

NIQ No. : AIIMS/MG/Procurement/06/ ENT Department /Endoscope sterilization tray /04

Date: 04/10/2021

Sub: - “NIQ for supply of Endoscope sterilization tray” for ENT Department, AIIMS Mangalagiri.

Notice Inviting Quotations

On behalf of Director, AIIMS Mangalagiri, invites quotation with price bid and other documents from eligible Manufacturers/Firms/Companies/Authorized Agents/Distributors/ Dealers/Supplier Agencies on mutually agreed terms and conditions for “**Supply of Endoscope sterilization tray**” for ENT Department, AIIMS Mangalagiri. the Specifications details given at Schedule of Requirement.

Schedule of Requirement:-

S.No	Description of items	Specifications	Required Quantity
1.	Endoscope sterilization tray	As detailed below	03 no

Technical Specifications of Endoscope sterilization tray :

- Lightweight and durable aluminum performed case with latchable cover
- Silicone mat at base
- Adjustable silicone instrument holders in the base and cover to securely contain instruments
- Dimension (L x W x H) = 24 cm X 10cm X 5cm
- Case for 5 endoscopes
- Sterilization by all standard methods – Autoclave/dry heat up to 360°F ,ETO and clod solutions

1. Technical Bid Documents:-

Technical Bid Documents Copies duly signed and page numbered required to be accompanied with Technical Bid Envelope as follows:-

i) Mandatory Documents:

- ii) **Undertaking for acceptance of Terms & Conditions of AIIMS Mangalagiri** against the NIQ should be printed on the Official Letter Head of participating Bidder Company, duly signed and Stamped and accompany with Technical Bid Document as per **Format given at Annexure-II.**

- iii) **Copy of Certificates/Standards for confirming the Quality of Supplied product:** The quoted Item/Items should have applicable quality mark such as **ISI/BIS/ISO 9002** for Quality assurance in Production and its utmost safety compliance for use in patient care should be mentioned and the copy of such applicable certification must enclose with the price quotation.
- iv) Purchase Order / RC Copy from INI such as AIIMS Delhi, PGI Chandigarh, JIPMER, SGPGIMS, RML, State Government and Prominent Private Organizations, for the rates reasonability for the earlier supplied same consumables, in the last three Financial Years.
- v) Authorization Certificate: Please mention the name and address with the complete email id and the validity period of the Authorization Certificate. (If any).
- vi) **Fall clause:** If at any time during the period of contract, the price of this NIQ items is reduced or brought down by any law or Act of the Central or State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices. In case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing Authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidders have to supply the item as per the quoted rates.
- vii) **Delivery period:** Delivery period of the items shall be **15 days** from the issue of supply order. The period of delivery strictly to be followed by the Supplier Agency as per time period communicated through Purchase/Supply Order through e-mail/hard copy through speed post.
- viii) **Penalty:** The penalty @ **0.50% per week** will be levied for late delivery on supply order value of the item and will be deducted from the payment Bill. The maximum penalty will be **10 %** against any of Purchase/Supply Order total value.
- ix) **Warranty Period:** Should clearly be mentioned in the quotation as per the OEM or company Norms.

2. Financial Bid Documents:-

- i) **Price Basics:** Unit base price should be inclusive of GST and all applicable Expenses up to F.O.R. at AIIMS Mangalagiri basis.
- ii) **Price Validity:** The quoted prices should remain valid for the **180 days** period at AIIMS Mangalagiri against this NIQ.
- iii) **Price Quotation Format:** Price should be quoted in the “**Financial Bid**” format given at **Annexure-I strictly** by the interested Supplier Agency.

Both the above sealed envelopes to be kept in another big outer envelope superscripted as –
“**NIQ for supply of Endoscope sterilization tray**” for ENT Department, AIIMS Mangalagiri.
in sealed condition for the supply of item/Items detailed given in the Schedule of Requirement.

The sealed NIQ should reach in the **The O/o AO (Procurement) ,4 th Floor, Nursing College Building, AIIMS Mangalagiri, Mangalagiri, Guntur- 522503** on or before at **19/ 10 /2021, till 15.00 hrs.** duly sealed & clearly superscripted - **“NIQ for supply of Endoscope sterilization tray” for ENT Department, AIIMS Mangalagiri.** All quotations should be type written or written with indelible ink, duly signed, stamped and page numbered.

All over writing and erased entries will not be considered and treated as deleted entries from the quotations. The Bids received after the due date and time, shall be liable for rejection.

**AO (Procurement)
(Faculty I/C Central store)
For and on behalf of Director
AIIMS Mangalagiri.**

(Submit in firm letter head)

Annexure-I

Financial Bid (Price Quotation)

(Strictly in the format given below only in sealed Envelope in the Letter head of the Supplier Agency superscripted at “Financial Bid”)

“NIQ for supply of Endoscope sterilization tray” for ENT Department, AIIMS Mangalagiri.

Quotation Reference No. AIIMS/MG/Procurement/06/ ENT Department /Endoscope sterilization tray /04

Dated:/...../2021

S. No.	Description of Item with its required Technical Specification	Required Quantity	Brand/Cat No./HSN Code	Unit	Price per unit in Rs.	GST%	Unit Rate Including GST in Rs.	Total price of Required Quantity (In ₹)
1	2	3	4	5	6	7	8	9=(3*8)
1.	Endoscope sterilization tray (Specifications are mentioned in the page no.1)	3 no.		1 no				
Total Price in Rs.								
Other Charges (if any) in Rs.								
Grand Total in Rs.								

Name(s) & Signature of the Bidder with Stamp/Seal

Name of the Firm

Address of the firm.....

GST No.....

Contact Details: Cell Nos. Email Id:

Authorized Signatory:

(Submit in firm letter Head)

Annexure-II

Undertaking for Acceptance of Terms & Conditions of AIIMS Mangalagiri

(Should be printed on the Official Letter Head of participating Bidder Company, duly signed and Stamped and accompanied with Technical Bid Document)

“NIQ for supply of Endoscope sterilization tray” for ENT Department, AIIMS Mangalagiri”.

To

**The Director,
AIIMS Mangalagiri,
Andhra Pradesh.**

Sir,

1. The undersigned certify that I have gone through the terms and conditions mentioned in the NIQ document and undertake to comply with them. I have no objection to any of the content of this NIQ document and I undertake not to submit any complaint/ representation against the NIQ document after submission date and time of the NIQ. The rates quoted by me/us are valid and binding on me/us for acceptance till 01 year.
2. I/We undersigned hereby bind myself/ourselves to ALL INDIA INSTITUTE OF MEDICAL SCIENCES MANGALAGIRI ANDHRA PRADESH, to supply the approved awarded Consumables/Equipment/Instruments/Apparatus/items in the approved prices to AIIMS Mangalagiri during the period.
3. The items shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Director, AIIMS Mangalagiri, India (hereinafter called the said officer) as regard to the quality and kind of item shall be final and binding on me.
4. Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
5. I/We hereby undertake to supply the items during the validity of this NIQ as per directions given in supply order within stipulated period positively.
6. If I/We fail to supply the items to the stores in stipulated period the AIIMS Mangalagiri has full power to compound the loss through imposing penalty as per the Terms and Condition of this NIQ or forfeit the Bid Security/security deposit.
7. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the Supplier Agency or manufacturer.
8. I/We undertake that the rates quoted by me when approved and selected by the Director, AIIMS Mangalagiri will be valid for one year from the date of approval of the rate contract.

9. I undertake to supply the Consumables/equipment/stores within **15** days. I undertake to supply the order within stipulated period and if fail to supply order during the stipulated period the necessary action can be taken by the Director, AIIMS Mangalagiri, India.
10. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.
11. I/We undertake that the items supplied are as per Demonstration/Catalogue/technical literature description submitted along with Technical Bid.
12. I/We undertake that the quoted rates are not higher than that approved in any other Govt. institutions in India for the same items during the current Financial Year.
13. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. Hospitals/Medical Institutions/PSUs. I/we also offer to supply the Consumables/Equipment/stores at the prices and rates not exceeding those mentioned in the price bid or MRP in any condition.

Signature of the Supplier Agency Authorized Signatory with seal of the firm

(Authorized Signatory)

Place

Date

Affirmation

I pledge and solemnly affirm that the information submitted in this NIQ Document is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity period. The Director, All India Institute of Medical Sciences, Mangalagiri (A.P.) will have full authority to take appropriate action as he/she may deem fit.

Signature of the Supplier Agency Authorized Signatory with seal of the firm

(Authorized Signatory)

Place

Date