



अखिल भारतीय आयुर्विज्ञान संस्थान- मंगलगिरि

ALL INDIA INSTITUTE OF MEDICAL SCIENCES – MANGALAGIRI

स्वास्थ्य और परिवार कल्याण मंत्रालय के तहत राष्ट्रीय महत्व का संस्थान

(AN INSTITUTE OF NATIONAL IMPORTANCE UNDER MINISTRY OF HEALTH AND FAMILY WELFARE)

भारत सरकार / Government of India

### **Instructions & Guidelines for Allotted Candidates – MBBS Admissions 2022-23**

Candidates, who have been allotted seat in All India Institute of Medical Sciences Mangalagiri for MBBS by the Directorate General of Health Services (DGHS) through centralized common counseling, should report at All India Institute of Medical Sciences Mangalagiri on or before the last date of reporting as per MCC guidelines.

**Due to COVID-19 pandemic, the below Special Instructions are to be followed by candidates while reporting physically:**

1. Screening will be done for all candidates at the AIIMS Mangalagiri Admin Building. Our security staff will be present at the entrance.
2. From there, candidates will be directed to room No. **006** Admin Building (Ground Floor) AIIMS Mangalagiri where Admission Reporting, Document Verification & Registration will be done.
3. **Candidates should wear masks compulsorily.**

Candidates should bring **their Provisional Allotment Letter issued by DGHS.** Candidates without original certificates/documents shall not be allowed to undertake admission process and same will be intimated to DGHS.

**Reporting Venue: AIIMS Mangalagiri Admin Building– Ground floor (Room No.006)**

**Reporting Time: 10.00 am to 05.00 pm as per MCC scheduled time table.**

#### **NOTE**

**Candidates who appear counseling are strictly instructed to prepare themselves to stay back till the next day for completing the Medical Examination and Fee formalities.**

## **I. Documents / Original Certificates to be Submitted on the Day of Reporting**

- Allotment Letter issued by MCC
- NEET – UG Result/ Rank letter
- NEET – UG Admit Card
- Date of Birth Certificate/ High School / Higher Secondary Certificate as proof of Date of Birth
- Class 10th Certificate
- Class +2 Pass Certificate
- Class +2 Mark Sheet
- Candidate's ID Proof - Copy of Aadhar Card
- Transfer Certificate from the Institution last studied
- Migration Certificate from the concerned board of Higher Secondary Education
- Passport size photograph same as affixed on the application form– 8 Nos
- Character and Conduct Certificate
- Physical Disability Certificate (if applicable)
- Caste Certificate (applicable to SC / ST / EWS/ OBC)
- Photocopies of all Certificates attested by a Gazette officer/self attested (two sets.)

### **NOTE**

- The above certificates mentioned in originals are mandatory and have to be submitted in original to academics office at the time of reporting for admission.
- Candidates reporting for admissions with incomplete list of the above documents will not be allowed to undertake the admission procedure & will be rejected. The same will be intimated to DGHS.
- Candidates who have deposited their original documents with any other Institute/ College/University and come for admission with a certificate stating that "their original certificates are deposited with the Institute / College / University" will not be allowed to take admission in allotted Medical College. Candidates are advised to keep with them a softcopy/hardcopy of all the submitted documents for their future requirements.

### **Contact Details of Officials / Staff Handling Admission Process**

**Name:** Dr.Desai Vidya Sripad (Nodal officer)

Sh. Saidaiah Ikkurthi (Deputy Nodal officer); Contact Number 8688897106

**E-Mail ID:** nodal.admissions@aiismangalagiri.edu.in

### **Admission Cancellation & Refund Rules as per MCC / DGHS.**