS Mangalagiri,  
Andhra Pradesh.**

**Sir,**

1. The undersigned hereby certifies that I have gone through the terms and conditions mentioned in the NIQ document and undertake to comply with them. I have No Objection to any of the content of this NIQ document and I undertake not to submit any complaint/ representation against the NIQ after submission date and time of the NIQ. The rates quoted by me/us are valid and binding on me/us for acceptance till 180 days after opening of bid.
2. I/We undersigned hereby bind myself/ourselves to ALL INDIA INSTITUTE OF MEDICAL SCIENCES MANGALAGIRI ANDHRA PRADESH, to supply the approved awarded Consumables/Equipment/Instruments/Apparatus/items at approved prices to AIIMS Mangalagiri during the period.
3. The Items shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Director, AIIMS Mangalagiri, India (hereinafter called the said officer) with regards to the quality and kind of items shall be final and binding on me.
4. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
5. I/We hereby undertake to supply the items during the validity of this NIQ as per directions given in supply order within stipulated period positively.
6. I/We undertake to supply the Consumables/equipment/stores within 30 days and if I/We fail to supply the order during the stipulated period, necessary action can be taken by the Director, AIIMS Mangalagiri, India; and AIIMS Mangalagiri has full power to compound the loss through imposing penalty as per the Terms and Condition of this NIQ or forfeit the Bid Security/security deposit.

7. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates. I/We undertake that the rates quoted by me when approved and selected by the Director, AIIMS Mangalagiri will be valid for one year from the date of approval of the rate contract.

8. I/ We undertake that the quoted rates are not higher than that approved in any other Govt. Institutions in India for the same items during the current financial year.

9. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. Hospitals/Medical Institutions/PSUs. I/we also offer to supply the Consumables/Equipment/stores at the prices and rates not exceeding those mentioned in the price bid or MRP in any condition.

10. I/We undertake that the items supplied are as per Demonstration/Catalogue/technical literature description submitted along with Technical Bid.

11. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the Supplier Agency or manufacturer.

**Signature of the Supplier Agency Authorized Signatory with seal of the firm**

**(Authorized Signatory)**

Place .....

**Affirmation**

I pledge and solemnly affirm that the information submitted in this NIQ Document is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity period The Director, All India Institute of Medical Sciences, Mangalagiri (A.P.) will have full authority to take appropriate action as he/she may deem fit.

**Signature of the Supplier Agency Authorized Signatory with seal of the firm**

**(Authorized Signatory)**

Place .....

Date